



LITHGOW CITY COUNCIL

AGENDA

FINANCE AND SERVICES COMMITTEE
MEETING OF COUNCIL

TO BE HELD AT

THE ADMINISTRATION CENTRE, LITHGOW

ON

05 NOVEMBER 2007

AT 7.00pm

AGENDA

PRESENT

QUESTIONS FROM THE PUBLIC GALLERY

PRESENTATIONS - NIL

**CONFIRMATION OF THE MINUTES OF THE FINANCE AND SERVICES
COMMITTEE MEETING OF COUNCIL HELD ON 2 OCTOBER 2007**

DECLARATION OF INTEREST

NOTICE OF MOTION - NIL

NOTICE OF RECISSION - NIL

CORRESPONDENCE AND REPORTS

General Manager Reports

Regional Services Reports

Community and Corporate Services Reports

COMMITTEE MEETINGS - Environmental Advisory
Sports Advisory

QUESTIONS WITHOUT NOTICE

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OCTOBER 2007

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GENERAL MANAGER REPORTS

ITEM:1 GM - 05/11/07 - TELSTRA PAYPHONES

REFERENCE

NIL

SUMMARY

This report is in relation to correspondence received from Mr Kerry Bartlett MP in regards to Telstra payphones.

COMMENTARY

Correspondence has been received from Kerry Bartlett MP in relation to the removal of the Telstra payphone at 25 Williwa Street, Portland.

Mr Bartlett advises that:

"the Government recognises that access to payphones is an important community service and it is for this reason that access to payphones is protected in legislation by the universal service obligation (USO).

The payphone USO provides that all people in Australia, wherever they live or work should have reasonable access, on an equitable basis, to payphone services.

The Government requires Telstra to comply with the procedures in its Standard Marketing Plan (SMP) in relation to the removal and relocation of its payphones. The Australian Communications and Media Authority (ACMA) is responsible for monitoring Telstra's compliance with these obligations.

ACMA has an active role in monitoring Telstra's compliance with the USO and investigating payphone removals. Telstra is required to report to ACMA on a quarterly basis on payphone downtime, fault repairs and the number of reports about faulty payphones.

If Telstra decides to remove or relocate a payphone in an area, it is required to ensure that the removal or relocation complies with its SMP obligations. Telstra must consult with either the community or the site owner and in all case with the local government authority.

When the payphone is the only one at a public site, consultation must include the posting of a notice on the payphone for at least three months.

The notice must:

- *Indicate Telstra's intention to remove or relocate the payphone*
- *Indicate the grounds on which it is proposing to remove or relocate a payphone*
- *Seek comments from interested parties and*
- *Include an explicit reference to the role of ACMA in monitoring Telstra's compliance with its USO.*

The letter which Telstra provides to the local government authority must contain similar information.

Telstra must acknowledge in writing all written comments received regarding the proposed removal of a payphone within five working days.

Before a decision is taken to remove the payphone, any comments provided by the local community, sit owner and local government authority must be taken into account. If requested, Telstra must also advise interested parties of the final removal decision. When the payphone is the only one at a site, Telstra must formally respond to any letter and email complaint it has received with a response providing the grounds for the decision and advising that ACMA can be contacted if the complainant wishes to take the matter further.

In this instance I have contacted the regional Payphone Provisioning Manager who advised that the request for removal of the phone was initiated by a local resident possibly due to vandal or loitering activities in the area. I understand a removal notice has been placed on the phone by Telstra and that they have advertised in the local press. It was further advised that strong community objection could prevent the removal of the payphone which is due for removal in November, but to date, only one letter of complaint has been received, that being from Lithgow City Council".

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

NIL

RECOMMENDATION

THAT the information be received.

ITEM:2 GM - 05/11/07 - GREAT ESCAPADE 2008 - USE OF GLANMIRE AND PORTLAND SHOWGROUNDS

REPORT BY: TOURISM MANAGER – J. RAYNER

REFERENCE

Min 07-155: Policy and Strategy Meeting 7 May 2007

SUMMARY

The Great Escapade, a bike ride organised by Bicycle Victoria and Bicycle NSW, is set to arrive in Lithgow on the 29 March 2008 and Portland on the 31 March 2008. Permission is sought for use of the Glanmire Oval in Lithgow and Portland Showground as a camping area. Council has already approved expenditure in this year's budget to support the event.

COMMENTARY

Bicycle NSW and Cycle Victoria are currently preparing for the 2008 Great Escapade for New South Wales, with plans to hold the ride on The Tablelands Way, taking in the Lithgow region. The ride potentially will consist of between 2500-3000 riders participating on the nine day ride, to be staged through Lithgow on the 29th March 2008 and Portland on the 31st March 2008.

Cycle Victoria has successfully organised other similar events in Victoria titled "The Great Victorian Bike Ride", which attracts approximately 4-5,000 entries for the nine day event. Bicycle NSW conducts "The Big Bike Ride" which has in the past attracted approximately 1,000 entries to the event. In 2008 these two agencies will work together on the NSW Ride, ensuring that greater community engagement and promotion of the event occurs.

A major PR campaign is associated with the event, including website, marketing collateral including posters and flyers.

The Great Escapade Target Markets

The primary target markets for the Great Escapade are:

Overnight, prime markets	Overnight niche markets	Day Visits
<ul style="list-style-type: none"> Event Participants (Bike riders associated with the event) VFR (Visiting friends & relatives) 	<ul style="list-style-type: none"> Groupies (specifically those that attend similar events) 	<ul style="list-style-type: none"> Locals

Economic Impacts of the Great Escapade

Estimations for economic contribution to New South Wales for the Great Escapade is \$2.1 Million expenditure into the State's Economy by Riders. It is estimated that the Great Escapade would have the following economic benefits to the Lithgow region:

Date of Event:	29 th March 2008	31 st March 2008
Total Attendance:	2500	2500
Visitor Expenditure:	\$125,000 (based on average \$50 per visitor. Average spend of visitors per day)	\$125,000 (based on average \$50 per visitor. Average spend of visitors per day)

Benefits for the Lithgow and Portland regions

In attracting the Great Escapade to the Lithgow region, the following benefits would be derived:

- Community Benefit – Health and fitness awareness for the greater community. Encourage local participation.

- Economic Benefits - Spend during the Ride, tourism benefit with the Opportunity for Return Visits due to promotion of riding trails. Location of camp sites close to the town CBD will encourage increased spend within the retail sector.
- Promotion Benefits – a promotional campaign geared specifically to this target market

The Great Escape will be promoted in the following ways:

- Ride specific marketing brochure – 200,000+
- Web based marketing campaign – 50,000 per month
- PR Campaign - TV, Press, Radio
- Promotional DVD
 - Featuring the route and towns visited
 - Distribution to every Ride Participant – 2500 – 3000

Investment for the Big Bike Ride

Organisers of the 2008 Great Escapade have assessed sites in both Lithgow and Portland for suitability for the event. Based on specifications, the event organisers have considered both the Glanmire Oval and Portland Showground to be the most suitable locations to host the Great Escapade Camp Sites. Organisers have considered the availability of water and sewerage that is required at each location. The Great Escapade brings with them enough cabling and pipes to access water and sewer supplies.

The following requirements are sought for the organisation of the Great Escapade:

Facilities	Glanmire Oval Lithgow	Portland Showground
Camping site	Camp site to be located on the Glanmire fields for approx 2,000 to 3,000 campers Great Escape will partition off cricket pitches as requested	Camp site to be located on the oval for approx 2,000 to 3,000 campers Great Escape will partition off cricket pitches as requested
Shower Facilities (4 to 5 trucks)	<ul style="list-style-type: none"> ▪ To be located in the carpark area ▪ Require access to sewer and hydrants for water 	<ul style="list-style-type: none"> ▪ To be located at the Lime Street side of the showground ▪ Require access to sewer and hydrant.
Toilets (5 or 6 trucks)	<ul style="list-style-type: none"> ▪ To be located in the carpark area ▪ Require access to sewer 	<ul style="list-style-type: none"> ▪ To be located at the Lime Street side of the showground ▪ Require access to sewer
Catering Truck and Tent	<ul style="list-style-type: none"> ▪ To be located on Glanmire field ▪ Require access to water via cannon points 	<ul style="list-style-type: none"> ▪ To be located on the oval ▪ Require access to water
Luggage Trucks (4 trucks)	To be located on Glanmire field	To be located on oval
Building Access	Require access to hockey building to site medical, physio and massage therapists	Require access to the Mick Moore Pavillion to site medical, physio and massage therapists
Waste Services	<ul style="list-style-type: none"> ▪ Require access to wheelie bins or skips on site ▪ Require emptying of waste facilities on the Saturday 	<ul style="list-style-type: none"> ▪ Require access to wheelie bins or skips on site ▪ Require emptying of waste facilities on the Monday

Organisers of the event will ensure site cleanliness after the event, to the extent that they sweep the grounds with a metal detector to ensure all tent pegs are removed.

Financial Implications for the Great Escapade 2008

The following costs for use of Council facilities would apply for the 2008 Great Escapade:

Council Charges	Fee
Site Hire	
Glanmire Oval	\$363.00
Portland Showground	\$363.00
Bond	
Glanmire Oval	\$313.50
Portland Showground	\$313.50
Camp on ground	
Glanmire Oval	\$181.50 per night
Portland Showground	\$181.50 per night
Sewerage – dumping into sewer	
Glanmire Oval	\$28.50 per 1,000 litres
Portland Showground	Dumping of 7,000 litres
	Total - \$997.50
	Staff wages \$32.63 (hourly rate)
	Rostered for 4 hours
	Total - \$130.52
Garbage Waste Removal	
Glanmire Oval	2 men @ \$35.00 per hour
	\$280.00 per location
	Total - \$560.00
Portland Showground	Toyota Dyna use
	\$52.80 per hour
	\$211.20 per day (4 hours)
	Total - \$422.40
	Total for two days - \$844.80
TOTAL	\$4248.82

Lithgow City Council, at its Policy and Planning Meeting of the 7 May 2007 resolved to budget \$6,000 to support the production of marketing collateral and to attract the event to the region. The above fees and charges are additional costs for the Great Escapade. It is recommended that the above fees and charges in relation to the Great Escapade be waived.

Access to the following sites is required:

- Glanmire Oval
- Portland Showground

Access is also required for sewerage and water at both locations.

Access to waste services (garbage bins) is required as well as services to remove waste.

Approval is sought to access the hockey building and the Mick Moore Pavilion for use of medico services.

POLICY IMPLICATIONS

Council's Donations policy provisions apply.

FINANCIAL IMPLICATIONS

The following costs for use of Council facilities would apply for the 2008 Great Escapade:

Council Charges	Fee
Site Hire	
Glanmire Oval	\$363.00
Portland Showground	\$363.00
Bond	
Glanmire Oval	\$313.50
Portland Showground	\$313.50
Camp on ground	
Glanmire Oval	\$181.50
Portland Showground	\$181.50
Sewerage – dumping into sewer	
Glanmire Oval	\$28.50 per 1,000 litres Dumping of 7,000 litres Total - \$997.50
Portland Showground	Staff wages \$32.63 (hourly rate) Rostered for 4 hours Total - \$130.52
Garbage Waste Removal	
Glanmire Oval	2 men @ \$35.00 per hour \$280.00 per location Total - \$560.00
Portland Showground	Toyota Dyna use \$52.80 per hour \$211.20 per day (4 hours) Total - \$422.40
	Total for two days - \$844.80
TOTAL	\$4248.82

It is recommended that these fees and charges be waived.

However, Council would need to specifically add this amount to the donations budget as it is fully expended at this time.

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Marketing collateral – Great Escapade

RECOMMENDATION

THAT:

1. Permission be granted for the use of the Glanmire Oval on the 29 March 2008 for the Great Escape as a camping location
2. Council co-ordinate with Lithgow Hockey for the use of the hockey building as medical facilities
3. Permission be granted for the use of the Portland Showground on the 31 March 2008 for the Great Escape as a camping location
4. That the following fees for use of the Glanmire oval and Portland Showground by the Great Escapade be waived and this amount be added to the Council's Donations vote for 2007/08:

Council Charges	Fee
Site Hire	
Glanmire Oval	\$363.00
Portland Showground	\$363.00
Bond	
Glanmire Oval	\$313.50
Portland Showground	\$313.50
Camp on ground	
Glanmire Oval	\$181.50
Portland Showground	\$181.50
Sewerage – dumping into sewer	
Glanmire Oval	\$28.50 per 1,000 litres
Portland Showground	Dumping of 7,000 litres
	Total - \$997.50
	Staff wages \$32.63 (hourly rate)
	Rostered for 4 hours
	Total - \$130.52
Garbage Waste Removal	
Glanmire Oval (including staff wages)	2 men @ \$35.00 per hour
Portland Showground (including staff wages)	\$280.00 per location
	Total - \$560.00
	Toyota Dyna use
	\$52.80 per hour
	\$211.20 per day (4 hours)
	Total - \$422.40
	Total for two days - \$844.80
TOTAL	\$4248.82

5. Council supply staff to manage waste services at the Glanmire Oval. This includes placing of bins at the Glanmire oval on the 29 March 2008 and emptying and removal of bins on the 30 March 2007 and transfer of bins to Portland Showground.
6. Council supply staff to manage waste services at Portland Showground on the 1 April, 2008
7. Council provide access to sewerage and water at both the Glanmire Oval and Portland Showground for use by the Great Escapade Camp Site.

REGIONAL SERVICES REPORTS

ITEM:3 REG - 05/11/07 - SUCCESSFUL GRANT FUNDING - CRYSTAL THEATRE PORTLAND

REPORT BY: GROUP MANAGER REGIONAL SERVICES - ANDREW MUIR

REFERENCE

Nil

SUMMARY

To advise Council of a successful application under the Federal Regional Partnerships programme.

COMMENTARY

Advice has been received from the Hon Mark Vaile MP, Deputy Prime Minister and Minister for Transport and Regional Services, of Council's successful application under the Regional Partnerships programme. Council has been allocated an amount of \$152,141 (including GST) towards its project *Sustaining the Crystal @ Portland* which proposes to undertake a number of improvements to the theatre including:

- Construction of disabled access
- Electrical upgrade to the building
- Installation of heating
- Upgrade to kitchen and toilet facilities
- Various works to the auditorium
- Painting

POLICY IMPLICATIONS

No immediate policy issues arise as a result of this report.

FINANCIAL IMPLICATIONS

With contributions from Council, NSW Ministry for the Arts, Mine Workers Trust and Delta Electricity the project has available funds of over \$330,000 and can now proceed.

LEGAL IMPLICATIONS

No immediate legal issues arise as a result of this report.

ATTACHMENTS

1. Correspondence from the Hon Mark Vaile MP, Deputy Prime Minister and Minister for Transport and Regional Services

RECOMMENDATION

THAT the information be received and noted.

ITEM:4 REG - 05/11/07 - DEVELOPMENT AND CONSTRUCTION APPROVALS

REPORT FROM: GROUP MANAGER REGIONAL SERVICES – ANDREW MUIR

SUMMARY

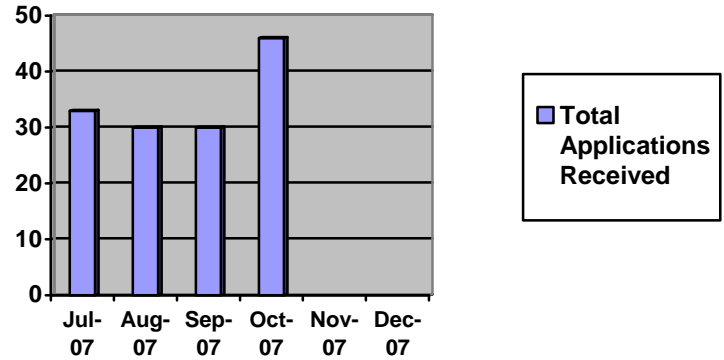
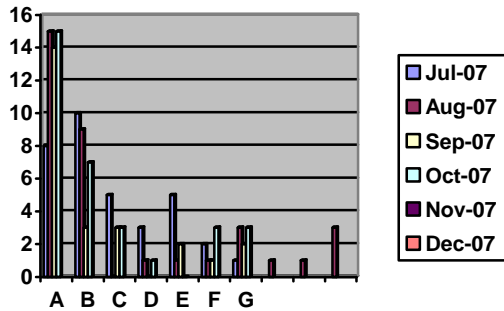
To provide statistical information on Development Applications and Construction Certificates processed.

COMMENTARY

The following table indicates Development Applications and Construction Certificates approved in the period between Finance and Services Committee Meetings. A full list of individual applications received and approved is made available to Councillors and the press.

	Minor Development Approvals (including carports, garages and patios) A	Dwelling Approvals B	Dwelling Addition Approvals C	Other Residential Applications (including Dual Occupancies, Flats) D	Rural Subdivision Approvals E	Residential Subdivision Approvals F	Commercial /Industrial Approvals G	Total Applications Received
Jul 2007	8	10	5	3	5	2	1	33
Aug 2007	15	9	0	1	1	1	3	30
Sep 2007	14	3	3	0	2	1	2	25
Oct *2007	15	7	3	1	0	3	3	46
Nov 2007								
Dec 2007								

* includes Approvals from 23/09/2007 TO 26/10/2007



APPROVALS

Total Estimated Cost:	\$7,846,005
Average Approval Time	22 days
Total Cost of Approvals from 1/01/2007	\$32,129,979
No. of Applications from 1/01/2007	348

RECOMMENDATION

THAT the information be received

ITEM:5 REG - 05/11/07 - PORTLAND POOL PROJECT - PROPOSED VARIATION

REPORT BY: GROUP MANAGER REGIONAL SERVICES - ANDREW MUIR

REFERENCE

- Min 05-325: Extraordinary Meeting 27 June 2005
- Min 05-496: Council Meeting 04 October 2005
- Min 06-369: Policy and Strategy Meeting 06 November 2006
- Min 07-99: Ordinary Meeting 19 March 2007
- Min 07-291: Ordinary Meeting 16 July 2007
- Min 07-367: Ordinary Meeting 20 August 2007

SUMMARY

To consider a variation to the Portland Pool contract.

COMMENTARY

Council has received a variation of contract request from the successful tenderer, Ocean Pool Liners and Covers Pty Ltd, in the sum of \$30,000. The variation request involves the refurbishment of the centre return line channel. The work will be carried out by reconstructing the centre return line by removing the existing concrete and tiles, converting the channel to a PVC pipe, joining to the existing cast steel pipes utilising flexible joints at the junctions and at the expansion joints and reconcreting prior to lining.

Council will recall that the issue of the return channel was previously raised when tenders were initially considered, with the option of revisiting the work required left open until the pool was emptied and the condition of the channel investigated. This has now been completed and it is recommended that the work proceed in conjunction with the pool lining.

The contractor has indicated that a further 2 weeks will be required to complete the project, meaning that the pool will be completed in the second week in December.

POLICY IMPLICATIONS

Council's Donations Policy, OHS Policy and Safety System applies.

FINANCIAL IMPLICATIONS

The table below provides details of the cost implications.

Project Budget MP	=	\$200,000
Ocean Blue Contract	=	\$161,401.08 excl GST
	=	\$177,541.18 inc GST
Proposed Variation	=	\$30,000 excl GST
	=	\$33,000 inc GST

Total Expenditure with variation
 = \$191,401.08 excl GST
 = \$210,541.18 inc GST

It should be noted that whilst strictly a budget variation taking into account GST, the loan of \$200,000 which has been taken out will not require alteration due to the claiming back of tax credits.

LEGAL IMPLICATIONS

There are no legal implications arising from this report

ATTACHMENTS

Nil

RECOMMENDATION

THAT the contract with Ocean Blue Pool Liners and Covers Pty Ltd be varied in the sum of \$30,000 (ex GST) for the refurbishment of the centre return line at the Portland Pool

**ITEM:6 REG - 05/11/07 - DEVELOPMENT APPLICATION / CONSTRUCTION
CERTIFICATE 159/07 - WALLERAWANG SCHOOL - EARTHWORKS,
FENCE AND SHED**

REPORT BY: ANDREW MUIR – GROUP MANAGER REGIONAL SERVICES

REFERENCE

NIL

SUMMARY

To determine Development Application/Construction Certificate 159/07 for the construction of earthworks, a fence and shed. Recommendation will be for approval subject to conditions.

COMMENTARY

Council is in receipt of a Combined Development Application/Construction Certificate 159/07, on behalf of Wallerawang Public School seeking development consent for earthworks, shed and fencing. The applicant proposes earthworks including cut and fill of land to establish a flat working surface for a proposed football field. Additionally, the proposal involves the erection of an additional storage shed and fencing for the perimeter of the property.

There is a separate report in the business paper dealing with the purchase of part of the land from Council. Although not part of the DA assessment, the development could not proceed until the sale of land is finalised.

POLICY IMPLICATIONS

As the development is proposed for Council owned land the application must be determined by Council, or its appropriate committee.

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

See Section 79(c) report attached.

ATTACHMENTS

1. Section 79(c) Assessment.

RECOMMENDATION

THAT the report be received and the combined development application/construction certificate be approved subject to the conditions outlined in the Section 79(c) report attached.

COMMUNITY AND CORPORATE SERVICES REPORTS

ITEM:7 **COMM - 05/11/07 - SITE EXTENSION OF WALLERAWANG PUBLIC SCHOOL & ACCESS INTO THE WALLERAWANG INDOOR SPORTS CENTRE**

REPORT FROM: POLICY AND PLANNING MANAGER - A MUIR

REFERENCE

Min 1008: Council Meeting 31 August 1998

Min 04-669: Council Meeting 15 June 2004

Min 06-47: Council Meeting 20 February 2006

Min 06-131: Finance and Services Committee Meeting 1 May 2006

SUMMARY

This report provides details on the negotiations for compensation for the acquisition of part of Lot 1 DP 1074586, Barton Avenue, Wallerawang by the Department of Education and Training and access over the Department's land for the Wallerawang Indoor Sports Stadium.

COMMENTARY

Background

Council may recall that it has considered the sale of part of Lot 1 DP 1074586, Barton Avenue, Wallerawang (subject land) to the Department of Education and Training a number of times. Of most relevance are the following resolutions:

- Finance and Services Committee Meeting 1 May 2006 (Min No. 06-131):
 - Council agree to the sale of proposed Lot 1 DP 1074586 (1.109 hectares ie 11,090 m sq) (being a subdivision of Lot 202 DP 1056693) to the Department of Education for use by the Wallerawang Public School for recreational purposes.
 - Council advise the independent valuer of the revised area and request a current market valuation
 - Further reports to be provided advising of the current market value of the land and progress with the Department of Education in relation to access for the Wallerawang Indoor Stadium.

- Council Meeting 20 February 2006 (Min No. 06-47):
 - Council agree to the sale of the proposed Lot 1 DP 1074586 (1109m sq) (being a subdivision of Lot 202 DP 1056693) to the Department of Education to adjoin the Wallerawang Public School for recreational use.
 - Council advise the Department of Education that current market valuation will be accepted as the purchase price of the proposed lot.
 - Council engage the services of an independent valuer to provide a current market valuation.
 - The Department of Education to pay all legal, survey and valuation fees associated with the sale.

- A further report be provided to Council advising of the sale price prior to final acceptance and authorisation for the execution of documents.
- Council advise the Department of Education that prior to finalising a pending sale of proposed Lot 1 DP 1074586 negotiations in regard to legal access for the Wallerawang Indoor Stadium be finalised.

This report provides details on the negotiations for compensation for the acquisition of the subject land and access over the Department of Education and Training's land for the Wallerawang Indoor Sports Stadium.

Market Valuation and Compensation

The following market valuations have been considered by officers of the Department of Education and Training and Council in negotiating the level of compensation for the subject land:

- \$10,000 by Property Valuation Services dated 1 March 2005
- \$10,000 by Regional and Rural Valuers Pty Ltd dated 28 November 2006.

Officers of the Department of Education and Training and Council have verbally agreed 'in principle' on \$10,000 compensation, subject to the Department's written acceptance and Council's resolution. The written advice from the Department had not been received at the time of preparing this report, however, if advice is received prior to the Council meeting, Councillors will be updated by a Memorandum. Nevertheless, the matter is reported to Council seeking its endorsement of the compensation value and approval to execute all documents under Council's seal at the next Council meeting.

In addition, Council will note that a Development Application has been reported to this meeting for determination of a proposed shed and extensions to the sporting field at Wallerawang Public School. The sporting field is partly located on this subject land and it is therefore suggested that Council advise Wallerawang Public School that no works are to be undertaken on the subject land until the matter of compensation has been resolved.

Access for the Wallerawang Indoor Sports Stadium

The Department of Education and Training have agreed to a Plan of Easement whereby a formal Right of Carriageway would be granted to Council to access the Wallerawang Indoor Sports Stadium over the Department's land. Also, a reciprocal Licence Agreement has been negotiated for the use of the carparks i.e. Council can use the Department's carpark in association with the use of the Stadium and the Department can use the Council's carpark on the Stadium site. The Plan of Subdivision for the Wallerawang Indoor Stadium including the Plan of Easement has been prepared and the Licence Agreements are being reviewed by Council's Solicitor.

It should be noted that it is now possible for Council to lodge a Development Application for the subdivision of the Wallerawang Indoor Sports Stadium site and the sewer pump station from the remainder of the parcel of land. In addition, this subdivision will also allow a formal lease agreement to be made with the Wallerawang Indoor Sports Association.

POLICY IMPLICATIONS

There are no policy implications as a result of this report.

FINANCIAL IMPLICATIONS

If the compensation is acceptable to Council and the Department of Education and Training, an amendment will be made to the Management Plan 2007/08 to 2009/10 at a quarterly review showing that \$10,000 income is expected to be received in 2007/08 from the settlement of this matter. The money will be allocated to the internally restricted property reserve.

LEGAL IMPLICATIONS

Council's Solicitor LeFevre and Co. have been and will continue to assist Council in the finalisation of this issue.

ATTACHMENTS

Nil

RECOMMENDATION**THAT:**

1. The \$10,000 compensation for the acquisition of part Lot 1 DP 1074586 be accepted.
2. The Right of Carriageway and Licence Agreement involving the Wallerawang Indoor Sports Stadium is acknowledged.
3. All documents be executed under Council's Seal for the sale and Right of Carriageway at the next Council meeting.
4. Wallerawang Public School be advised that no works are to be undertaken on Council owned land until the matter of compensation has been finalised.
5. The Development Application for the subdivision of the Wallerawang Indoor Sports Stadium and sewer pump station be prepared and lodged with Council upon finalisation of the plan of subdivision.
6. Negotiations are held with the Wallerawang Indoor Sports Association to prepare a lease agreement.

ITEM:8 COMM - 05/11/07 - GUN EMPLACEMENT UPDATE**REPORT BY: COMMUNITY & CULTURE MANAGER - P HALL**

REFERENCE

Min 07-250: Council meeting 18 June 2007

SUMMARY

It was resolved at Council's meeting on 18 June 2007 to seek from the RSL sub-branch ideas for the development of a list of prioritised works for the gun emplacement at South Bowenfels to be undertaken as Council approved expenditure through future budget processes. This report provides a progress update on the issue.

COMMENTARY

A meeting was held with representatives of the RSL and Council on 24 September 2007 and ideas for the development of a list of prioritised works for the gunning placements were discussed.

A RSL representative confirmed that after their branch meeting a letter would be sent to Council confirming what the priorities are for improvements to the gun emplacements. The list will be placed on exhibition to gather any other community comments prior to being used in the preparation of the draft 2008/09 Management Plan when it will be presented to Council for determination of which projects will be funded.

The issue of ownership remains unresolved with further investigation not uncovering any additional information to confirm the Council's ownership of the guns.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Funds of \$13,800 including GST, less expenses, received for the hire of the 3.7inch anti aircraft gun for filming are allocated to the ongoing works at the gun emplacement at South Bowenfels and will be spent in accordance with the prioritised works list once developed.

LEGAL IMPLICATIONS

Nil

CONCLUSION

The Council is supplied with this update report and will receive the prioritised list for consideration once it has been received

RECOMMENDATION

THAT Council finalise the list of prioritised works and after exhibiting and seeking community comment use the list to present suggested scope of works for the Gun Emplacements in the 2008/09 Management Plan.

ITEM:9 COMM - 05/11/07 - COUNCIL INVESTMENTS TO 15 OCTOBER 2007

REPORT FROM - INTERNAL SERVICES MANAGER - C FARNSWORTH

REFERENCE

Min 07-401: Finance and Services Committee Meeting 3 September 2007 (July 2007)

Min 07-425: Council Meeting 17 September 2007 (August 2007)

SUMMARY

To advise Council of 2007/08 investments held for the period ending 15 October 2007.

COMMENTARY

The amount invested as at 15 October 2007 when compared to 31 August 2007 has decreased by \$190,278.

INVESTMENT REGISTER 2007/08								
INSTITUTION	INV TYPE	DATE LODGED	DATE DUE	DAYS	INT	VALUE 15.10.07	VALUE 31.08.07	% OF TOTAL
ANZ	TD	1.10.07	29.10.07	29	6.56	574,972.99	574,972.99	3.51%
CBA	CMS Nt	06.11.06	06.11.11	1,825	7.31	500,000.00	500,000.00	3.05%
	On Call				6.45	1,663,050.94	1,649,077.64	10.14%
	Ethical	20.06.06	20.06.11	1,825	9.25	500,000.00	500,000.00	3.05%
	TD	15.10.07	14.12.07	60	6.75	1,008,717.53	1,000,000.00	6.15%
	TD	19.08.07	19.11.07	90	6.81	1,250,000.00	1,250,000.00	7.62%
CITIBANK	TD	11.09.07	10.12.07	91	7.13	534,119.76	528,331.28	3.26%
LG FINANCIAL	On Call				6.40	384,714.43	684,714.43	2.35%
	TD	06.07.07	06.11.07	120	6.56	300,000.00	300,000.00	1.83%
	TD	18.06.07	12.09.07	86	6.47	0.00	526,036.14	0.00%
	TD	07.08.07	07.11.07	90	6.65	519,060.33	519,060.33	3.16%
	TD	10.09.07	10.12.07	90	7.10	502,915.07	500,000.00	3.07%
	TD	15.10.07	16.01.08	91	7.00	2,472,361.25	2,425,000.00	15.07%
IMBS	On Call				6.50	272,095.25	269,185.48	1.66%
	TD	07.09.07	07.11.07	61	7.01	1,082,377.64	1,064,956.70	6.60%
	TD	15.10.07	15.01.08	92	6.98	488,044.84	478,765.97	2.98%
	TD	06.06.07	06.09.07	92	7.09	787,274.99	774,661.38	4.80%
	TD	23.08.07	23.11.07	92	6.92	762,436.12	762,436.12	4.65%
	TD	05.09.07	05.11.07	60	7.09	500,000.00	0.00	3.05%
ALLIANCE	Managed	01.04.02	28.02.08	365		1,000,000.00	1,000,000.00	6.10%
ST GEORGE	TD	17.10.07	17.04.08	180	7.05	508,461.37	502,779.18	3.10%
	TD	15.10.07	15.01.08	90	6.90	792,208.60	783,111.84	4.83%
			TOTAL			16,402,811.11	16,593,089.48	100.00%

I, Carol G Farnsworth, Lithgow City Council Internal Services Manager (Responsible Accounting Officer) certify as required under Local Government (General) Regulations 2005, that Council's investments have been made in accordance with the Local Government Act 1993, Regulations and Lithgow City Council's Investment Policy.

POLICY IMPLICATIONS

All Council's investments are held in accordance with Lithgow City Council's Investment Policy.

FINANCIAL IMPLICATIONS

Investment income to date 15 October 2007 is \$208,285.09. Interest is paid on the maturity date of the investment and managed funds report earnings quarterly.

LEGAL IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy which accords with the requirements of the:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order dated 17 March 2000
- Local Government (General) Regulation 2005
- Trustee Amendment (Discretionary Investments) Act 1997- Section 14A(2), 14c(1) & (2)

CONCLUSION

The Council is presented with the investments register for the period ending 15 October 2007.

ATTACHMENTS

Nil

RECOMMENDATION

THAT Council's 2007/08 investments for the period ending 15 October 2007 be received.

**ITEM:10 COMM - 05/11/07 - DLG INVESTMENTS REVIEW DATA
COLLECTION****REPORT FROM - INTERNAL SERVICES MANAGER - C FARNSWORTH**

REFERENCE

Nil

SUMMARY

To advise Council of the response to DLG Circular 07-47 "Council Investments – Review" with a recommendation that the information be received.

COMMENTARY

The Department of Local Government Circular 07-47 advised of their recent concerns in the decline in the 'sub - prime' mortgage market in the USA and the fact that some Councils may have been exposed to losses through their investments in structured financial products and as a result they would review investments held by each Council. The main focus of the review is to clarify the exposure of NSW Councils to any losses.

In order to determine the level of exposure, all Councils were required to provide details of their investments via a circulated spreadsheet and a copy of Lithgow return is provided as an attachment to this report for information.

Council holds no investments in the sub-prime market area. Council's Investment Policy is followed for all investments and Council is provided with monthly reports indicating the performance of the investments to ensure the Council is aware of the investments undertaken.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

CONCLUSION

Council has complied with the Department's request to submit information on the investment decisions and processes taken and advises that the investment policy is the basis for all investment. The information is submitted to Council for information.

ATTACHMENTS

1. Data Return - Investments held
2. 2006/07 Draft General Purpose Financial Reports - Balance Sheet
3. 2006/07 Draft General Purpose Financial Reports - Income Statement
4. 2006/07 Draft General Purpose Financial Reports - Note 6 a) b) and c)
5. Lithgow City Council Investment Policy adopted 16 October 2006

6. Statement of Account from Alliance Bernstein for the period ending 30 June 2007.

RECOMMENDATION

THAT the return be noted and the information received.

**LITHGOW CITY COUNCIL
INVESTMENT REVIEW DATA COLLECTION**

Provided as attachments to the review are the following documents:

- 2006/07 Draft General Purpose Financial Reports - Balance Sheet
- 2006/07 Draft General Purpose Financial Reports - Income Statement
- 2006/07 Draft General Purpose Financial Reports - Note 6 a) b) & c)
- Lithgow City Council Investment Policy reviewed & adopted 16 October 2007
- Statement of Account from Alliance Bernstein for the period ending 30 June 2007

In response to the qualitative investment process:

- *How you determine the appropriate risk / return profile for the investment portfolio:*

Refer to policy

- *How you determine the appropriate maturity profile, diversification and liquidity of the investment portfolio*

Refer to policy

- *To what extent is independent investment advice received prior to making investment decisions*

Policy guidelines only, no external consultants used

- *Do you engage an external part to manage some or all of your investments*

0.05%, one investment managed only by Alliance Bernstein to enable Council to monitor its own performance

- *Are standing delegations given to an external manager*

No

- *Are investments recommended to / approved by Council prior to purchase*

Approval by Council delegation as per policy

- *How frequently and to what extent is the investment portfolio monitored (including credit ratings, liquidity, market valuations)*

Continual monitoring and upon maturity of individual investments. Formal reporting of each individual investment to the Finance and Services Committee meeting of Council at the end of each month.

Financial Report 2007

Lithgow City Council

ATTACH 3)

Income Statement
 for the financial year ended 30 June 2007

Budget ⁽¹⁾			Actual	Actual
2007	\$ '000	Notes	2007	2006
Income from Continuing Operations				
<i>Revenue:</i>				
13,234	Rates & Annual Charges	3a	15,175	13,681
5,418	User Charges & Fees	3b	2,770	2,779
431	Interest & Investment Revenue	3c	917	624
173	Other Revenues	3d	720	599
4,115	Grants & Contributions provided for Operating Purposes	3e,f	4,846	4,427
2,870	Grants & Contributions provided for Capital Purposes	3e,f	3,185	2,761
<u>26,241</u>	Total Income from Continuing Operations		<u>27,613</u>	<u>24,871</u>
Expenses from Continuing Operations				
10,863	Employee Benefits & on-costs	4a	9,492	9,762
298	Borrowing Costs	4b	594	549
5,485	Materials & Contracts	4c	7,536	6,966
3,700	Depreciation & Amortisation	4d	3,521	3,612
3,390	Other Expenses	4e	2,903	2,978
-	Net Losses from the Disposal of Assets	5	220	45
<u>23,736</u>	Total Expenses from Continuing Operations		<u>24,266</u>	<u>23,912</u>
<u>2,505</u>	Operating Result from Continuing Operations		<u>3,347</u>	<u>959</u>
<u>2,505</u>	Net Operating Result for the Year		<u>3,347</u>	<u>959</u>
<u>2,505</u>	Net Operating Result attributable to Council		<u>3,347</u>	<u>959</u>
<u>(365)</u>	Net Operating Result for the year before Grants and Contributions provided for Capital Purposes		<u>162</u>	<u>(1,802)</u>

(1) Original Budget as approved by Council - refer Note 16

Lithgow City Council

ATTACH 4)

Notes to the Financial Statements
 for the financial year ended 30 June 2007

Note 6a. - Cash Assets and Note 6b. - Investment Securities

\$ '000	2007		2006	
	Actual Current	Actual Non Current	Actual Current	Actual Non Current
Cash & Cash Equivalents (Note 6a)				
Cash on Hand and at Bank	960	-	363	-
Cash-Equivalent Assets ¹				
- Deposits at Call	1,847	-	1,027	-
- Other Financial Assets	10,907	-	6,651	-
Total Cash & Cash Equivalents	13,714	-	8,041	-
Investment Securities (Note 6b)				
- Managed Funds	1,000	-	1,000	-
- Long Term Deposits	1,000	-	1,050	-
Total Investment Securities	2,000	-	2,050	-
TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS	15,714	-	10,091	-

¹ Those Investments where Maturity (from date of purchase) is < 3 mths.

Cash, Cash Equivalents & Investments were classified at year end in accordance with AASB 139 as follows:

Cash & Cash Equivalents				
a. "At Fair Value through the Profit & Loss"	13,714	-	8,041	-
Investments				
Nil				
a. "At Fair Value through the Profit & Loss"				
- "Held for Trading"	6(b-i) 1,000	-	1,000	-
d. "Available for Sale"	6(b-iv) 1,000	-	1,050	-
Investments	2,000	-	2,050	-

Lithgow City Council

Notes to the Financial Statements
for the financial year ended 30 June 2007

Note 6b. Investments (continued)

\$ '000	2007		2006	
	Actual Current	Actual Non Current	Actual Current	Actual Non Current
Note 6(b-i)				
Reconciliation of Investments classified as "At Fair Value through the Profit & Loss"				
Nil				
Balance at the Beginning of the Year	1,000	-	1,000	-
Balance at End of Year	1,000	-	1,000	-
Comprising:				
- Managed Funds	1,000	-	1,000	-
Total	1,000	-	1,000	-
Note 6(b-iv)				
Reconciliation of Investments classified as "Available for Sale"				
Nil				
Balance at the Beginning of the Year	1,050	-	5,725	-
Additions	(50)	-	-	-
Disposals (sales & redemptions)	-	-	(4,675)	-
Balance at End of Year	1,000	-	1,050	-
Comprising:				
- Term Deposits	1,000	-	1,050	-
Total	1,000	-	1,050	-
Total Cash, Cash Equivalents and Investment Securities	15,714	-	10,091	-
attributable to:				
External Restrictions (refer below)	10,566	-	9,043	-
Internal Restrictions (refer below)	3,115	-	836	-
Unrestricted	2,033	-	212	-
	15,714	-	10,091	-

Lithgow City Council

Notes to the Financial Statements
for the financial year ended 30 June 2007

Note 6c. Restricted Cash, Cash Equivalents & Investments (continued)

Details of Restrictions	Opening Balance	Transfers to Restrictions	Transfers from Restrictions	Closing Balance
External Restrictions - Included in Liabilities				
Nil				
Specific Purpose Unexpended Loans-General (A)	-	1,275	-	1,275
Specific Purpose Unexpended Loans-Water (A)	-	1,150	-	1,150
Specific Purpose Unexpended Loans-Sewer (A)	-	500	-	500
External Restrictions - Included in Liabilities	-	2,925	-	2,925
External Restrictions - Other				
Nil				
Developer Contributions - General (D)	301	338	(48)	591
RTA Contributions Mobility Access Plan (E)	10	-	-	10
Specific Purpose Unexpended Grants (F)	1,084	773	-	1,857
Specific Purpose Unexpended Grants (F) - Water Fund	-	1	-	1
Water Supplies (Includes \$639 PWD) (G)	3,592	-	(1,117)	2,475
Sewerage Services (Includes PWD \$663) (G)	3,013	-	(1,271)	1,742
Domestic Waste Management (G)	1,043	-	(78)	965
External Restrictions - Other	9,043	1,112	(2,514)	7,641
Total External Restrictions	9,043	4,037	(2,514)	10,566
Internal Restrictions				
Nil				
Employees Leave Entitlement	636	281	(100)	817
Land & Buildings	150	367	(32)	485
Plant & Vehicle Replacement	-	488	-	488
Deposits, Retentions & Bonds	-	659	-	659
Election	50	60	-	110
Works in Progress	-	556	-	556
Total Internal Restrictions	836	2,411	(132)	3,115
TOTAL RESTRICTIONS	9,879	6,448	(2,646)	13,681

- A Loan moneys which must be applied for the purposes for which the loans were raised.
- B Advances by the Roads and Traffic Authority for works on the State's classified roads.
- C Self Insurance liability resulting from reported claims or incurred claims not yet reported.
- D Development contributions which are not yet expended for the provision of services and amenities in accordance with contributions plans (refer Note 17).
- E RTA Contributions which are not yet expended for the provision of services and amenities in accordance with those contributions.
- F Grants which are not yet expended for the purposes for which the grants were obtained. (refer Note 1)
- G Water, Sewerage, Domestic Waste Management (DWM) & Special Rates/Levies/Charges are externally restricted assets and must be applied for the purposes for which they were raised.

5. JUL. 2007 20:03

NO. 2679 P. 2



ATTACH 6

Greater Lithgow City Council
 Attn: Carol Farnsworth
 PO Box 19
 LITHGOW NSW 2790

STATEMENT OF ACCOUNT

STATEMENT PERIOD: 01/06/2007-30/06/2007

ACCOUNT NUMBER: LITH00001

Page 1 / 2

ACCOUNT NAME: Greater Lithgow City Council

FUND SUMMARY

FUND DESCRIPTION	\$ PRICE PER UNIT	UNITS OWNED	MARKET VALUE
	30/06/2007	30/06/2007	30/06/2007
AllianceBernstein Cash Enhanced Trust	1.0425 *	980,279.00	1,001,090.86
TOTAL MARKET VALUE			1,001,090.86

* Represents the last available price.

City Council
RECEIVED
 - 6 JUL 2007

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ABN 53 095 022 718 AFSL 230698

5. JUL. 2007 20:03

NO. 2679 P. 3



Greater Lithgow City Council
 Attn: Carol Farnsworth
 PO Box 19
 LITHGOW NSW 2790

ACCOUNT NUMBER: LITH00001

Page 2 / 2

TRANSACTION SUMMARY

TRADE DATE	TRANSACTION DESCRIPTION	PRICE	UNITS	AMOUNT
AllianceBernstein Cash Enhanced Trust				
01-06-07	BALANCE FORWARD	1.0374	960,279.00	996,193.43
01-06-07	Total Distribution	0.0000	0.00	5,562.90
	TOTAL UNITS OWNED		960,279.00	

Lithgow City Council
RECEIVED
 - 6 JUL 2007

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ABN 53 095 022 718 AFSL 230698

ITEM:11 COMM - 05/11/07 - DISPOSAL OF SURPLUS IT EQUIPMENT**REPORT BY: INFORMATION TECHNOLOGY MANAGER - A SHELTON**

REFERENCE

NIL

SUMMARY

To seek Council approval to dispose of IT equipment that has been identified as surplus to Council's needs due to redundancy of the equipment or assessment that it is beyond reasonable repair.

COMMENTARY

The IT department has a program of primary and secondary allocation of IT equipment, however every year items are removed from service due to upgrade, replacement, redundancy. The IT department wishes to dispose of this surplus equipment in the following manner:

Section 355 Committees

There are six computers in working order that would be available for offer to Council's Section 355 committees. These computers are low-end machines, but would be suitable for word processing and basic spreadsheets. If the computers are not required by the committees, they should be entered into the Sale by Expression of Interest.

Sale by Expression of Interest (EOI)

Items to be sold by EOI include chassis, monitors, peripherals, and printers, in both working and non working condition. Any working computers that are able to be included will not be sold with software due to Council's licensing restrictions.

Disposal of Unwanted Equipment

Any equipment that remains following the sale will be disposed of by environmentally sound means.

POLICY IMPLICATIONS

Lithgow City Council's Policy 1.3 "Assets Disposal"

FINANCIAL IMPLICATIONS

The assets have already been written off.

LEGAL IMPLICATIONS

NIL

CONCLUSION

In completing the audit of Council's IT equipment the extraneous equipment located is surplus to Council's needs and is predominantly outdated. By calling for Expressions of Interest, Council may be able to make available machine for use by the community. Any equipment remaining would be disposed of in the most environmentally sound means available.

ATTACHMENTS

NIL

RECOMMENDATION

THAT Council resolve to dispose of surplus IT equipment by calling for expression of interest following an offer being made to the Section 355 committees.

COMMITTEE MEETINGS

ITEM:12 COMM - 05/11/07 - ENVIRONMENTAL ADVISORY COMMITTEE MEETING MINUTES

REPORT FROM: COMMUNITY AND CULTURE MANAGER - P HALL

REFERENCE

Min 07-316: Policy and Strategy Meeting 6 August 2007
Min 07-389: Policy and Strategy Meeting 3 September 2007
Min 07-443: Policy and Strategy Meeting 2 October 2007

SUMMARY

To consider the Environmental Advisory Committee Meeting minutes from the S355 Environmental Advisory Committee Meeting held on the 10 October 2007.

COMMENTARY

The Environmental Advisory Committee Meeting minutes are attached.

Staff comments follow:

- Item 7. Hyde Park Management plan is presently being progressed.
- Item 8. The Plan of Management for Hassans Walls has not been finalised as of yet.
- Item 9. Launch of the Lithgow Active Community Project (Lake Pillans) is to take place at 4.30pm on Wednesday 14 November 2007

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Environmental Advisory Committee Minutes dated 10 October 2007. (Doc: 377720)

RECOMMENDATION

THAT the information be received

**ITEM:13 REG - 05/11/07 - SPORTS ADVISORY COMMITTEE MINUTES 29TH
OCTOBER 2007**

REPORT BY: GROUP MANAGER REGIONAL SERVICES - ANDREW MUIR

SUMMARY

Details of the Minutes of the Sports Advisory Committee Meeting held on Monday, 29 October 2007 for Council adoption.

COMMENTARY

At the Sports Advisory Committee Meeting held on Monday, 29 October 2007, there were nine (9) items discussed by the Committee, and it is considered that all these items be adopted by Council as per the Committee's recommendations.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Minutes of the Sports Advisory Committee Meeting held on Monday, 29 October 2007.

RECOMMENDATION

THAT:

1. Council note the recommendations of the Sports Advisory Committee for the meeting held on Monday, 29 October 2007.
2. The actions be referred to the General Manager enact.

QUESTIONS WITHOUT NOTICE

ATTACHMENTS

ITEM:3 REG - 05/11/07 - SUCCESSFUL GRANT FUNDING - CRYSTAL THEATRE PORTLAND



The Hon Mark Vaile MP

**Deputy Prime Minister
Minister for Transport and Regional Services
Leader of The Nationals**

Years
GDA Ref.
Doc. No.

22 OCT 2007

Scanned
Lithgow City Council

Reference: RP02828

Mr Andrew Muir
Group Manager Regional Services
Lithgow City Council
PO Box 19
LITHGOW NSW 2790

12 OCT 2007

Dear Mr Muir

I am pleased to advise you that approval has been given for funding of up to \$152,141 (GST inclusive) under the *Regional Partnerships* programme to be negotiated with the Lithgow City Council for its Sustaining The Crystal @ Portland project.

The provision of any funding remains contingent upon necessary Commonwealth financial approvals being given and the preparation and execution of appropriate contractual documentation and settling of other details.

To this end, you will shortly be contacted by the Western New South Wales Regional Office of the Australian Government Department of Transport and Regional Services (my Department).

Before any *Regional Partnerships* funding can be paid to you, you will need to formally enter into a Funding Agreement with the Commonwealth that sets out the terms and conditions under which the funding is provided. You must enter into a Funding Agreement by 12 weeks from the date of this letter otherwise the offer of funding will be reviewed and may be withdrawn.

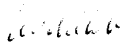
No expenditure commitments should be entered into in reliance upon the funding until the Agreement is fully executed. It would be appreciated if contractual arrangements could be finalised with my Department within 14 days of receiving the draft Funding Agreement. Please notify my Department if you are unable to complete the contract in time.

I have written to Senator Fiona Nash advising her of the outcome of your application and asked her to liaise with you about suitable arrangements to make a public announcement. I ask that the outcome of your application be kept confidential until the announcement is made.

You may also wish to conduct a project launch. While project launches are normally arranged at the conclusion of the project, you may choose to conduct a launch at another suitable time. Should you wish to conduct a project launch, please liaise with Senator Nash to arrange a suitable date and also contact the Central New South Wales Area Consultative Committee Executive Officer, Ms Sharon Bentick, on 02 6369 1600. My Department requests three weeks notice to make appropriate arrangements for representatives attending the launch.

I congratulate your organisation and wish you every success with the project.

Yours sincerely



MARK VAILE

**ITEM:13 REG - 05/11/07 - SPORTS ADVISORY COMMITTEE MINUTES 29TH
OCTOBER 2007**

PRESENT

Councillor Neville Castle (Chairman), Mr Neil Gambrill, Mr Wayne Vought, Mr Bob Martin, Mrs Robyn Whitty, Mr Danny Whitty, Mr John Craig, Mr Eric Arnold, Mr Ray Stoneley, Mr Barry Dorrrough, Mr Mark Cronin, Mr Grahame Danaher, Mr John Boyd, Mr Russell Blanchard, Mr Maurie Weekes (Acting Recreation Supervisor), Ms Jodie Rayner (Tourism Manager), and Miss Leanne Kearney (Strategic Engineer).

APOLOGIES

Mr Mal Kearns.

REPORT**ITEM 1 - DECLARATION OF INTEREST**

Nil.

ITEM 2 - MINUTES OF THE PREVIOUS MEETING

The Minutes of the Sports Advisory Committee Meeting held on Monday, 24 September 2007 were read and confirmed.

The Committee recommends that the Minutes of the meeting held on Monday, 24 September 2007, be taken as read and confirmed.

MOVED: Neil Gambrill

SECONDED: Danny Whitty

ITEM 3 - BUSINESS ARISING FROM THE MINUTES

Nil.

ITEM 4 – 2007 REG COWDEN MEMORIAL SPORTS STAR AWARDS

Junior Nominations for the month of September 2007 were received from the following:

- Laura Radburn (Hockey) – Laura was selected in the NSW Under 15 Girls Hockey Team;
- Ben Redding (Hockey) – Ben was selected in the NSW Under 15 Boys Hockey Team;
- Joe Noon (Boxing) – Joe was the Regional Title winner 2007 in the Light Middleweight Division;
- Jenna Heath (Athletics) – Jenna competed at the PSSA Western Region Athletics Carnival, with the following results: 1st Junior Girls High Jump, 1st Junior Girls Long Jump, 1st Junior Girls 200 metres and 1st 10 years Girls 100 metres;
- Tai Denicaucau (Athletics) – Tai came 1st in both the Shot Put and the Discus events at the PSSA Western Region Athletics Carnival, breaking both records;
- Sophie Murray (Hockey and Basketball) – Sophie was selected in the Western Region Academy of Sport for basketball, attended the state wide Talented Athletes Programme at the Sydney Academy of Sport for basketball and was runner up in the local Under 15's Zig Zag hockey team;
- Amelia Leard (Athletics) – Amelia competed at the Polding Half State Athletics Championships, equalling the record and coming first in High Jump, and coming first in Long Jump, qualifying to compete at the PSSA State Championships;

- Jay Morris (Athletics) – Jay competed at the Western Region PSSA Athletics Championships, qualifying to compete at the PSSA State Championships; and
- Jeremy Whyte (Boxing) – Jeremy travelled to Glen Innes to compete for the Bantamweight Title, with the referee stopping the fight in the third round, declaring Jeremy the winner. Jeremy then competed in a rematch for his very first title belt (New England Bantamweight), winning in the second round knocking out his opponent, and also winning the Lithgow regional Title belt as well as being named the best fighter of the night. This gives Jeremy 3 titles belts in 3 months, not losing a match.

The Committee selected Laura Radburn (Hockey) and Ben Redding (Hockey) to be the joint Junior Sports Star winner for the month of September 2007.

MONTH	RECIPIENT
January	Samuel Hourigan
February	Michael Cox
March	Jenna Heath
April	Cassie Ford
May	Lisa Matthews
June	Amelia Leard and Laura Mahoney
July	Dane Russell
August	Amie Sharp and Madeline Bott
September	Laura Radburn and Ben Redding
October	
November	

There were no written nomination for the senior Sports Star for September 2007 received, however, the Committee noted that Dale Ryan (Woodchopping) had claimed another World Title during September 2007, but was already a monthly winner, and therefore he was not eligible for the September 2007 award.

MONTH	RECIPIENT
January	Brad De Losa
February	Dale Ryan
March	Nil
April	Rodney Wood
May	Nil
June	John Baxter
July	Ben Kelly
August	Alan Mostyn and Robert Redding
September	Nil
October	
November	

The Committee recommends that the Junior Sports Star Award be awarded jointly to Laura Radburn (Hockey) and Ben Redding (Hockey) for the month of September 2007, and for merit certificates to be awarded to the other nominees.

MOVED: Wayne Vought

SECONDED: Mark Cronin

ITEM 5 – BOOKING REQUEST – LAKE WALLACE, WALLERAWANG – FAMILY REUNION

Correspondence has been received from Ms Janette Redding requesting permission to use the picnic grounds near the amenities building at Lake Wallace, Wallerawang on Sunday, 3 February 2008 from 8.00am until 8.00pm to conduct a family reunion.

This booking does not conflict with any other approved booking.

The Committee recommends that permission be granted to Ms Janette Redding to use the picnic grounds near the amenities building at Lake Wallace, Wallerawang on Sunday, 3 February 2008 from 8.00am until 8.00pm to conduct a family reunion.

MOVED: Ray Stoneley

SECONDED: Eric Arnold

ITEM 6 – WESTERN REGION ACADEMY OF SPORT – UPCOMING LECTURES FOR COACHES

The Western Region Academy of Sport are conducting lectures throughout the Western Region for coaches, presented by Richard Evans, Regional Manager of Coaching and Development for Soccer NSW.

These lectures offer an innovative approach in challenging attitudes, promoting values, and developing leaders to bring about a positive change in sport encouraging the ideals of respect and responsibility. These lectures will provide attendees with the confidence to challenge commonly held values and promote a positive attitude to all aspects of sport, at a cost of \$15.00 per person.

The 'Reach for Respect and Responsibility' lectures will be held from 7.00pm to 8.30pm at the following venues:

12 November 2007 – Bathurst RSL Club

13 November 2007 – Orange City Bowling Club

14 November 2007 – Parkes Council Chambers; and

15 November 2007 – West Dubbo Bowling Club

Registrations close on 2 November 2007, and further information can be obtained by contacting Felicity James from the Western Region Academy of Sport on (02) 6338 4821, or emailing fjames@csu.edu.au.

The Committee recommends that the information be received.

MOVED: Mark Cronin

SECONDED: Bob Martin

ITEM 7 – BOOKING REQUEST – LAKE WALLACE, WALLERAWANG – LITHGOW OBERON LANDCARE ASSOCIATION

Correspondence has been received from the Lithgow Oberon Landcare Association requesting permission to use Lake Wallace, Wallerawang to conduct their annual Christmas party between 11.30am and 2.00pm on Sunday, 9 December 2007.

This booking does not conflict with any other approved bookings.

The Committee recommends that permission be granted to the Lithgow Oberon Landcare Association to use Lake Wallace, Wallerawang on Sunday, 9 December 2007 between 11.30am and 2.00pm to conduct their annual Christmas party.

MOVED: Neil Gambrill

SECONDED: Danny Whitty

ITEM 8 – ADDRESS BY MS JODIE RAYNER, TOURISM MANAGER

Council's Tourism Manager, Ms Jodie Rayner, was present at the meeting, and gave an address on the 2008 Great Escapade and the inaugural Lithgow Flash Gift event.

The Lithgow Flash Gift will be held at Tony Luchetti Sportsground, Lithgow, on Saturday, 23 February 2008, and Jodie has been liaising with Michael Brown from the Lithgow District Cricket Association regarding use of Tony Luchetti Sportsground, Lithgow for this event. Jodie advised that the event is being held in conjunction with Little Athletics, who are in the process of determining a programme of events for the day, and that community submissions have been incorporated into the day, including the conduct of a 1,500 metre event and a 5 kilometre corporate challenge. Neville enquired if community members can be a part of the organising committee, and Jodie advised that if anyone is interested in joining the committee, please contact the Visitor Information Centre. Neville enquired if Maurie Weekes has been involved in the discussions, and Maurie advised he had been consulted, and that there are no problems to date.

Jodie tabled a brochure regarding the 2008 Great Escapade, which is a joint venture between Bicycle NSW and Bicycle Victoria. Wayne Vought and Neil Gambrill raised concerns regarding the safety of junior hockey participants who will be using the grounds the week after the event, and Jodie advised that the event organisers have a proven record of thoroughly cleaning up after the event, including using metal detectors to ensure that no tent pegs are left behind. Jodie advised that the event organisers are planning another site visit in January 2008, and she will contact the Hockey representatives and advise of the date and time so they can attend as well. Council will send a letter to the Hockey Association by Wednesday, 31 October 2007, requesting use of the Clubhouse for this event. Danny Whitty enquired if any entertainment was planned in Lithgow, similar to what is planned for Portland, and Jodie advised that the reason the Glanmire Oval was selected was due to its proximity to the central business district, and therefore no entertainment was planned.

The Committee recommends that the information provided by Ms Jodie Rayner, Tourism Manager, be accepted.

MOVED: Danny Whitty

SECONDED: Neil Gambrill

ITEM 9 - GENERAL BUSINESS

- John Boyd advised that the hedge he requested to be trimmed at the Lithgow War Memorial Olympic Swimming Pool has not been completed. Maurie Weekes advised that hedge trimming at the Pool had been undertaken, however, there may have been confusion over which hedge was in question. Maurie will arrange for the hedge between the Swimming Clubhouse and the barbeque area to be trimmed.

- Danny Whitty advised that the fence at Glanmire Oval, Lithgow, (along Farmers Creek) needs to be inspected, as on the weekend, a cricket player fell through the fence, and the top railing splintered. Maurie Weeks will undertake an inspection and arrange for any remedial works which are required.
- Eric Arnold enquired of the progress of his previous request for Council to install a sanitary napkin bin in the disabled toilet at the Jim Monaghan Athletics Oval, Lithgow, connect the stormwater down pipes from the roof guttering to the stormwater infrastructure, and whether Council has progressed with planning for additional toilets on the site. Eric further advised that during the building works, the alarm system was disrupted and no longer works effectively, and enquired who is responsible for repairing this. Leanne advised that no response had been provided from the Operations Manager, and she would follow up these items.
- Grahame Danaher advised that the Lithgow District Cricket Association has submitted a letter to Council requesting an investigation into works that will link the Inch Street area with the sporting facilities in the Tony Luchetti Sportsground precinct. Neville advised that this item had been referred to Council's Traffic and Development Engineer, who is in the process of applying for any grant funding available to assist with this request, and further advised that the second stage of the Farmers Creek Flood Mitigation Works is to commence shortly, involving the replacement of the footbridge over Farmers Creek at the entrance to the Showground, which will also assist this request.
- Danny Whitty enquired if Council could install a gate in the fence on the Farmers Creek side of Tony Luchetti Sportsground, Lithgow, which will assist the cricketers in retrieving the balls which go over the fence, and Maurie Weekes will investigate this possibility.
- Danny Whitty enquired if Council had received another quotation for the sprinkler system at Conran Oval, Lithgow, and Neville advised that this had been received, and was disappointingly higher than the original quotation. Danny advised that he had spoken to the original quote provider, who advised the quote could be renegotiated if Council wanted to undertake part of the works, and Neville advised that Council is expecting a third quotation by Wednesday this week, when a decision will be made on how to progress this matter.
- Russell Blanchard thanked Council for the installation of the garbage bin near the cricket training nets at Glanmire Oval, Lithgow, but advised that the bottom of the nets had not been repaired yet. Maurie Weekes advised that this project was on the works programme to be completed.
- Danny Whitty advised that he met with Maurie Weekes at the cricket training nets at Kremer Park, Portland, and the replacement of the belting will go ahead once new materials can be sourced (the previous materials have been stolen). There is also the possibility of extending the apron of the nets with wire netting to minimise the risk due to fly balls, and this will be further investigated.
- Eric Arnold enquired if Maurie Weekes could replace the missing 2 to 3 metres of plinth near the pine trees at Jim Monaghan Athletics Oval, Lithgow, and Maurie advised this project will be placed on the works programme.

MOVED: Neil Gambrill

SECONDED: Wayne Vought

The meeting closed at 5.43pm.

RECOMMENDATION

THAT the minutes of the Sports Advisory Committee be adopted.

Item 4.

DEVELOPMENT AND CONSTRUCTION APPROVALS 23/09/2007 TO 26/10/2007

App/Proc ID	Property Address	Property Owners	Description	Clock Days		Neigh Not
				5	Y	
175/07DACC	66 ACADEMY STREET LITHGOW NSW 2790	MR A BUTLER & MRS RM BUTLER	GARAGE	5	Y	
185/07DACC	9 BEAUFORT STREET LITHGOW NSW 2790	MR PR BAKER & MRS TL BAKER	GARAGE	28	N	
192/07DACC	16 BLAXLAND STREET LITHGOW NSW 2790	MR BG DE LOSA	DECK	41	Y	
306/06DACC	42 HILL STREET LITHGOW NSW 2790	MR GR ANLEZARK & MRS JA ANLEZARK	GARAGE	6	N	
016/07CDC	43 MAIN STREET LITHGOW NSW 2790	DAJONI PTY LIMITED	OFFICE FITOUT	14	N	
158/07DACC	14 SHAFT STREET LITHGOW NSW 2790	PA FENTON	DWELLING ADDITIONS	9	N	
204/07DACC	SHORT STREET LITHGOW NSW 2790	TANDERRA LITHGOW INCORP	RETAINING WALL	2	N	
207/07DACC	29 STEPHENSON STREET LITHGOW NSW 2790	MR AF ECKFORD & MRS WJ ECKFORD	GARAGE/CAR PORT	22	N	
172/07DACC	3502 CASTLEREAGH HIGHWAY BEN BULLEN NSW 2790	MRS RL KELLAM	DWELLING	3	N	
186/07DACC	1 PARK STREET PORTLAND NSW 2847	MR BE FOWLER	GARAGE	35	N	
043/07DA	CHIFLEY ROAD CLARENCE NSW 2790	ZIG ZAG CO-OPERATIVE LTD	MARKETS	6	N	
024/07CDC	60 OLD BATHURST ROAD SOUTH BOWENFELS NSW 2790	MS KJ MAWER	SWIMMING POOL	6	N	
191/07DACC	50 IAN HOLT DRIVE LIDSDALE NSW 2790	MR CJ BRAIN & MS P GILLARD	DWELLING ALTERATIONS	13	N	
210/07DACC	51 JAMES PARADE WALLERAWANG NSW 2845	MR JP MCCLUSKIE & MRS I MCCLUSKIE	GARAGE	19	N	
157/07DACC	MEADOW STREET RYDAL NSW 2790	MR LM ROSS & MS LA PIGGOTT	GRANNY FLAT/GARAGE	15	N	
013/07CC	WOLGAN ROAD WOLGAN VALLEY NSW 2790	MRS HM WEBB, MR AR WEBB, MR NA WEBB	CIVIL WORKS-TOURIST FACILITY	1	N	

057/07DACC	24 COXS RIVER ROAD LITTLE HARTLEY NSW 2790	STERNLEA PTY LTD	DWELLING & SHED (Legal advice sought on use of shed)	153	N
031/07DACC	WOODLANDS GREAT WESTERN HIGHWAY LITTLE HARTLEY NSW	MR PJ GRAY & MRS V GRAY	DWELLING	8	N
189/07DACC	10 MORTLOCK CLOSE LITHGOW NSW 2790	MR KW NOTT	PATIO ENCLOSURE	21	N
004/07DA	HASSANS WALLS ROAD LITHGOW NSW 2790	CEEDIVE PTY LTD	SUBDIVISION INTO 2 LOTS	15	N
163/07DACC	51 GREEN STREET PORTLAND NSW 2847	MR K WELLS	DWELLING	6	Y
042/07DA	CARY AVENUE WALLERAWANG NSW 2845	MR PK VANDERVELDEN & MRS CA VANDERVELDEN	STRATA 12 UNITS	5	Y
062/07DA	HOSKINS AVENUE LITHGOW NSW 2790	JONATHAN INVESTMENT HOLDINGS PTY LIMITED	FITNESS CLUB	24	Y
181/07DACC	22 HENDERSON PLACE LITHGOW NSW 2790	MR AP HOLLEY & MRS AH HOLLEY	NEW DWELLING	10	Y
182/07DACC	WILLMAREE 331 PORT MACQUARIE ROAD GLEN ALICE NSW 2849	MR WW DOCHERTY & MRS MH DOCHERTY	DWELLING & POOL	11	N
179/07DACC	SUNRAY AVENUE HARTLEY NSW 2790	MR MB PALMER & MS K ATKINSON	SHED	34	N
053/07DA	5-7 COALBROOK STREET LITHGOW NSW 2790	LEIGHTON MILLARD PTY LIMITED	SUBDIVISION INTO 6 LOTS	113	N
154/07DACC	14 JAMES O'DONNELL DRIVE LITHGOW NSW 2790	MR A PILLA & MS M NIGHTINGALE	DWELLING	7	Y
177/07DACC	10 HILLCREST AVENUE LITHGOW NSW 2790	MR M GURNEY & MRS KL GURNEY	AWNING	16	N
069/07DA	11 FITZGERALD STREET WALLERAWANG NSW 2845	DEXTATRON PTY LIMITED	SUBDIVISION INTO 20 LOTS	21	N
178/07DACC	142 HARTLEY VALLEY ROAD LITHGOW NSW 2790	MRS DR BENNETT	DWELLING	29	N
012/07CC	COL DREWE DRIVE BOWENFELS NSW 2790	TREEVIEW ESTATES PTY LIMITED	FORMATION OF HASSAN STREET	21	N

APPLICATIONS RECEIVED 23/09/2007 TO 26/10/2007

Appl/Proc ID	Date Received	Description	Property Address	Target Days	Neigh Notify
007/07S68	27-Sep-07	SOLID FUEL HEATER	28 CRANE ROAD LITHGOW NSW 2790	11/10/2007	Y
013/07CC	28-Sep-07	CIVIL WORKS-TOURIST FACILITY	WOLGAN ROAD WOLGAN VALLEY NSW 2790	11/10/2007	N
014/07CC	16-Oct-07	STORAGE UNITS	MAIN STREET WALLERAWANG NSW 2845	14/11/2007	N
015/07CC	26-Oct-07	RECONSTRUCTION OF ROAD	COL DREWE DRIVE BOWENFELS NSW 2790	14/11/2007	N
019/07CDC	25-Sep-07	PATIO COVER	75 INCH STREET LITHGOW NSW 2790	11/10/2007	N
020/07CDC	26-Sep-07	SWIMMING POOL	40 VICTORIA AVENUE LITHGOW NSW 2790	11/10/2007	N
021/07CDC	02-Oct-07	SHED	3 LAWSON STREET LITHGOW NSW 2790	16/10/2007	N
022/07CDC	10-Oct-07	GARAGE	141 KERMA CRESCENT CLARENCE NSW 2790	24/10/2007	N
023/07CDC	11-Oct-07	FIRE ALARM NEW SERVICE PROVIDER	52-54 BARTON STREET LITHGOW NSW 2790	25/10/2007	N
024/07CDC	12-Oct-07	SWIMMING POOL	60 OLD BATHURST ROAD SOUTH BOWENFELS NSW 2790	25/10/2007	N
025/07CDC	24-Oct-07	SHED	15 DUNCAN STREET LIDSDALE NSW 2790	25/10/2007	N
026/07CDC	24-Oct-07	SHED	14 CARY AVENUE WALLERAWANG NSW 2845	25/10/2007	N
069/07DA	24-Sep-07	SUBDIVISION INTO 20 LOTS	11 FITZGERALD STREET WALLERAWANG NSW 2845	26/10/2007	N
070/07DA	25-Sep-07	SUBDIVISION INTO 4 ALLOTMENTS	1384 CASTLEREAGH HIGHWAY LIDSDALE NSW 2790	26/10/2007	Y
071/07DA	26-Sep-07	FOOD AND PRODUCE MARKET	MACAULEY STREET LITHGOW NSW 2790	26/10/2007	Y
072/07DA	08-Oct-07	ALTERATIONS & ADDITIONS SHOPPING CENTRE	BENT STREET LITHGOW NSW 2790	08/11/2007	Y

073/07DA	10-Oct-07 SHOP	16 DONALD STREET LITHGOW NSW 2790	08/11/2007	N
074/07DA	12-Oct-07 BLOCK MAKING FACTORY	MULDURI STREET WALLERAWANG NSW 2845	08/11/2007	Y
075/07DA	12-Oct-07 DWELLING AND GARAGE	PETROLEA J.R. STREET HARTLEY VALE NSW 2790	05/11/2007	N
076/07DA	23-Oct-07 SUBDIVISION INTO 2 ALLOTMENTS	15 KIRKLEY STREET SOUTH BOWENFELS NSW 2790	13/11/2007	N
202/07DACC	24-Sep-07 GARAGE	RAILWAY STREET RYDAL NSW 2790	11/10/2007	N
203/07DACC	25-Sep-07 ROAD ACCESS	174 KANIMBLA DRIVE LITTLE HARTLEY NSW 2790	11/10/2007	N
204/07DACC	25-Sep-07 RETAINING WALL	SHORT STREET LITHGOW NSW 2790	11/10/2007	N
205/07DACC	26-Sep-07 SHED	CLARKE SIMPSON ROAD LITTLE HARTLEY NSW 2790	11/10/2007	N
206/07DACC	27-Sep-07 DWELLING	11 THORNTON AVENUE LITHGOW NSW 2790	26/10/2007	N
207/07DACC	02-Oct-07 GARAGE/CAR PORT	29 STEPHENSON STREET LITHGOW NSW 2790	11/10/2007	N
208/07DACC	04-Oct-07 GARAGE	6 PARK AVENUE PORTLAND NSW 2847	18/10/2007	N
209/07DACC	05-Oct-07 CARPORT	27 LANE STREET WALLERAWANG NSW 2845	19/10/2007	N
210/07DACC	05-Oct-07 GARAGE	51 JAMES PARADE WALLERAWANG NSW 2845	19/10/2007	N
211/07DACC	05-Oct-07 SWIMMING POOL	58 BLAXLAND ROAD LITTLE HARTLEY NSW 2790	19/10/2007	N
212/07DACC	05-Oct-07 DWELLING ADDITION	14 PINDARI PLACE WALLERAWANG NSW 2845	19/10/2007	N
213/07DACC	05-Oct-07 DWELLING	377 PORT MACQUARIE ROAD GLEN ALICE NSW 2849	05/10/2007	N
214/07DACC	08-Oct-07 CAR PORT	PIPERS FLAT ROAD WALLERAWANG NSW 2845	22/10/2007	N
215/07DACC	09-Oct-07 ALTERATIONS & ADDITION	10 BUSBY STREET LITHGOW NSW 2790	23/10/2007	N

216/07DACC	09-Oct-07 UTILITIES	67-71 WILLIWA STREET PORTLAND NSW 2847	23/10/2007	N
217/07DACC	10-Oct-07 GARAGE	CAREJ 1756 GANBENANG ROAD LITTLE HARTLEY NSW 2790	24/10/2007	N
218/07DACC	11-Oct-07 DWELLING	12 SURVEYORS WAY SOUTH BOWENFELS NSW 2790	25/10/2007	N
219/07DACC	11-Oct-07 GARAGE	789 COXS RIVER ROAD LITTLE HARTLEY NSW 2790	25/10/2007	N
220/07DACC	12-Oct-07 GARAGE	12 WATTLE GROVE LITHGOW NSW 2790	26/10/2007	N
221/07DACC	15-Oct-07 RETAINING WALL	39 HEPBURN STREET LITHGOW NSW 2790	27/10/2007	N
222/07DACC	17-Oct-07 MACHINERY SHED	4 CYPRESS PLACE WALLERAWANG NSW 2845	28/10/2007	N
223/07DACC	17-Oct-07 CARPORT	3 LIDSDALE STREET WALLERAWANG NSW 2845	29/10/2007	N
224/07DACC	18-Oct-07 RETAINING WALLS & LANDSCAPE	TANK STREET LITHGOW NSW 2790	30/10/2007	N
225/07DACC	19-Oct-07 CONSTRUCTION OF TOILET BLOCK AND INSTALLATION OF SEPTIC	879 CASTLEREAGH HIGHWAY MARRANGAROO NSW 2790	31/10/2007	N
226/07DACC	22-Oct-07 GARAGE	59 INCH STREET LITHGOW NSW 2790	01/11/2007	N
227/07DACC	23-Oct-07 SWIMMING POOL	48 MUSKET PARADE LITHGOW NSW 2790	02/11/2007	N

Item 6 .

**DEVELOPMENT ASSESSMENT REPORT - DA 159/07 DACC
EARTHWORKS, FENCING AND SHED – LOT 22 DP 830058 – 77
BARTON AVE, WALLERAWANG**

PROPOSAL

Council is in receipt of a Combined Development Application/Construction Certificate 159/07, on behalf of Wallerawang Public School being development approval for earthworks, shed and fencing. The applicant proposes a major earthworks proposal including cut and fill of land to establish a flat working surface for a proposed football field. Additionally, the proposal involves the erection of an additional storage shed and fencing for the perimeter of the property.

SUMMARY

To assess and recommend determination of DA 159/07 Recommendation will be for approval subject to conditions.

LOCATION OF THE PROPOSAL

The land is known as Lot 22 DP 830058 and being described as 77 Barton Avenue, Wallerawang. Additional land being Lot 202 DP 1056693 owned by Lithgow City Council is incorporated into the development as the Department of Education and Lithgow City Council have undergone a boundary adjustment which has been completed under a separate application.

ZONING: The zone is considered to be 2(v) Village Zone in accordance with Council's LEP 1994.

PERMISSIBILITY: The development is permissible in the 2(v) Village zone given development consent.

The application complies with the objectives and provisions of the zone, and is hence permissible in the zone with development consent.

POLICY IMPLICATIONS (OTHER THAN DCP's)

There are no policy implications associated with this development.

FINANCIAL IMPLICATIONS (eg Section 94)

There are no financial implications associated with this development.

LEGAL IMPLICATIONS

In determining a development application, a consent authority is required to take into consideration the matters of relevance under Section 79C of the Environmental Planning and Assessment Act 1979. These matters for consideration are as follows:

Any Environmental Planning Instrument

Consider SEPPs, REPs & LEPs. RELEVANT Provisions of LEP (eg permissibility, development standards, heritage listing, advertising requirements of another authority who administers a SEPP or REP). Is a SEPP1 objection required.

The development is permissible in the 2(v) Village zone given development consent.

The application complies with the objectives and provisions of the zone, and is hence permissible in the zone with development consent.

Further Sydney's Drinking Water Catchments REP 1 applies to the site. As part of the assessment process the application was forwarded to the SCA for concurrence. In information received by the SCA it was determined that a concurrence could be issued subject to additional conditions.

Any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority

If applicable, is the development consistent with the objectives of the draft instrument?

Nil.

Any Development Control Plan

Is the proposal consistent with the DCP? If not, is a variance warranted and has it been justified?

Nil.

Any planning agreement that has been entered into under Section 93F, or any draft planning agreement that a developer has offered to enter into under Section 93F?

Nil.

Any matters prescribed by the regulations that apply to the land

Refer to clause 92, 93, & 94 of the Regulation. If a DA for demolition, the provisions of AS 2601-1991; The Demolition of Structures. Fire Safety considerations – DA that does not seek the rebuilding, alteration, enlargement or extension of the building. Consent Authority may require buildings to be upgraded – DA comprising the rebuilding, alteration enlargement or extension, take into consideration whether appropriate to require the building to be brought into conformity with BCA.

Council's Health and Building Surveyor has assessed the applicant and her report accompanies this 79C report.

The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The relevant matters are up to assessment and merit. As a guide only, the following may be considered if they are considered to be of relevance to the proposal. Amenity, streetscape, scenic quality, bulk, scale character, density, design, adjacent landuse compatibility, solar access, noise, access & traffic, utility services, heritage, water, soils, air, flora & fauna, wastes, safety, security, crime prevention, natural hazards, social, economic & cumulative impacts.

Stormwater – the land has been described as undulating, and information has been submitted indicating relevant soil and sedimentation controls for earthworks and retention mechanisms after completion.

The applicant has been made aware of this and has submitted both a General Works and Sediment and Stormwater Control Plan, providing Council with adequate detail into the direction of stormwater on and off site.

It is proposed within the plan to fill the proposed land and using a series of bunds and batters diverting the stormwater above the site to exactly the same exit point off site as is currently naturally used. It is considered that the overall stormwater flow path will not change after it leaves the site, as it will migrate over the same path as it does currently.

An earth bund has been proposed as the final batter for the earthworks. Council will require an adequate vegetation rehabilitation plan as part of conditional consent.

The Suitability of the site for the development

Does the proposal suit the site? Bulk/Scale/Sensitivity? Are there any natural or man made hazards?

The surrounding land uses are for education and agricultural pursuits.. Therefore, the size and nature of the development will be consistent with those in the surrounding area.

The proposal was not forwarded to the Local Rural Fire Service for comment, as no rural/residential development or subdivision are being considered. Any future development will be required to comply with the NSW Rural Fire Service requirements.

There are no natural or man made hazards. This block is not subject to bushfire attack or site contamination.

Any submissions made in accordance with this Act or the Regulations

If relevant, consider public and authority submissions. Do submissions relate to valid Planning issues?

Due to the nature and purpose of the development the application was not notified to adjoining residents however was forwarded to the SCA who in their reply indicated that concurrence could be issued subject to the following conditions:

1. A soil & water management plan (S&WMP) is required for all site works proposed as part of the development (including site protection during construction, site and catchment drainage both during and post construction, site rehabilitation and a comprehensive analysis of imported fill). The

S&WMP is to be prepared by a person with knowledge and experience in the preparation of such plans and is to meet the requirements outlined in Chapter 2 of the NSW Landcom's "Soils and Construction: Managing Urban Stormwater" (2004) manual – the 'Blue Book' – and be agreed to by both the Council and the Sydney Catchment Authority;

2. Effective erosion and sediment controls are to be installed prior to any construction activity (including all proposed earthworks). The controls must prevent sediment entering drainage depressions and watercourses and are to be regularly maintained and retained until works have been completed and groundcover established.

The public interest

Have any genuine Planning issues been raised in by the wider public? Is there genuine irrefutable concerns relating to public health & safety?

Other than that mentioned above it is considered that the public interest has been substantially addressed.

DISCUSSION AND CONCLUSIONS

It is considered that the application can be approved subject to conditions. The development is permissible in the zone and considered to be consistent with the aims and objectives outlined in the LEP. The development is considered to be ancillary to the existing school on-site and with appropriate controls during construction is considered to have minimal impact on the surrounding amenity.

ATTACHMENTS

1. Nil.

RECOMMENDATION

THAT the combined Development Application/Construction Certificate be approved subject to the following conditions

Administrative Conditions

1. That the development be carried out in accordance with the application, Statement of Environmental Effects, accompanying information, plans submitted with the application and any further information provided during the process unless otherwise amended by the following conditions.
2. A soil & water management plan (S&WMP) is required for all site works proposed as part of the development (including site protection during construction, site and catchment drainage both during and post construction, site rehabilitation and a comprehensive analysis of imported fill). The S&WMP is to be prepared by a person with knowledge and experience in the preparation of such plans and is to meet the

requirements outlined in Chapter 2 of the NSW Landcom's "Soils and Construction: Managing Urban Stormwater" (2004) manual – the 'Blue Book' – and be agreed to by both the Council and the Sydney Catchment Authority;

3. Effective erosion and sediment controls are to be installed prior to any construction activity (including all proposed earthworks). The controls must prevent sediment entering drainage depressions and watercourses and are to be regularly maintained and retained until works have been completed and groundcover established.
4. The filling on the site is not to obstruct or interfere with the overland flow of surface water from the adjoining properties.
5. That the fill be Virgin Excavated Raw Material (VERM). Any fill imported to the site must be clean and certified clean fill.
6. All earthed batters must be rehabilitated in accordance with a landscaping plan submitted to Council prior to the commencement of work.
7. All development to be constructed in accordance with Lithgow City Council's "Subdivision and Development Code" adopted by Council 28 September 1992, Minute No. 1439.
8. Erosion and sediment control measures shall be provided and maintained throughout the construction period in accordance with the requirements of the manual – "Soils and Construction" (2004) (Bluebook), the approved plans, Council specifications and to the satisfaction of the principal certifying authority. The erosion and sedimentation control devices shall remain in place until the site has been stabilised and revegetated.

Note: On the spot penalties up to \$1,500 will be issued for any non-compliance with this requirement without any further notification or warning.

9. Measures shall be implemented to minimise wind erosion and dust nuisance in accordance with the requirements of the manual - "Soils and Construction" (2004) (Bluebook). All haul roads and construction areas shall be treated/regularly watered to the satisfaction of the principal certifying authority.
10. The applicant shall be required to arrange an on-site meeting with Councils Development Engineer to demonstrate measures that will be taken to direct stormwater to drainage depressions.
11. The applicant is to comply with all reasonable requests from Council pertaining to any complaints received as part of the development.
12. Any damage caused to Council infrastructure during the construction phase of the development is to be replaced by the applicant at no cost to Council.
13. All earthworks are to be water suppressed during the construction phase to limit air borne dust leaving the site.

14. All building work must be carried out in accordance with the provisions of the Building Code of Australia.
15. The garage/storage shed is to be used for storage only and shall not be used, fitted or occupied for industrial, commercial or residential purposes under any circumstances.
16. That the garage/storage shed is finished to ensure compatibility with existing development to the satisfaction of Council.
17. Prior to the commencement of any works on site, the applicant shall advise Council of any damage to property controlled by Council which adjoins the site including kerbs, gutters, footpaths, walkways, reserves and the like. Failure to identify existing damage will result in all damage detected after completion of the building work being repaired at the applicant's expense.
18. Prior to commencement of the garage/storage shed construction the following is to be submitted to Council for approval:
 - 3 copies of fully dimensioned site plan showing the location/distance of the shed from surrounding buildings, boundaries and the like.
 - 3 copies of plans and specifications for the steel shed certified by an approved practicing structural engineer.
 - Certification by a practising Structural Engineer, stating that the garage/storage shed is designed to withstand a ground snow loading of 1 kPa.
19. Prior to commencing any construction works, Council is to be notified at least two days prior of the intention to commence building works, in accordance with Section 81A(2)(c) of the Act in Form 7 of Schedule 1 of the Regulations.
20. Prior to the commencement of any works on the land, a sign/s must be erected in a prominent position on the site:
 - a. Showing the name of the principal contractor (if any) for any building work and a telephone number on which that person can be contacted outside working hours.
 - b. Stating that unauthorised entry to the work site is prohibited and
 - c. Showing the name, address and telephone number of the principle certifying authority for the work.The sign/s are to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.
21. That minimal disturbance is caused to the site during construction works and any disturbed areas are to be generally made good and revegetated to the satisfaction of Council. Any excavated and filled areas are graded and drained and all constructed batters are to be topsoiled, and turfed. Batters exceeding a ratio of 3 horizontal to 1 vertical must be retained with retaining walls, stoneflagging or terracing prior to occupation. (Note retaining walls over 800mm in height require Development Consent).
22. To ensure structural integrity, the maintenance of minimum health standards, the management of the buildings surrounds and the protection of the environment,

compliance certificates are to be issued at significant stages throughout the construction period. These stages are:

- a) Pier holes/pad footings before filling with concrete.
- b) Reinforcing steel in position and before concrete is poured (slabs, footings, lintels, beams, columns, floors, walls and the like.
- c) Stormwater drainage between building and discharge point (drainage pipes, soakage pits and the like) prior to covering.
- d) Completion of the development and sign off to all conditions of the consent prior to occupation and use..

At each inspection, erosion and sediment control measures and site management will be inspected.

Note: forty-eight (48) hours notice shall be given to Council prior to inspections.

23. All work on site shall only occur between the following hours:

Monday to Friday	7.00am to 6.00pm
Saturday	8.00am to 1.00pm
Sunday and public holidays	No work

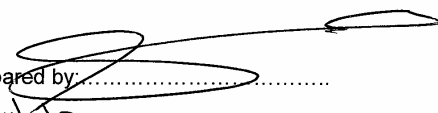
24. That all footings/piers are taken through filled ground to foundation material of uniform adequate bearing pressure.

25. It is recommended that rainwater drains are connected to water storage tanks which are located in a position that will not create a nuisance to the building or adjoining properties.

Note: Overflow pipes are to be discharged away from the building.

26. That existing plumbing and drainage fixtures affected by the building works are modified or relocated in accordance with the requirements of the Council.

27. Prior to the use/occupation of the structure an Occupation Certificate must be issued by the Principal Certifying Authority.

Report prepared by: 

Dated: 31/10/07

Supervisor: J.N.

Dated: 31/10/07

Item 10



LITHGOW CITY COUNCIL

Policy 8.2

INVESTMENT POLICY

Version 1

8.2 INVESTMENT POLICY

OBJECTIVE:

- (i) To undertake investment of surplus funds.
- (ii) To maximise earnings from authorised investments.
- (iii) To ensure the security of Council Funds.

POLICY:

1 AUTHORITY FOR INVESTMENT

All investments are to be made in accordance with:

- Local Government Act 1993 - Section 625;
- Local Government Act 1993 - Order (of the Minister) dated 15 July 2005;
- The Trustee Amendment (Discretionary Investments) Act 1997 - Sections 1 A(2), 1 C(1) & (2);
- Local Government (General) Regulation 2005.

2 DELEGATION OF AUTHORITY

The General Manager is given delegated authority under the Local Government Act to invest temporary surplus funds in accordance with Council policy.

This authority may be sub-delegated by the General Manager

3 AUTHORISED INVESTMENTS

All investments must be denominated in Australian Dollars. Authorised Investments would include but not necessarily be limited to:

- Local/State/Commonwealth Government Bonds, Debentures or Securities;
- Managed funds with a minimum long term credit rating of 'A' (S&P Australian Ratings) or better, or Moody Investor Services equivalent or Fitch rating equivalent.
- Deposits in prescribed securities that either have a minimum long term credit rating of 'A' or short term rating of 'A1' from Standard & Poors or Moody Investor Services equivalent or Fitch rating equivalent;
- Interest bearing deposits/securities issued by a licensed bank, building society or credit union;
- Loan Offset products with a licensed bank;
- Investments with NSW Treasure Corp/Hourglass Investment Facility; and
- Deposits with the Local Government Investment Services ("LGIS").

GUIDELINES

FUND MANAGERS CREDIT RATINGS (VIA S&P OR MOODY'S OR FITCH)	MAXIMUM PERCENTAGE WITH ONE FINANCIAL INSTITUTION	MINIMUM RECOMMENDED INVESTMENT HORIZON	MAXIMUM WEIGHTING AS % OF TOTAL INVESTMENT PORTFOLIO
AAA	50%	0 – 3 months	0 – 100%
AA	5%	3 – 6 months	0 – 90%
A	0%	6 – 12 months	0 – 80%

(a) Approved Investments with Funds Managers would include:

The asset structure and features of the fund are to be consistent with the time horizon, risk parameters, and liquidity requirements of Council as set out in its Investment Strategy.

Credit Ratings:

If any of Council's investments are downgraded such that they no longer fall within these investment policy guidelines, they will be divested as soon as is practicable.

(b) Council's Direct Investments

SHORT TERM RATING (STANDARD & POORS, MOODY'S OR FITCH EQUIVALENT)	LONG TERM RATING (STANDARD & POORS, MOODY'S OR FITCH EQUIVALENT)	MAXIMUM PERCENTAGE WITH ONE FINANCIAL INSTITUTION	MAXIMUM TERM TO MATURITY ¹	MAXIMUM WEIGHTING AS % OF TOTAL INVESTMENT PORTFOLIO
A1+	AAA to AA-	15%	7 years	100%
A1	A+ to A-	10%	5 years	60%
A2	BBB+ to BBB ²	5%	3 years	15%

¹ Only a maximum of 0% of total annual average funds may be invested in securities with a maturity exceeding one year.

² Investments in securities issued by institutions with a credit rating less than A2 short term or BBB+ long term must be issued by a licensed bank, building society or credit union.

Credit Ratings:

If any of Council's investments are downgraded such that they no longer fall within these investment policy guidelines, they will be divested as soon as is practicable.

(c) Performance Benchmarks

INVESTMENT	PERFORMANCE BENCHMARK
Cash	11am Cash Rate
Cash Enhanced/Direct Investment	USBA Bank Bill Index
Fixed Interest	USBA Composite Bond Index

(d) Reporting

(i) A monthly report shall be provided to Council, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio.

The report will also detail investment income earned versus budget year to date.

(ii) For audit purposes, certificates must be obtained from the banks/fund managers confirming the amounts of investment held on Council's behalf at 30th June each year.

(e) Variation to Policy

The General Manager be authorised to approve variations to this policy if the investment is to Council's advantage and/or due to revised legislation.

All changes to this policy are to be reported to Council.

Maintained by Department:	Internal Services	Approved by:	Council		
Reference:	Dataworks: Policy Register	Council Policy No:	8.2	Effective Date:	16/10/2006
Min No:	06-349	Version No:	1	Review Date:	Oct 2007
Attachments:					

Item 12.

ENVIRONMENTAL ADVISORY COMMITTEE MEETING MINUTES
10th October 2007
LITHGOW CITY COUNCIL MORT STREET, LITHGOW

ATTENDEES

David Durie, Melissa Da Cost, Alan & Rosaline Rayner, Sue Graves, Trish Kidd, Wayne Levi, Trevor Flewin, Sarah Childs, Karen McLaughlin.

ITEM 1 APOLOGIES

Michael Rodda; Eric Mahoney; George Quinell. Sue Graves noted that an apology was given for the previous meeting.

ITEM 2 CONFIRMATION OF THE PREVIOUS MINUTES

Minutes of the meeting 26th August 2007 were confirmed by Alan & Rosaline Rayner.

ITEM 3 Section 355 committee update

The committee was advised that Council has sent invitations to the community and environment groups in addition to the schools and other education facilities asking for expressions of interest to join the s355 committee. The next meeting will be the first meeting as an official s355 Committee and accepted nominees will be invited to attend.

ITEM 4 Response to Rudd's Hartley by-pass

Concerns were raised about the sustainability and impact of the by-pass and alternate forms of transports were discussed. It was agreed that Rosaline Rayner will further investigate these concerns and provide additional information at the next meeting.

ITEM 5 Who in Council forms long term environmental concept and ideas more specific than policies.

The committee was advised that they provide an important role in directing Council's responses to environmental matters.

ITEM 6 Can we formulate a plan that can take advantage of Delta's obligation to offset their fossil fuel consumption.

- The committee agreed that it would be useful to invite a representative of Delta to discuss their environmental projects and community partnerships.

ITEM 7 Update of Plan of Management for Hyde Park

- The committee was advised that Council has now employed a person(s) to complete the Plan of Management for Hyde Park at Harley that will enable urgently needed works to be undertaken when completed.
- Committee members noted that signage could be put up to address issues which are endangering species... eg Yabbi Traps

- Wayne Levi on behalf of Lithgow Environment Group (LEG) offered to help with tree planting at the reserve.

ITEM 8 Plan of management for Hassans Walls has it been adopted by Council

Question taken on notice.

ITEM 9 when will Council finish track upgrade of Lake Pillans and what community groups were consulted.

- Works have been started
- Needs further investigation

ITEM 10 Bush land Management

- Concern was raised about the lack of Council resources for Bushland management
- The committee has requested that Council provides the committee with a list of reserves and structure of how they are being managed.

ITEM 11 Noxious weeds and environmental weeds

It was requested that information regarding weeds be placed on Council's website. It was agreed that if copyright allowed that the "Weeds of the Lithgow District" brochure be placed on the website. This is to be investigated by Trevor Flewin.

ITEM 12 Myna Trap

Council to complete costing and further investigations.

Item 13 Historic Items

nil

ITEM 14 General Business

- Committee members would like a copy section 355 of the *Local Government Act 2003*.
- Committee members advised that there is a need for Council to provide greater direction in regard to the type of advice it requires from the committee.

NEXT MEETING

The next meeting is to be held on 12th December 2007 at 4.00pm in the upstairs committee room at Lithgow City Council.

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Purchased from	Value @ 30 June 07			Recent Valuation			Restricted / Unrestricted	Manager	Other relevant features	Note references to other documents
	Valuation yield/margin	Market Value	Source of Valuation	Valuation Date	Market Value	Source of Valuation				
Test	x %	x,000.00	Test	Category	x,000.00	Test	Test	Test	Test	Test
ANZ - FIN MARKET	6.32%	571,903	ANZ	01.10.07	574,973	ANZ	INT RESTRICTED		As per instruction deposit with major Aust Bank	
CBA - FIN MARKET	6.20%	894,199	CBA	30.09.07	1,654,281	CBA	UNRESTRICTED		As per instruction deposit with major Aust Bank	
CBA - FIN MARKET	7.31%	500,000	CBA	30.09.07	500,000	CBA	INT RESTRICTED		As per instruction deposit with major Aust Bank	
CBA - FIN MARKET	9.25%	500,000	CBA	30.09.07	500,000	CBA	INT RESTRICTED		As per instruction deposit with major Aust Bank	
CBA - FIN MARKET	6.53%	519,867	CITIBANK	11.07.07	519,867	CITIBANK	EXT RESTRICTED		As per instruction deposit with major Aust Bank	
IMBS	6.25%	267,810	IMBS	30.09.07	272,095	IMBS	UNRESTRICTED		As per instruction deposit with major Aust Bank	
IMBS	6.40%	754,206	IMBS	23.07.07	752,436	IMBS	EXT RESTRICTED		As per instruction deposit with major Aust Bank	
IMBS	6.46%	774,661	IMBS	06.09.07	787,275	IMBS	EXT RESTRICTED		As per instruction deposit with major Aust Bank	
IMBS	6.49%	1,084,956	IMBS	07.09.07	1,082,378	IMBS	EXT RESTRICTED		As per instruction deposit with major Aust Bank	
IMBS	6.55%	478,705	IMBS	15.10.07	488,045	IMBS	INT RESTRICTED		As per instruction deposit with major Aust Bank	
LGFS	6.15%	694,714	LGFS	30.09.07	694,714	LGFS	UNRESTRICTED		As per instruction deposit with major Aust Bank	
LGFS	6.38%	806,783	LGFS	06.07.07	815,568	LGFS	INT RESTRICTED		As per instruction deposit with major Aust Bank	
LGFS	5.41%	513,380	LGFS	07.08.07	519,060	LGFS	EXT RESTRICTED		As per instruction deposit with major Aust Bank	
LGFS	6.40%	500,000	LGFS	08.08.07	505,611	LGFS	EXT RESTRICTED		As per instruction deposit with major Aust Bank	
LGFS	6.70%	528,036	LGFS	12.09.07	534,055	LGFS	EXT RESTRICTED		As per instruction deposit with major Aust Bank	
LGFS	6.54%	2,425,000	LGFS	15.10.07	2,472,361	LGFS	EXT RESTRICTED		As per instruction deposit with major Aust Bank	
ALLIANCE	N/A	1,000,000	ALLIANCE	31.07.07	1,000,610	ALLIANCE	EXT RESTRICTED		Statement to 30 June 2007 attached	
ST GEORGE	6.54%	1,348,461	ST GEORGE	16.07.07	783,111	ST GEORGE	EXT RESTRICTED		As per instruction deposit with major Aust Bank	
ST GEORGE	6.40%	774,690	ST GEORGE	13.08.07	783,111	ST GEORGE	INT RESTRICTED		As per instruction deposit with major Aust Bank	
		14,905,433			14,466,540					