



# Management Plan Lithgow City Council

2008/09 - 2010/11



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## Message from Mayor

### Councillor Neville Castle

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It is a pleasure to introduce the Management Plan for 2008/09 – 2010/11 for the Lithgow Local Government Area. Council plays an important role in our community through the undertaking of activities, initiatives and works on behalf of residents and as such each year Council prepares a management plan to advise residents of its activities, initiatives and works for the next 3 years. It also provides details of how Council will fund these activities, initiatives and works and how Council will measure its performance.

This Management Plan continues to be based on the visions, strategies and activities which the community has assisted Council to develop through the Strategic and Social Plans. Those residents who participated in any of the community consultation for those documents should be able to identify the results of their work.

In 2008/09, Council will provide donations to a variety of community groups and organisations to assist with the undertaking of a project or activity. Additionally, Council provides support to community groups and organisations through its program of work such as maintaining sportsgrounds and providing assistance to identify and apply for grants.

A significant amount of capital works and initiatives are to be undertaken in 2008/09 focusing on our roads, sewerage, water and waste infrastructure. It involves improvements to our roads, including the completion of some major projects on Dark Corner and Wolgan Roads; the construction of the second stage of the Lithgow Sewerage Treatment Plant which will deliver a better quality effluent into Farmers Creek; the upgrade of the Clarence Water Transfer System thereby securing future access to drinking water and constructing the Blackmans Flat Waste Management Facility for the disposal of our waste.

I invite you to read on and see the full details of activities, initiatives and works Council proposes to undertake in 2008/09 and also monitor our performance in the quarterly reports which are provided to Council after the completion of each quarter and placed on Council's website.

Councillor Neville Castle  
MAYOR



## Executive Summary from General Manager

### Mr Paul Anderson

The Management Plan is a document that is required by the Local Government Act 1993 to identify "the Council's activities for at least the next three years; and the Council's revenue policy for the next year". The Management Plan 2008/09 to 2010/11 achieves these requirements and builds upon last year's Plan to incorporate the strategies from Council's Strategic Plan. The following provides a summary of Council's activities and revenue policy for 2008/09.

#### Principal Activities

The full list of activities, programs and initiatives are detailed in the Plan, however, the following are some highlights of what Council aims to achieve in 2008/09 in each of the principal activity areas:

##### Community

- Construction of new or upgraded public toilet facilities at Pioneer Park, Lithgow.
- Improvements to a number of community halls such as Hermitage Hall, Red Cross House, Meadow Flat Hall, Union Theatre, Vale Hall and the Civic Ballroom.
- The upgrade of park furniture and/or play equipment in the Vale of Clywdd, Lithgow; Cullen Bullen; Lake Wallace, Wallerawang; and Endeavour Park, Lithgow.
- The provision of advice and assistance to community groups to identify and apply for grant funding through the Grants Officer which is an initiative of the Central Tablelands Alliance.
- Donations to numerous community groups and organisations to assist with a project or activity.
- Construction of new or upgraded public toilet facilities at Pioneer Park, Lithgow.
- Improvements to a number of community halls such as Hermitage Hall,
- Red Cross House, Meadow Flat Hall, Union Theatre, Vale Hall and the Civic Ballroom.

- Upgrade park furniture and/or play equipment in the Vale of Clywdd, Lithgow; Cullen Bullen; Lake Wallace, Wallerawang; and Endeavour Park in Lithgow.
- The provision of advice and assistance to community groups to identify and apply for grant funding through the Grants Officer which is an initiative of the Central Tablelands Alliance.
- Donations to numerous community groups and organisations to assist with a project or activity.

##### Transport

- Completion of the Wolgan Road and Dark Corner upgrade projects.
- Cleaning and sealing of the pavers in Main Street, Lithgow.
- Construction of a roundabout at Lithgow Street/Kirkland Link in Lithgow.
- The development and commencement of a rural gravel resheeting program.
- Drainage improvements to a culvert on Marsden Swamp Road, Lowther.
- The construction of footpaths at Capertee and west of Col Drewe Drive at South Bowenfels.
- The installation of a bus shelter at Dargan.
- The undertaking of major road upgrade works to Browns Gap Road, Hartley; Coxs River Road Little Hartley; Barton Avenue Wallerawang; Cullen Bullen/Portland Road Cullen Bullen; Magpie Hollow Road South Bowenfels, Rydal/Hampton Road Hampton and Kirkley Street South Bowenfels.
- Participation in the Bells Line Expressway Group which aims to make the Bells Line M2 Extension a reality.
- Lobbying the State Government to maximise the number of passenger trains that terminate in Lithgow.
- Providing a road safety program in conjunction with Mid-Western Regional Council.



## Executive Summary from General Manager

### Mr Paul Anderson

#### Employment

- The preparation of a retail strategy and undertaking of industry analysis, surveys and land audit to assist in the development of our economy.
- The holding of the second Lithgow Flash Gift.
- Implementation of Council's corporate structure which identifies the employment of new positions.
- Conducting regular meetings with the Lithgow Business Association to develop employment options.
- Operation of the Lithgow Visitor Information Centre, including the continued implementation of tourist drives such as the Botanists and Tablelands Way and the Greater Blue Mountains World Heritage Drive.
- The installation of new town entrance signs in Lithgow.

#### Heritage

- Continuation of improvement works to the South Bowenfels Gun Emplacements.
- Development of a heritage policy and strategy to guide the heritage advisor program which has been reestablished.

#### Education

- Operation of the libraries and enhancement of the Library collection.
- Provision of a donation to each local school for their annual presentation.
- Lobbying of universities to establish a presence in the Local Government Area.

#### Health

- Fluoridation of the Lithgow drinking water supply.
- Upgrade the Clarence Transfer Water System to increase its capacity to provide drinking water to residents.
- Meetings of the Health Committee to advise Council on health issues, propose policy positions on health issues to Council and work with NSW Health and health professionals to improve the availability of medical services that are locally available.

#### Environment

- Design and construction of the Blackmans Flat Waste Management Facility to provide a waste disposal facility for the Local Government Area.
- Complete the design and commence the construction of the stage 2 upgrade of the Lithgow Sewerage Treatment Plant to improve the quality of effluent being discharged into Farmers Creek and the Sydney drinking water catchment.
- Consideration of either a combined Portland/Wallerawang Sewerage Treatment Plant or individual Sewerage Treatment Plants and designing the upgrade upon the decision.
- Provision of additional and upgraded sewerage infrastructure at South Bowenfels to cater for this growth area.
- Continuation of the flood mitigation works at Farmers Creek, Lithgow.
- Provision of Council's Alternate Fuel Rebate Program to residents in the urban areas of Lithgow, Lidsdale, Portland and Wallerawang who replace their coal heaters with a cleaner alternative.
- The undertaking of on-site sewage management and trade waste activities to protect water quality throughout the Local Government Area.
- Contribution to the Upper Macquarie County Council for noxious weeds management.

#### Arts and Culture

- Donations to Ironfest, the Koori Kids NAIDOC Week activities, the City and Highland Bands, the Community Orchestra and a student scholarship to the Mitchell Conservatorium.
- Operation of Eskbank House and Museum.
- Conducting Australia Day activities.

#### Youth

- Sponsorship of activities for the First Portland Scout Group and the Community Fun Days.
- Coordinate the Lithgow Youth Council to enable youth of the Local Government Area to have a voice to Council.



# Executive Summary from General Manager

## Mr Paul Anderson

### Growth

- Preparation of the comprehensive Lithgow Local Environmental Plan to guide development in the Local Government Area.
- Provision of Council's assessment services for development.

### Governance and Administration Services

- Continuation of Council's participation in the activities of the Central Tablelands Alliance and CENTROC including the performance of chairing/secretariat duties for both.
- Fulfill Council's statutory planning and reporting requirements, including the preparation of a management plan for 2009/10 to 2011/12, the annual report for 2007/08 and quarterly performance reports on the progress of achievements for this Management Plan and the provision of a budget review statement. The annual and quarterly reports will be presented to Council meetings and will be available on Council's website [www.lithgow.nsw.gov.au](http://www.lithgow.nsw.gov.au).
- Preparation of asset management plans which will evaluate the condition of Council's assets and inform maintenance and capital works programs for those assets. These plans although prepared in stages over a number of years will be used in the review of Council's 10 year financial plan.
- Fund the Council election which is to be held on 13 September 2008.

### Revenue Policy

A summary of the Revenue Policy is provided in the following:

#### 2008/09 Estimated Budget

2008/09 Estimated Budget	
Revenue	-61,665,499.53
Expenditure	61,665,499.53
Surplus Result	0

### Rating Model

The ordinary rate involves a \$10 increase to the 2007/08 base rate and an increase in the rate peg ad valorem rate of 3.2%. It should also be noted that the special variation to the ordinary rate for the provision of fire services in the Local Government Area is also being applied in 2008/09.

### Special Parking Rate

The special parking rate which is levied on properties within the designated area of Lithgow remains the same as the 2007/08 rate.

### Charges

The charges for stormwater, sewerage, water and waste have been reviewed in light of the upcoming activities and the following changes are proposed to the 2007/08 charges:

- Water availability and sewerage access charges increase by \$15.
- Water usage charge for 0-500 kilolitres increases by 3c and over 500 kilolitres by 17c.
- Waste charges increase by \$10.

### Borrowings

To undertake the capital works and initiatives program for 2008/09, it is proposed to secure loan funding for \$3,920,000.

In conclusion, it is pleasing to prepare this Management Plan which proposes to build upon the significant amount of on the ground improvements which Council has undertaken in 2007/08, whilst delivering another surplus budget which improves Council's financial position. I look forward to working with staff and the community in achieving the activities, initiatives and works as outlined in this Plan.

Paul J Anderson  
GENERAL MANAGER

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# Vision Statements

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## Overarching Vision

The overarching vision was developed in collaboration with the community and adopted by Council at its Policy and Strategy Committee Meeting of 3 October 2006 for the Strategic Plan (Minute No. 06-315). It sets a vision for the next 10 to 20 years for the Local Government Area and is therefore appropriate that it be incorporated into the Management Plan. The overarching vision statement is:

“A centre of Regional excellence that:

- Encourages community growth and development
- Contributes to the efficient and effective management of the environment, community and economy for present and future generations.”

## Vision Statements

The vision statements were also developed in collaboration with the community and adopted by Council at its Policy and Strategy Committee Meeting of 3 October 2006 for the Strategic Plan (Minute No. 06-315), except the vision statement for governance and administration services which has been developed by Council. These vision statements represent the principal activity areas for this Management Plan. Progress in each of these principal activity areas is crucial if Council is to contribute to the realisation of the above vision. The vision statements and principal activity areas are:

Vision Statements	
Principal Activity Area	Vision Statement
Community	We retain, respect and strengthen both our overall sense of community, and the unique linked communities of groups, rural areas, villages and towns that make up the Lithgow LGA.
Transport	Providing a choice of effective public and private transport options for those who live, work and visit our community.
Employment	Developing and embracing diverse job opportunities for all ages and abilities.
Heritage	Celebrating, protecting and sustaining our unique industrial and natural heritage, its cultural landscapes and its built heritage.
Education	Progressing to a “learning city of excellence” with a broad range of formal and non-formal education services.
Health	Creating a healthy community providing opportunities and facilities for a healthy lifestyle.
Environment	Balancing, protecting and enhancing our diverse environmental elements, both natural and built, for the enjoyment and support of both current and future generations.
Arts and Culture	Supporting, celebrating and expanding a diversity of cultural and creative adventures that explore and discover the richness in our society.
Youth	Providing suitable entertainment and recreational facilities; education and employment opportunities and lifestyle choices for our valuable community of young people.
Growth	Providing for sustainable and planned growth, while enhancing the existing rural and village identity.
Governance and Administration Services	Developing community confidence in the organisation by the way it is directed, controlled and managed.

## Reading the Management Plan

The Management Plan is divided into two main sections, the principal activity areas and the revenue policy. There are eleven principal activity areas which identify the actions Council will undertake in 2008/09 and these are reported in the following structure:

Principal Activity Structure	
Heading	Definition
Principal Activity Area	A key theme area developed during community consultation for the Strategic Plan.
Statement of Intent	The vision statement that the community developed during consultation and which Council adopted for the Strategic Plan.
<i>Note: Council developed the statement of intent for governance and administration services.</i>	
Strategies	Broad directions which are presented in the Strategic Plan and assist in the achievement of the statement of intent.
Budget for Principal Activity	A summary of the capital/new initiatives and recurrent net budget.
<i>Note: A negative means a surplus budget.</i>	
2008/09 Program of Works	The regular activities of Council which implement the strategies and assist in the achievement of the statement of intent.
2008/09 – 2010/11 Capital Works and New Initiatives	New capital works and initiatives for 2008/09 and initiatives and works to be considered in 2009/10 and/or 2010/11 which implement the strategies and assist in the achievement of the statement of intent.
2008/09 Donations	A list of successful groups who will receive funding from Council's Financial Assistance Program during 2008/09.

The Revenue Policy details the budget, rates, charges and fees for 2008/09 and is reported in the following structure:

Revenue Policy Structure	
Heading	Definition
Estimate of Council's Income and Expenditure	An estimate of Council's income and expenditure for the years 2008/09, 2009/10 and 2010/11.
Ordinary Rates	Lists the residential, farmland, business and mining rate to be levied in 2008/09.
Special Rate	Lists the parking rate to be levied on properties within the designated area for 2008/09.
Charges	Lists the sewerage, stormwater, waste and water charges for 2008/09.
Borrowings	Identifies the projects to be funded by loan and to what amount for 2008/09.
Fees	Lists fees to be charged in 2008/09.

In addition, the Management Plan contains appendices which provide further details on the information already provided in the principal activity areas and/or revenue policy. The purpose of the appendices is provided in the following:

## Reading the Management Plan

Appendices	
Appendix	Purpose
1 – Social Plan Actions	Identifies activities which have come directly from the Social Plan 2006-2011 and provides a cross reference between the Social Plan and the Management Plan.
2 – State of the Environment Actions	Identifies activities which have come directly from the State of the Environment Reports for 2003/04, 2004/05, 2005/06 and 2006/07 and provides a cross reference between the State of the Environment reports and the Management Plan.
3 – Rating Model 2008/09	Presents the full rating model for 2008/09.

The Management Plan also uses the following terminology:

Terminology	
Term	Definition
Strategic Plan	A plan which guides the direction for the Local Government Area over the next 10 to 20 years.
Management Plan	A plan which details Council's activities for at least the next 3 years and the revenue policy for the next year.
Operational Plan	A plan which details all activities, in particular, the components of an activity, its budget, the timing and key performance indicators for a financial year.
Quarterly Report	A report after the end of each quarter that details the extent to which the performance targets in the management plan have been achieved during that quarter and also includes a budget review statement that shows a revised estimate of the income and expenditure for that year.
Annual Report	A report as to Council's achievements with respect to the objectives and performance targets set out in its management plan for that year.
Social Plan	A plan which describes the community, its key issues and provides actions to address the key issues.
State of the Environment Report	A report as to the state of the environment in the Local Government Area, in particular, the environmental sectors of land, air, water, biodiversity, waste, noise and heritage.

# Principal Activities

## 1. Community

### Statement of intent - Community

We retain, respect and strengthen both our overall sense of community, and the unique linked communities of groups, rural areas, villages and towns that make up the Lithgow LGA.

### Strategies - Community

Modelling the population and assessing its needs.

Protecting and enhancing areas of unique qualities and character.

Encouraging equitable access to services and facilities which meet the needs of the community.

Determining and prioritising the recreational needs of the community and explore funding options.

Encouraging community involvement in recreational activities and the use of facilities.

Providing support to community organisations to improve their ability to plan and deliver recreational activities.

Ensuring adequate open space is provided throughout towns and villages.

Improving the quality of open space and recreational facilities.

Providing a range of housing opportunities to meet the diverse needs of the community.

Facilitating a safe community.

### Budget - Community

#### Budget for Community

2008/09	Proposed 2009/10	Proposed 2010/11
5,122,270	5,297,550	5,440,825

### 2008/09 Program of Works – Community

Objective	Activity	Key Performance Indicator
<b>Companion Animals</b>		
To provide for the effective and responsible care and management of companion animals.	Maintain animal control in accordance with legislation and policy.	<ul style="list-style-type: none"> <li>Number of animals impounded</li> <li>Number of animals returned to owners</li> <li>Number of animals destroyed</li> <li>Number of animals sold and compare to the 2007/08 statistics.</li> </ul>
	Maintain the Lithgow Pound.	Daily feeding and exercise of animals and cleaning of the Pound.
<b>Cemeteries</b>		
To provide a respectful cemetery service.	Maintain and operate cemeteries at: <ul style="list-style-type: none"> <li>Capertee</li> <li>Cullen Bullen</li> <li>Dark Corner</li> <li>Glen Alice</li> <li>Hartley</li> <li>Lithgow (3 cemeteries)</li> <li>Lowther</li> <li>Meadow Flat</li> <li>Palmer's Oakey</li> </ul>	Cemetery services provided to an appropriate standard and within budget.

## Principal Activities

	<ul style="list-style-type: none"> <li>• Portland</li> <li>• Rydal</li> <li>• Wallerawang.</li> </ul>		
<b>Community Buildings and Structures</b>			
To maintain clean and safe community buildings in a cost effective manner.	Clean and maintain community buildings and structures.	Buildings and structures are cleaned and maintained to an acceptable standard and within budget.	
To manage the Meadow Flat Hall and advise Council.	Hold Meadow Flat Hall Committee meetings in accordance with the terms of reference.	Attend meetings regularly.	
<b>Community Information</b>			
To disseminate concise and effective information to the community about Council's programs, policies and activities.	Produce and deliver to residents Council Connection Newsletters.	An edition delivered to residents in July 2008, October 2008, January 2009 and April 2009.	
	Provide information through Council's and the Mayor's Column in the Lithgow Mercury.	64 columns printed.	
	Produce media releases.	60% of media releases are published.	
	Provide information through the Mayor's radio spot on local radio.	52 radio segments aired.	
	Maintain the website.	The website accurately reflects Council's programs, policies and activities of the time.	
<i>These actions expand on those listed in the Social Plan 2006-2011.</i>			
To provide information about community activities and facilities.	Provide community information on the noticeboard in Cook Street Plaza.	Noticeboard is updated weekly.	
To provide access to television.	Maintain the Federally funded blackspot television transmission equipment.	Maintenance payments made and complaints referred to contractor on the day received if a working day.	
<b>Community Support</b>			
To support the activities of community groups and organisations.	Participate in the following community groups and activities: <ul style="list-style-type: none"> <li>• Community Services Interagency</li> <li>• Domestic Violence Liaison Committee</li> <li>• Lithgow Child Protection Agency</li> <li>• Lithgow Multicultural Interagency.</li> </ul>	Regular meetings attended.	
	<i>Participation in these groups are actions of the Social Plan 2006-2011.</i>		
	Provide and promote Council's Financial Assistance Program.	Advertise the Program and assistance provided in accordance with Council's policies.	
	Provide advice and assistance to not-for-profit community groups and organisations in identifying appropriate funding sources and preparing grant applications.	Number of groups/organisations assisted and dollars.	
	<i>This is an initiative of the Central Tablelands Alliance.</i>		
	Provide a LGA clean up service to public areas on behalf of the Tidy Towns Committees.	1 clean up per year.	
	Provide support for special community events.	Requests completed within budget.	

## Principal Activities

<b>Crime Prevention</b>		
To promote a safe community.	Maintain street lighting.	Payment paid.
	Participate in the Police Action Community Team forum and the Lithgow Correctional Centre Community Consultative Committee.	Attend meetings regularly.
	<i>The participation in the Police Action Community Team is an action of the Social Plan 2006-2011.</i>	
	Participate in the Local Liquor Accord.	Attend meetings regularly.
	Remove graffiti from public places, update Council's graffiti register and liaise with Police.	All graffiti removed within 5 working days.
<b>Customer Service</b>		
To provide an effective and efficient customer service.	Operate the one stop customer service counter including: <ul style="list-style-type: none"> <li>• Works requests</li> <li>• Bookings for community facilities</li> <li>• Cashiering</li> <li>• Certificate production</li> <li>• Customer enquiries</li> <li>• Daily mail and accounts</li> <li>• Maintaining registers</li> <li>• Registering of development applications, construction certificates and complying development applications.</li> </ul>	<ul style="list-style-type: none"> <li>• Internal and external customer feedback.</li> <li>• Completion of all certificates in 14 days.</li> <li>• Register all applications in 2 days.</li> <li>• Daily balancing cashiering transactions.</li> <li>• Daily mail and monthly balancing.</li> <li>• Daily maintenance of registers.</li> </ul>
	Provide responses to correspondence.	A response provided within 14 days for all written correspondence.
<b>Emergency Services</b>		
To plan and assist for emergencies.	Participate in emergency services committees including the Bushfire Advisory Committee and the Local Emergency Management Committee in accordance with their terms of reference.	Attend meetings regularly.
	Contribute towards the NSW Fire Brigade Service.	Payment made.
	Provide annual and discretionary contributions to the NSW Rural Fire Service and fulfill responsibilities under the Memorandum of Understanding.	Contributions made and all responsibilities of the Memorandum of Understanding fulfilled.
<b>Private Works</b>		
To undertake private works.	To provide quotations and/or undertake private works.	A profit is made on private works and the customer is satisfied with the work.
<b>Recreation Facilities</b>		
To provide quality recreational facilities for the community.	Maintain gardens, parks, reserves, street trees and other public spaces.	Maintained to an acceptable standard and within budget.
	Manage and prepare playing fields including: <ul style="list-style-type: none"> <li>• Conran Oval</li> <li>• Glanmire Oval</li> <li>• Kremer Park</li> <li>• Marjorie Jackson Oval</li> <li>• Saville Park</li> <li>• Tony Luchetti Sportsground</li> </ul>	Playing fields available for use except in exceptional wet weather conditions.

## Principal Activities

	<ul style="list-style-type: none"> <li>• Wallerawang Oval</li> <li>• Watsford Oval</li> <li>• Zig Zag Oval.</li> </ul>	
	Operate the Lithgow Swimming Pool.	Number of people using the facility compared to the 2007/08 statistic.
	<i>This activity may depend upon Council's resolution on the indoor aquatic centre project.</i>	
	Maintain the Lithgow Golf Course.	The course is available for use except in exceptional wet weather conditions.
	Maintain playgrounds and upgrade with softfall	Softfall installed
To provide a forum for sporting groups to discuss matters relating to local sport and advise Council.	Organise the Sports Advisory Committee meetings in accordance with the terms of reference.	Attend meetings regularly.  Develop and implement funding programs.
<b>Social Plan</b>		
To implement the Social Plan 2006-2011.	Consider Social Plan actions in the draft Management Plan 2009/10 – 2011/12.	Items included in draft management plan process by 31 December 2008.
	<i>This is an action of the Social Plan 2006-2011.</i>	
<b>Street Numbering</b>		
To identify premises.	To provide street and rural numbers to premises upon request and at subdivision stage.	The number of street and rural numbers issued.

## 2008/09 – 2010/11 Capital Works and New Initiatives – Community

The following notes should be considered when reading the Capital Works or Initiatives table:

NOTE 1: Any projects listed in the years 2009/10 and 2010/11 are only indicative and will be subject to further refinement and Council's consideration when preparing the Management Plans for 2009/10 – 2011/12 and 2010/11 – 2012/13.

Capital Work or Initiatives	Year
<b>Cemeteries</b>	
Develop a program for cemetery improvement works and commence implementation	2009/10 – 2010/11
<b>Community Buildings and Structures</b>	
Construct new or upgrade the public toilet facilities at:	
Pioneer Park, Lithgow	2008/09
Queen Elizabeth Park, Lithgow	2009/10
Daintree Lane, Wallerawang	2010/11
Develop a program for building improvements and commence implementation	2010/11
Paint the external of Hermitage Hall, Lithgow	2008/09
Provide access to the roofs of major buildings which comply with occupational health and safety requirements	2008/09
Provide additions to Gumnut House, Lithgow ( <i>subject to grant funding</i> )	2008/09
Provide additional chairs for community buildings	2008/09 – 2009/10
Provide additional concreting around the Wallerawang Indoor Sports Centre, Wallerawang	2008/09

## Principal Activities

Provide disabled access to Red Cross House, Lithgow	2008/09
Provide new flooring at Eskbank House and Museum, Lithgow	2009/10
Undertake building assessments and provide long term maintenance and capital works programs	2008/09
Undertake improvements to the verandah at the Lithgow Golf Clubhouse, Marrangaroo	2008/09
Undertake improvements to the Hoskins Building, Lithgow	2009/10 – 2010/11
Undertake improvements to the Meadow Flat Hall, Meadow Flat	2008/09 and 2010/11
Undertake improvements to the Union Theatre, Lithgow	2008/09 – 2010/11
Upgrade Eskbank House and Museum carpark, Lithgow	2010/11
Upgrade the electrical system at the Vale Hall, Lithgow	2008/09 – 2009/10
Upgrade the toilet facilities and undertake improvements at the Civic Ballroom, Lithgow	2008/09 and 2010/11
<b>Joint Community Projects</b>	
Conduct International Womens Day activities with the Domestic Violence Liaison Committee	2008/09 – 2010/11
<i>This project is funded by the Office for Women, Department of Premier and Cabinet and is an action of the Social Plan 2006-2011.</i>	
Construction of gardens with Cullen Bullen Tidy Towns Committee	2008/09
<b>Planning</b>	
Preparation of aging strategy	2010/11
Preparation of a social plan	2010/11
<b>Recreation Facilities</b>	
Construction of sailability shed floor at Lake Wallace, Wallerawang and provide an interest free loan	2008/09
Develop a program of improvement works to recreation facilities and commence implementation	2009/10 – 2010/11
Improve drainage of the retaining wall at Kremer Park, Portland	2008/09
Install irrigation system to Conran Oval, Lithgow	2008/09
Install play equipment in the Vale of Clywdd, Lithgow	2008/09
Prepare open space and recreation study	2009/10 – 2010/11
Provide a picnic table and shelter at Cullen Bullen	2008/09
Provide additional outdoor furniture at Lake Wallace, Wallerawang	2008/09
Provide additional picnic facilities at Endeavour Park, Lithgow	2008/09
<i>Some of these initiatives are part of an asset upgrade/replacement program.</i>	

## 2008/09 Donations – Community

Donations	Year
Assistance to the Portland and District Aged Persons Welfare Association in preparing grant applications for the Coleman House	2008/09
Contribution towards the Smith Family's Learning for Life Program	2008/09
Contribution to the State Emergency Service at:	
Lithgow	2008/09
Portland	2008/09
Donations throughout the year	2008/09 – 2010/11
Establishment of a community garden at the Lithgow Library Learning Centre by Lithgow Family & Community Mental Health Support Group	2008/09

## Principal Activities

General rate reimbursement for the Lithgow Branch of the Country Womens Association	2008/09
General rate reimbursement for the Wallerawang/Lidsdale Branch of the Country Womens Association	2008/09
Glen Davis community centre for improvements to the hall	2008/09
Hall hire for the Lithgow and Information Neighbourhood Centre's Disability Service discos	2008/09
Korean English School for hiring of Learning Centre meeting room	2008/09
Lithgow District Garden Club for promotions	2008/09
Lithgow Golf Club open sponsorship	2008/09
Portland Golf Club open sponsorship	2008/09
Rental assistance for the Lithgow Information and Neighbourhood Centre	2008/09
Sponsorship of prizes for the Lithgow and District Poultry Society	2008/09
Sponsorship of the Lithgow Show	2008/09
Sponsorship of the Rydal Showground Trust for the Rydal Show	2008/09
Sponsorship of the Western Region Academy of Sport and annual training camp	2008/09
Sponsorship of White Ribbon Day activities conducted by the Domestic Violence Liaison Committee	2008/09
Support to the Josephite Foundation	2008/09
Support to Lifeline	2008/09
Tidy Town Committee projects for:	
Cullen Bullen	2008/09
Lithgow	2008/09
Portland	2008/09
Rydal	2008/09
Wallerawang	2008/09
<i>These donations are actions of the Social Plan 2006-2011.</i>	

# Principal Activities

## 2. Transport

### Statement of intent - Transport

Providing a choice of effective public and private transport options for those who live, work and visit our community.

### Strategies - Transport

Providing road infrastructure which meets the needs of residents.

Continuing to lobby for improved access to and from Sydney over the Bells Line Expressway.

Promoting equitable access to public transport.

Maximising the number of passenger train services terminating at Lithgow and provide a fast train service.

Improving and expanding the pedestrian and bicycle network.

### Budget - Transport

#### Budget for Transport

2008/09	Proposed 2009/10	Proposed 2010/11
-616,971	-668,326	-1,182,307

### 2008/09 Program of Works – Transport

Objective	Activity	Key Performance Indicator
<b>Abandoned Articles</b>		
To improve safety and amenity of the neighbourhood.	Impound abandoned articles and vehicles from public places.	Number of articles and vehicles impounded in accordance with the Impounding Act.
<b>Access to and from Sydney</b>		
To lobby for improved access to and from Sydney over the Blue Mountains.	Participate in the Bells Line Expressway Group.	Attendance at meetings and functions.
	Lobby the State Government to maximise the number of passenger train services that terminate at Lithgow.	Lobbying undertaken.
<b>Council Plant and Equipment</b>		
To provide plant and equipment to undertake works.	Maintain Council's fleet of plant and equipment.	Maintained in accordance with manufacturers specifications to the satisfaction of internal and external customers.
<b>Parking Enforcement</b>		
To provide available parking for residents and visitors.	Conduct on street parking enforcement in the Central Business District of Lithgow.	150 patrols per year.
<b>Transport Groups</b>		
To provide a forum for community and government authorities to discuss issues relating to local traffic and advise Council.	Organise the Traffic Authority Local Committee in accordance with the terms of reference.	Attend meetings regularly.
To improve access to public	Participate in Transport Working Party	Attend meetings regularly.

## Principal Activities

transport in the LGA.	forum.	
<i>This is an action of the Social Plan 2006-2011.</i>		
<b>Roads and Associated Infrastructure</b>		
To provide safe and serviced roads within the LGA.	Maintain roads, bridges, footpaths, cycleways, drainage, roadside vegetation, carparks and kerb and guttering.	Maintenance undertaken to an acceptable standard and within budget.
	<i>This is an action of the Social Plan 2006-2011.</i>	
	Clean footpaths and streets in Lithgow, Portland and Wallerawang.	Cleaning undertaken to an acceptable standard and within budget.
	Maintain traffic signs and other associated furnishings.	Maintained to an acceptable standard and within budget.
<b>Road Safety Program</b>		
To develop and deliver the road safety message.	Host the Roads Safety Officer for Lithgow and Mid-Western Regional Councils.	Host the Road Safety Officer at the Administration Centre.
	Implement the road safety strategic and actions plans.	Completion of identified activities by 30 June 2009.
	<i>These actions have been funded by Council, Mid-Western Regional Council and the Roads and Traffic Authority.</i>	
	Develop a pedestrian access mobility plan.	Plan developed by 30 June 2009.
<i>This activity is funded by the Roads and Traffic Authority.</i>		

## 2008/09 – 2010/11 Capital Works and New Initiatives – Transport

The following note should be considered when reading the Capital Works or Initiatives table:

NOTE 1: Any projects listed in the years 2009/10 and 2010/11 are only indicative and will be subject to further refinement and Council's consideration when preparing the Management Plans for 2009/10 – 2011/12 and 2010/11 – 2012/13.

Capital Work or Initiatives	Year
<b>Plant</b>	
Purchase and sell vehicles and plant	2008/09 – 2010/11
<b>Road and Associated Infrastructure</b>	
Auslink Strategic Road Program upgrade to Wolgan Road	2008/09
<i>This project is funded by Council, the Department of Infrastructure, Transport, Regional Development and Local Government, the developer and State Government.</i>	
Cemetery road improvements to:	
Lithgow Cemetery	2008/09
Portland Cemetery	2008/09
Clean and seal pavers in Main Street, Lithgow	2008/09
<i>This is an action of the Social Plan 2006-2011.</i>	
Construct a roundabout in Lithgow Street/Kirkland Link, Lithgow	2008/09
Develop a bridge improvement program and commence implementation	2009/10 – 2010/11
Develop a developer contributions roads program and commence implementation	2009/10 – 2010/11
Develop a guardrail program and commence implementation	2008/09
Develop a kerb and guttering program and commence implementation	2008/09 – 2010/11
Develop an urban reseals program and commence implementation	2008/09 – 2010/11

## Principal Activities

Drainage improvements to:	
Marsden Swamp Road culvert, Lowther	2008/09
Rydal streets	2008/09
Windarra Place, Marrangaroo	2008/09
Develop a program of drainage improvements and commence implementation	2009/10 – 2010/11
Footpaths improvements:	
Develop footpath construction program and commence implementation with the construction of a footpath heading west from Col Drewe Drive, South Bowenfels	2008/09 – 2010/11
Provide footpaths and improve drainage at Capertee	2008/09
Gravel resheeting:	
Develop a rural road gravel resheeting program and commence implementation	2008/09
Back Cullen Road, Portland and roads in the Glen Alice area	2009/10
Cullenbenbong Road Hartley, Jerry Meadows Sodwalls and Martins Road Rydal	2010/11
Improve the entrance to Strathlone Estate	2008/09
Install a bus shelter at Dargan	2008/09
Roads to Recovery Program upgrades to:	
Blackheath Creek Road, Little Hartley	2010/11
Browns Gap Road, Hartley	2008/09 – 2010/11
Coxs River Road, Little Hartley	2008/09
Dark Corner Road, Dark Corner	2008/09
Glen Alice Road, Glen Alice	2009/10
Glen Davis Road, Glen Davis	2009/10
Mid Hartley Road, Hartley	2009/10
Reserve Road, Marrangaroo	2009/10
Rydal Hampton Road, Hampton	2009/10
Wolgan Road, Angus Place	2008/09
RTA Repair Program upgrades to:	
Barton Avenue, Wallerawang	2008/09
Sections of the Portland/Wallerawang/Cullen Road	2008/09 – 2010/11
Rural roads rehabilitation to:	
Glen Alice Road, Glen Alice	2010/11
Magpie Hollow Road, South Bowenfels	2008/09 – 2010/11
Rydal/Hampton Road, Hampton	2008/09 – 2009/10
Undertake improvements in accordance with priorities of the Strategic Roads Plan	2009/10 – 2010/11
Reconstruct Kirkley Street, South Bowenfels	2008/09
Upgrade internal roads at Lake Wallace, Wallerawang	2008/09
Upgrade the internal access road at Pearsons Lookout, Capertee	2008/09
Redesign the corner of Ivatt and Sanford Avenue	2008/09
Commence a resealing program for laneways in Portland	2008/09
Redesign the corner of James Parade and Barton Avenue	2008/09
<i>These initiatives are part of an asset upgrade/replacement program.</i>	

## Principal Activities

### 3. Employment

#### Statement of intent - Employment

Developing and embracing diverse job opportunities for all ages and abilities.

#### Strategies - Employment

Planning for a diversified economy which supports local employment.

Encouraging local employment opportunities for the community.

Protecting the economic assets.

Providing employment generation lands.

Promoting retailing opportunities in the LGA.

Developing our natural and cultural assets for the tourism market.

#### Budget - Employment

##### Budget for Employment

2008/09	Proposed 2009/10	Proposed 2010/11
358,692	333,917	678,960

#### 2008/09 Program of Works – Employment

Objective	Activity	Key Performance Indicator
<b>Economic Development</b>		
To facilitate economic development in the LGA.	Continue to work with the community to generate economic development in the LGA.	Participation as required.
	Provide an advisory service to business and industry regarding the LGA.	Number of times advice was provided.
	Provide opportunities for business through the leasing of Council owned retail and office space.	Number of premises leased.
	Regularly meet with the Lithgow Business Association.	4 meetings per year.
	Support the Lithgow Jobs Summit	Council participation
To provide a forum to discuss sister city matters and advise Council.	Organise the Sister City Committee meetings in accordance with the terms of reference.	Attend meetings regularly.
<b>Tourism</b>		
To foster tourism in the LGA through promotional activities.	Operate the Lithgow Visitor Information Centre including the provision of tourism marketing services such as: <ul style="list-style-type: none"> <li>• Tourism Ambassador Program</li> <li>• 'What's in your Backyard' campaign</li> <li>• Support of local tourism events including Ironfest, Daffodils at Rydal, Hartley's Big Backyard, Celebrate Lithgow and other events as supported by Council.</li> <li>• Sale of LGA souvenirs.</li> </ul>	<ul style="list-style-type: none"> <li>• Number of people visiting the Lithgow Visitor Information Centre compared to the 2007/08 statistics.</li> <li>• Maintain a 5% conversion rate of visitors to the Lithgow Visitor Information Centre who book accommodation.</li> <li>• Increase retail sales of Lithgow LGA souvenirs from the 2007/08 statistics.</li> <li>• Increase membership to the</li> </ul>

## Principal Activities

	<ul style="list-style-type: none"> <li>Promotion of the LGA in a range of media.</li> </ul>	Lithgow Visitor Information Centre from the 2007/08 statistic. <ul style="list-style-type: none"> <li>Type of promotional activities in the media and within budget.</li> </ul>
	Participate in the activities of Blue Mountains Tourism which promote the LGA including: <ul style="list-style-type: none"> <li>Participation in Board meetings, promotional target team for the domestic and international markets and education network target team.</li> <li>Attendance at trade shows.</li> <li>Participation in the visiting journalist program.</li> <li>Advertising in the Blue Mountains Experience and Holiday Guide 2008.</li> <li>Promotion of local events.</li> </ul>	Membership paid and LGA strategy actions implemented by 30 June 2009.
	Implement the promotional signage plan through the upgrading of the brown and white tourism signs.	Signs installed in accordance with the plan and within budget.
	Implement collaborative partnership strategies across LGAs including: <ul style="list-style-type: none"> <li>The Greater Blue Mountains World Heritage Drive.</li> <li>The Botanists Way</li> <li>The Tablelands Way.</li> </ul>	Activities undertaken in accordance with the strategy and within budget.
To provide a forum for tourism operators to discuss matters relating to local tourism and advise Council.	Organise the Tourism Advisory Committee meetings in accordance with the terms of reference.	Attend meetings regularly.
To promote filming in the LGA.	Participate in the activities of CENTROC's Film Central.	Attendance at Film Central meetings.
To conduct the Lithgow Flash Gift.	Organise and hold the Lithgow Flash Gift Event.	Event conducted.

## 2008/09 - 2010/11 Capital Works and New Initiatives – Employment

The following note should be considered when reading the Capital Works or Initiatives table:

NOTE 1: Any projects listed in the years 2009/10 and 2010/11 are only indicative and will be subject to further refinement and Council's consideration when preparing the Management Plans for 2009/10 – 2011/12 and 2010/11 – 2012/13.

Capital Work or Initiatives	Year
<b>Council Employment</b>	
Continue to implement the corporate structure	2008/09 – 2010/11
<b>Economic Development</b>	
Assess the service sector	2009/10
Conduct an industry analysis	2008/09
Conduct business surveys	2008/09 – 2010/11
Conduct a land audit	2008/09
Mapping of linkages and infrastructure needs	2009/10

## Principal Activities

Prepare a retail strategy	2008/09
Undertake population modelling	2009/10
<i>These projects assist in the achievement of strategies in the principal activity area of Community.</i>	
<b>Tourism</b>	
Adding iconic images to the photographic library	2008/09 – 2010/11
Install new town entrance signs at Lithgow	2008/09
Preparation of material for television advertising	2008/09

### 2008/09 Donations – Employment

Donations	Year
Lithgow Business Association for Celebrate Lithgow	2008/09
Promotion of the State Mine Heritage Park and Railway	2008/09
<i>These donations are an action of the Social Plan 2006-2011 and assists in the achievement of a strategy in the principal activity area of Community.</i>	

## Principal Activities

### 4. Heritage

#### Statement of intent - Heritage

Celebrating, protecting and sustaining our unique industrial and natural heritage, its cultural landscapes and its built heritage.

#### Strategy - Heritage

Identifying, preserving, improving and promoting the LGA's indigenous and non indigenous built and natural heritage.

#### Budget - Heritage

##### Budget for Heritage

2008/09	Proposed 2009/10	Proposed 2010/11
553,735	636,760	661,522

#### 2008/09 Program of Works – Heritage

Objective	Activity	Key Performance Indicator
To promote the conservation of the LGA's heritage.	Provide a heritage advisor program.	Number of residents utilising the service.
	Presentation of the John Wellings Heritage Award.	Present the Award.
<i>These activities are actions of the State of the Environment Report 2006/07.</i>		

#### 2008/09 – 2010/11 Capital Works and New Initiatives – Heritage

The following note should be considered when reading the Capital Works or Initiatives table:

NOTE 1: Any projects listed in the years 2009/10 and 2010/11 are only indicative and will be subject to further refinement and Council's consideration when preparing the Management Plans for 2009/10 – 2011/12 and 2010/11 – 2012/13.

Capital Work or Initiatives	Year
Prepare a heritage policy and strategy and commence implementation	2008/09 – 2010/11
Improvement works at the South Bowenfels Gun Emplacements	2008/09

# Principal Activities

## 5. Education

### Statement of intent - Education

Progressing to a "learning city of excellence" with a broad range of formal and non-formal education services.

### Strategies – Education

Encouraging and supporting a university presence in the Learning City that aligns with our needs for skilled workers.

Enhancing the Learning City by providing learning opportunities which meet the needs of the community.

### Budget - Education

#### Budget for Education

2008/09	Proposed 2009/10	Proposed 2010/11
1,618,018	1,678,948	1,739,337

### 2008/09 Program of Works – Education

Objective	Activity	Key Performance Indicator
<b>Learning City</b>		
To provide the community with opportunities to develop knowledge and skills through Learning City Programs.	Implement activities identified in the Learning City Action Plan according to priorities.	Completion of identified activities by 30 June 2009.
	Maintain membership of the Australian Learning Community Network.	Payment of membership.
	Operate the Lithgow Library Learning Centre and the Portland, Rydal and Wallerawang Libraries.	<ul style="list-style-type: none"> <li>Total number of library loans</li> <li>Number of people using the library service</li> <li>Number of new members</li> <li>Number of children attending story time and activities</li> <li>Number of children attending the homework centre</li> <li>Number of bookings for the technology centre, meeting and video conferencing room</li> </ul> and compare with 2007/08 statistics.
	<i>This is an action of the Social Plan 2006-2011. Delta Electricity provides funding for the operation of the Homework Centre.</i>	
	Conduct exhibitions and displays in the Lithgow Library Learning Centre.	4 exhibitions/displays per year.
	Sharing library resources with other communities.	The number of inter-library loans and reciprocal borrowers compared with 2007/08 statistics.
	Provide a community and education information service through events, displays and the Learning Shop at the Lithgow Library Learning Centre and the Portland, Rydal and Wallerawang Libraries.	Community and education information display areas are updated weekly.  The number of people attending the events.

## Principal Activities

To lobby for a university in the LGA.	Lobby universities to establish a presence in the LGA.	Lobbying undertaken.
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### 2008/09 -2010/11 Capital Works and New Initiatives – Education

The following note should be considered when reading the Capital Works or Initiatives table:

NOTE 1: Any projects listed in the years 2009/10 and 2010/11 are only indicative and will be subject to further refinement and Council's consideration when preparing the Management Plans for 2009/10 – 2011/12 and 2010/11 – 2012/13.

Capital Work or Initiatives	Year
<b>Learning City</b>	
Develop the local history collection	2008/09 – 2010/11
Enhance the adult, children, DVD, large print, language and teenage sections of the Library collection and provide kits for the books for babies program	2008/09 – 2010/11
Replace shelving at Portland and Wallerawang Libraries	2008/09 – 2010/11
Provide archival boxes for the preservation of community resources	2008/09 – 2010/11

### 2008/09 Donations – Education

Donations	Year
Local school presentations	2008/09

# Principal Activities

## 6. Health

### Statement of intent - Health

Creating a healthy community providing opportunities and facilities for a healthy lifestyle.

### Strategies - Health

Providing health services which meet the needs of the community.

Developing partnerships with a range of stakeholders to facilitate healthy lifestyles.

Providing safe drinking water.

### Budget - Health

#### Budget for Health

2008/09	Proposed 2009/10	Proposed 2010/11
1,040,013	1,076,414	1,114,090

### 2008/09 Program of Works – Health

Objective	Activity	Key Performance Indicator
<b>Community Health Committee</b>		
To provide a forum for the community to discuss matters relating to health and advise Council.	Organise the Community Health Committee meetings in accordance with the terms of reference.	Attend meetings regularly.
<b>Drinking Water</b>		
To provide safe drinking water.	Provide drinking water to residents within the Farmers Creek reticulated supply system.	Compliance with the Australian Drinking Water Guidelines.
	Purchase water from State Water to supply: <ul style="list-style-type: none"> <li>• Cullen Bullen</li> <li>• Glen Davis</li> <li>• Lidsdale</li> <li>• Portland</li> <li>• Wallerawang.</li> </ul>	Maintenance of supply to residents and payment made.
	Maintain the Clarence Water Transfer System.	Maintenance of supply into the Oakey Park Water Treatment Plant.
	Use excess allocation, within reasonable limits, to trade with other Fish River Water Supply customers for financial benefit of Council, using funds for water saving initiatives.	Amount of income generated for water saving programs.
	Review and implement the Drought Management Plan.	Review completed by 31 December 2008.
<i>This is an action of the State of the Environment Report 2006/07.</i>		
<b>Health Enforcement</b>		
To provide effective and efficient compliance services to protect the health of the community.	Conduct inspections of food premises and provide ongoing educational material.	170 inspections per year including a minimum of 1 inspection of each high risk premises per year.

## Principal Activities

Conduct inspections of skin penetration premises and provide ongoing educational material.	All premises inspected once per year.
Conduct routine monitoring of Council's reticulated drinking water supplies.	Number of samples per year: <ul style="list-style-type: none"> <li>• 177 microbiological samples</li> <li>• 16 chemical samples</li> <li>• 26 disinfection by products samples</li> <li>• 1 pesticide sample.</li> </ul>
Conduct commercial swimming pools and spa inspections and provide educational material.	1 inspection of each pool/spa per year.
Conduct inspections of cooling towers and associated systems.	All complaints investigated and actions resolved/determined within 24 hours of receipt.
Maintain a register of water cooling and warm water systems.	Compliance with the Public Health (Microbial Control) Regulation at all times.
Undertake routine monitoring of Farmers Creek, Lake Lyell, Pipers Flat Creek and Lake Wallace for blue green algae.	12 samples from each sampling site per year and implement appropriate action.
Undertake inspections of caravan parks.	2 inspections per year.
Undertake inspections of places of public entertainment and if compliant issue approvals.	All premises inspected once per year and approvals provided or actions to attain compliance identified and applicant notified.

NOTE 3: All water supply activities are a category 1 business activity of Council.

## 2008/09 -2010/11 Capital Works and New Initiatives – Health

The following notes should be considered when reading the Capital Works or Initiatives table:

NOTE 1: Any projects listed in the years 2009/10 and 2010/11 are only indicative and will be subject to further refinement and Council's consideration when preparing the Management Plans for 2009/10 – 2011/12 and 2010/11 – 2012/13.

NOTE 3: All water supply activities are a category 1 business activity of Council.

Capital Work or Initiatives	Year
<b>Drinking Water</b>	
Construction of infrastructure for a bulk water supplier <i>(subject to grant funding)</i>	2008/09
<i>This is an action of the State of the Environment Report 2006/07 and also assists in the achievement of strategies in the principal activity area of Environment and Growth.</i>	
Construction of new water mains at South Bowenfels	2008/09 – 2009/10
Develop a program of water mains and services renewals and commence implementation	2008/09 – 2010/11
Develop a program of upgrades to water reservoirs and commence implementation	2008/09 – 2010/11
Develop a program of upgrades to telemetry and commence implementation	2009/10 – 2010/11
Upgrade the pumping station at Vickers Street, Lithgow	2009/10
<i>These initiatives are part of an asset upgrade/replacement program.</i>	
Install fluoridation infrastructure	2008/09
<i>This project is funded by NSW Health.</i>	
Purchase sampling equipment	2008/09

## Principal Activities

### 7. Environment

#### Statement of intent - Environment

Balancing, protecting and enhancing our diverse environmental elements, both natural and built, for the enjoyment and support of both current and future generations.

#### Strategies - Environment

Improving local air quality
Identifying and protecting the Department of Environment and Climate Change Estates.
Protecting and enhancing biodiversity through consultation and development of partnerships.
Ensuring Council land is suitable for its intended use.
Implementing the waste management hierarchy of avoidance, reuse, recycle and dispose.
Protecting and improving our water quality.
Improving our sewage infrastructure.
Securing the community access to water.
Fulfilling responsibilities under the Drinking Water Catchment Regional Environmental Plan No. 1.

#### Budget - Environment

Budget for Environment		
2008/09	Proposed 2009/10	Proposed 2010/11
1,072,444	1,109,983	1,148,831

#### 2008/09 Program of Works – Environment

Objective	Activity	Key Performance Indicator
To reduce the number of coal heating appliances.	Provide the Alternate Fuel Rebate for the replacement of coal heaters with a cleaner heating alternative. <i>This activity is action of the State of the Environment Report 2006/07.</i>	Number of rebates provided.
<b>Environmental Education</b>		
To improve the community's knowledge of environmental issues.	Provide education on environmental matters to the community.	4 education programs/visits per year.
<b>Environmental Advisory Committee</b>		
To provide a forum for environmental groups to discuss matters relating to the environment and advise Council.	Organise the Environmental Advisory Committee meetings in accordance with the terms of reference.	Attend meetings regularly.
<b>Environmental Improvement Grants</b>		
To seek opportunities to enhance the environment.	Prepare grant applications for funding of environmental improvement works.	Number of grants successfully obtained and completed.
<b>Environmental Awards</b>		
To recognise excellence in environmental management.	Conduct the environmental awards.	Awards presented.

## Principal Activities

<b>Environmental Memberships</b>		
To work together to share information.	Participate in the activities of the Water Directorate.	Subscription paid.
<b>Environment Protection Licences</b>		
To responsibly manage scheduled activities to protect the environment.	Comply with the environment protection licences for: <ul style="list-style-type: none"> <li>• Lithgow Sewerage Treatment Plant</li> <li>• Lithgow Solid Waste Facility</li> <li>• Lithgow Water Treatment Plant</li> <li>• Portland Garbage Depot</li> <li>• Portland Sewerage Treatment Plant</li> <li>• Wallerawang Sewerage Treatment Plant.</li> </ul>	Compliance with licence conditions.
<b>Environmental Regulation</b>		
To prevent harm to human health and the environment from pollution.	To fulfill Council's appropriate regulatory authority responsibilities under the Protection of the Environment Operations Act.	Respond to pollution incidents within 24 hours.
<b>On-site Sewage Management</b>		
To implement the on-site sewage management strategy.	Undertake activities identified in the on-site sewage management strategy.	Number of premises registered and inspected compared to 2007/08.
<b>Weed Management</b>		
To control environmental and noxious weeds.	Control environmental and/or noxious weeds on public land through Council and/or services provided by the Upper Macquarie County Council.	Seasonal program completed within budget.  Contribution made to the Upper Macquarie County Council and program of works completed.
<b>Water Quality</b>		
To provide a sewerage system that is managed to provide environmental security and system reliability.	Provide a secure and reliable sewerage reticulation system to residents of Lithgow, Lidsdale, Marrangaroo, Portland and Wallerawang.	Operation undertaken to an acceptable standard and within budget.
	Payment of the Lithgow Sewerage Treatment Plant Load Reduction Agreement.	Payment made.
	Implement the Trade Waste Policy.	Number of compliant and non compliant premises compared to 2007/08.
<b>Waste Management</b>		
To provide waste and recycling collection services that encourage a reduction in landfilling.	Collect street and park litter bins in Lithgow, Portland and Wallerawang.	Collection service provided to an acceptable standard and within budget.
	Provide a kerbside garbage and recycling collection service to all residents within the collection service area.	A decrease in garbage material collected from 2007/08.  An increase in recycling material collected from 2007/08.
	Provide garbage disposal facilities within the LGA at: <ul style="list-style-type: none"> <li>• Angus Place</li> <li>• Capertee</li> <li>• Cullen Bullen</li> <li>• Glen Davis (until reaches capacity)</li> </ul>	A decrease in garbage disposed from 2007/08.

## Principal Activities

	<ul style="list-style-type: none"> <li>• Lithgow</li> <li>• Portland</li> <li>• Wallerawang.</li> </ul>	
	Provide a green waste collection service to residents in Lithgow, Lidsdale, Marrangaroo, Portland, Rydal and Wallerawang.	4 services per year and an increasing number of green waste bookings from 2007/08.
	Provide a clean up collection service to residents within the LGA.	2 services per year and an increasing number of clean up bookings from 2007/08.
	Assist the Sydney Catchment Authority with in kind contributions for a free chemical collection service for residents.	Provide agreed assistance.
	Promote composting through the sale of compost bins and worms farms.	Number of sales compared to 2007/08.
	Attend meetings and participate in Netwaste activities.	Attend meetings regularly.

NOTE 4: All wastewater activities are a category 1 business activity of Council.

## 2008/09 – 2010/11 Capital Works and New Initiatives – Environment

The following notes should be considered when reading the Capital Works or Initiatives table:

NOTE 1: Any projects listed in the years 2009/10 and 2010/11 are only indicative and will be subject to further refinement and Council's consideration when preparing the Management Plans for 2009/10 – 2011/12 and 2010/11 – 2012/13.

NOTE 3: All water supply activities are a category 1 business activity of Council.

NOTE 4: All wastewater activities are a category 1 business activity of Council.

Capital Work or Initiatives	Year
<b>Waste Management</b>	
Closure of garbage depots at:	
Capertee	2009/10
Cullen Bullen	2009/10
Glen Davis	2008/09
Portland	2009/10
Wallerawang	2009/10
Conduct community waste education campaigns	2009/10 – 2010/11
Conduct an environmental audit of waste facilities	2009/10
Construct a waste transfer station at:	
Capertee	2009/10
Glen Davis/Glen Alice	2008/09
Design and construct Blackmans Flat Waste Management Facility for the Local Government Area including loan repayments	2008/09
<i>This activity is an action of the State of the Environment Report 2006/07.</i>	
Groundwater monitoring at closed garbage depots	2009/10 – 2010/11
Upgrade existing transfer stations	2009/10

## Principal Activities

<b>Water Quality</b>	
Construct the South Bowenfels rising main extension and pumping station	2009/10
Complete detailed design, tender and construct the stage 2 augmentation of the Lithgow Sewerage Treatment Plant including loan repayments to improve the quality of effluent being discharged into the Sydney Drinking Water and Hawkesbury Nepean Catchments.	2008/09 – 2009/10
<p><i>This project:</i></p> <ul style="list-style-type: none"> <li>• <i>Is funded by Council, the Department of Water and Energy and the Sydney Catchment Authority</i> <ul style="list-style-type: none"> <li>• <i>Is an action of the State of the Environment Report 2006/07.</i></li> </ul> </li> <li>• <i>Also assists in the achievement of a strategy in the principal activity area of Growth.</i></li> </ul>	
Complete the lining of the lagoon at the Lithgow Sewerage Treatment Plant	2008/09 – 2009/10
Design a combined sewerage treatment plant for Portland/Wallerawang or detailed design for Wallerawang Sewerage Treatment Plant augmentation to improve the quality of effluent being discharged into the Sydney Drinking Water, Hawkesbury Nepean and Macquarie Catchments.	2008/09 – 2010/11
Design and construct an upgrade to the South Littleton Pumping Station including loan repayments	2008/09
<i>This activity is an action of the State of the Environment Report 2006/07.</i>	
Design and install an effluent reuse system at the Lithgow Golf Club ( <i>subject to grant funding</i> )	2008/09
Desludge the lagoons at the Lithgow Water Treatment Plant	2008/09 and 2010/11
Desludge selected lagoons at the Sewerage Treatment Plants	2008/09
Develop a program for sewer mains relining and commence implementation	2008/09 – 2010/11
Extend the South Littleton sewer main including loan repayments	2008/09 – 2009/10
<i>This activity is an action of the State of the Environment Report 2006/07.</i>	
Investigate and verify flow rates for the gravity main between Daruk Crescent/Buttress Place and Enfield Avenue, Lithgow	2010/11
Flood mitigation works to Farmers Creek	2008/09
<i>This project is funded by Council and the State and Federal Governments.</i>	
Purchase a mobile pump	2008/09
Replace sewer vents according to priorities in the vent shaft replacement study	2008/09 – 2010/11
Replace pumps at sewer pumping stations in accordance with priority program	2010/11
Undertake environmental enhancements to the Lithgow Water Treatment Plant	2008/09
Undertake erosion control measures in the unnamed creek off Sandford Avenue, Lithgow	2008/09
Upgrade telemetry for the Farmers Creek Dams	2008/09
Undertake dam safety works in accordance with priority program	2009/10 – 2010/11
Undertake a public water education campaign	2008/09 – 2009/10
Undertake assessment of the sewerage telemetry systems to determine priorities for upgrade program and commence implementation	2008/09 – 2010/11
Undertake occupational health and safety works within the sewerage reticulation system in accordance with identified priorities	2008/09
Upgrade electrical boards at pumping stations in accordance with priority program	2008/09 – 2010/11
<i>Some of these initiatives are part of an asset upgrade/replacement program.</i>	

## Principal Activities

### 8. Arts and Culture

#### Statement of intent – Arts and Culture

Supporting, celebrating and expanding a diversity of cultural and creative adventures that explore and discover the richness in our society.

#### Strategy – Arts and Culture

Preparing and implementing a cultural plan.

#### Budget – Arts and Culture

##### Budget for Arts and Culture

2008/09	Proposed 2009/10	Proposed 2010/11
482,611	494,327	511,629

#### 2008/09 Program of Works – Arts and Culture

Objective	Activity	Key Performance Indicator
<b>Eskbank House</b>		
To develop and promote Eskbank House and Museum as a cultural heritage venue.	Operate Eskbank House and Museum.	An increase in the number of visitors from 2007/08.
	Conduct exhibitions and displays.	3 exhibitions/displays per year.
<b>Cultural Activities and Facilities</b>		
To celebrate the cultural heritage of the LGA.	Coordinate Australia Day activities within the LGA.	Number of people attending the activities compared to 2007/08.
Provide an opportunity for our community to enjoy Council's art collection.	Develop a program for exhibitions and conduct an exhibition of the Council art collection.	1 exhibition per year.
To manage the Crystal and Union Theatres and advise Council.	Hold Crystal and Union Theatre Committee meetings in accordance with the terms of reference.	Attend meetings regularly.
	Operate the Union Theatre.	Number of bookings compared to 2007/08.
To develop local artists by offering support.	Implement the program for support of local artists.	Activities undertaken as required by 30 June 2009.
To celebrate Christmas by coordinating street decorations	Provide input into the provision of street decorations	Decorations installed by end November

#### 2008/09 – 2010/11 Capital Works and New Initiatives – Arts and Culture

The following note should be considered when reading the Capital Works or Initiatives table:

NOTE 1: Any projects listed in the years 2009/10 and 2010/11 are only indicative and will be subject to further refinement and Council's consideration when preparing the Management Plans for 2009/10 – 2011/12 and 2010/11 – 2012/13.

## Principal Activities

Capital Work or Initiatives	Year
<b>Building Improvements</b>	
Improvements to the court yard space at Eskbank House to provide for exhibitions <i>(subject to grant funding)</i>	2008/09
<i>This initiative is part of an asset upgrade/replacement program.</i>	
<b>Collection Improvements</b>	
Workshop the creation of significant collection replicas <i>(subject to grant funding)</i>	2010/11

### 2008/09 Donations – Arts and Culture

Donations	Year
Hall hire for Quota International of Lithgow	2008/09
Ironfest sponsorship	2008/09
Koori Kids NAIDOC Week activities	2008/09
Lithgow City Band sponsorship and assistance in preparing grant applications for the hall	2008/09
Lithgow Community Orchestra sponsorship	2008/09
Lithgow Highland Band sponsorship	2008/09
Scholarship to the Mitchell Conservatorium	2008/09
<i>These donations are an action of the Social Plan 2006-2011 and assists in the achievement of a strategy in the principal activity area of Community.</i>	

## Principal Activities

### 9. Youth

#### Statement of intent - Youth

Providing suitable entertainment and recreational facilities; education and employment opportunities and lifestyle choices for our valuable community of young people.

#### Strategy – Youth

Improving the quality of life of the LGA's youth.

#### Budget - Youth

##### Budget for Youth

2008/09	Proposed 2009/10	Proposed 2010/11
1,000	1,000	1,000

#### 2008/09 Program of Works – Youth

Objective	Activity	Key Performance Indicator
<b>Youth Council</b>		
To enable young people to have a voice to Council.	Coordinate and provide support to the Lithgow Youth Council.	11 meetings per year.
<i>This is an action of the Social Plan 2006-2011.</i>		

#### 2008/09 Donations – Youth

Donations	Year
Sponsorship of activities by the First Portland Scout Group	2008/09
Sponsorship of community fun days conducted by the Lithgow Child Protection Agency	2008/09
<i>These donations are an action of the Social Plan 2006-2011 and assists in the achievement of a strategy in the principal activity area of Community.</i>	

# Principal Activities

## 10. Growth

### Statement of intent - Growth

Providing for sustainable and planned growth, while enhancing the existing rural and village identity.

### Strategies - Growth

Planning for an annual growth rate of 1 to 2% for the LGA.

Planning growth in the towns and villages, followed by rural residential areas.

Facilitating the sustainable planning of land through assessment criteria.

Providing residential land to cater for future growth.

Providing for rural living in an appropriate development form that will minimise its impact and maximise the concentration of population in around existing towns and village.

Providing infrastructure for growth.

### Budget - Growth

#### Budget for Growth

2008/09	Proposed 2009/10	Proposed 2010/11
1,570,274	1,625,233	1,682,116

### 2007/08 Program of Works – Growth

Objective	Activity	Key Performance Indicator
<b>Development</b>		
To provide an assessment service for applications and constructions.	Assess all applications including: <ul style="list-style-type: none"> <li>Development applications</li> <li>Construction certificates</li> <li>Complying development applications.</li> </ul>	Number of applications received and a median time for processing compared to 2007/08.
	Undertake all development related inspections where Council is the consent authority and/or principal certifying authority.	Inspections undertaken within 48 hours of request.
	Process and issue: <ul style="list-style-type: none"> <li>Building certificates</li> <li>Planning certificates.</li> </ul>	Number of applications received and a median time for processing compared to 2007/08.
To ensure compliance with legislative requirements.	Undertake a review of operational conditions of development consent and enforce compliance.	Number of successful actions taken.
	Investigate non compliance with the Environmental Planning and Assessment Act.	Number of successful actions taken.

## Principal Activities

### 2008/09 – 2010/11 Capital Works and New Initiatives – Growth

The following note should be considered when reading the Capital Works or Initiatives table:

NOTE 1: Any projects listed in the years 2009/10 and 2010/11 are only indicative and will be subject to further refinement and Council's consideration when preparing the Management Plans for 2009/10 – 2011/12 and 2010/11 – 2012/13.

Capital Work or Initiatives	Year
<b>Planning</b>	
Preparation of the comprehensive Lithgow Local Environmental Plan	2008/09
<i>This project:</i> <ul style="list-style-type: none"> <li>• <i>Is funded by Council and the Department of Planning.</i></li> <li>• <i>Is an action of the State of the Environment Report 2006/07.</i></li> </ul> <ul style="list-style-type: none"> <li>• <i>Also assists in the achievement of strategies in the principal activity areas of Community, Employment, Environment and Heritage.</i></li> </ul>	
Preparation of strategic water and sewer business plans	2010/11

## Principal Activities

### 11. Governance and Administration Services

#### Statement of intent – Governance and Administration

Developing community confidence in the organisation by the way it is directed, controlled and managed.

#### Budget – Governance and Administration

##### Budget for Governance and Administration Services

2008/09	Proposed 2009/10	Proposed 2010/11
11,141,973	11,755,503	11,831,212

#### 2008/09 Program of Works – Governance and Administration Services

Objective	Activity	Key Performance Indicator
<b>Council Memberships</b>		
To work together to interweave and optimise the coordination of resources and sharing of information.	Attend meetings and support the Central Tablelands Alliance.	12 meetings of the General Managers per year and 4 meetings of the Mayors and General Managers per year.
	Implement the Business Plan for the Central Tablelands Alliance.	Activities undertaken as described in the Business Plan.
	Contribute to CENTROC and participate in its activities.	4 meetings of the Board per year and 4 meetings of GMAC per year. Completion of the Mayor's term as Chair and General Manager's term as Executive Secretary.
	Participate in the activities of the Local Government and Shires Association.	Subscription paid and attendance and participation at annual conferences as per Council resolution.
<b>Council Meetings</b>		
To conduct the business of Council in an open and democratic manner.	Produce business papers and minutes for Council Meetings, Committee Meetings and Extraordinary Meetings.	Business papers and minutes produced and delivered in accordance with the Local Government Act and Regulations and the Code of Meeting Practice.
	Council and committee meetings are conducted regularly.	11 meetings of each Council, Finance and Services and Policy and Strategy Committee.
<b>Councillor Support</b>		
To support Councillors in their role.	Provide information to Councillors regularly.	Information provided in the form of briefing sessions, memos, emails and meetings.
	Provide Councillors with the payment of fees, expenses and the provision of facilities and support in relation to discharging the functions of civic office.	Provided in accordance with Council's policy.
	Provide training to Councillors	Identify training requirements in the Training Plan and complete training.
<b>Depot</b>		
To provide a base for Council's operations.	Provide depot buildings for the housing of stores, plant and workshop.	Suitability of depot for its purpose.

## Principal Activities

<b>Documents</b>		
To ensure the integrity and security of Council's records.	Register, collate, archive and dispose of Council's records.	Compliance with legislation, policies and procedures.
To provide access to Council's records.	Assess, determine and respond to requests for Council information.	Compliance with legislation, policies and procedures.
To ensure information which Council collects is used lawfully and for the purpose it was collected.	Provide training to staff.	Staff receive training at induction.
	Assess, determine and respond to complaints.	Compliance with legislation, policies and procedures.
<b>Election</b>		
To fund the election of Councillors for the LGA.	Fund the Council election to be held on 13 September 2008.	Payment made.
<b>Finance</b>		
To provide sound financial advice and management of Council's finances.	Manage and monitor Council's finances.	<p>The 2007/08 Financial Statements audited by 31 October 2008 and lodged with the Department of Local Government by 7 November 2008.</p> <p>Monthly divisional budget reports to General Manager/Group Managers within 1 week of the end of the month.</p> <p>Monthly reporting to the Executive Management Team within 1 week of the end of the month.</p> <p>Quarterly Budget Review Statement to Council prior to 31 August 2008, 30 November 2008, 28 February 2009 and 31 May 2009.</p>
	Model, levy, issue and recover rates, annual charges and sundry debtors including fees.	Rate notices issued by 1 August 2008, 31 October 2008, 31 January 2009, 30 April 2009 and pursue 100% of outstanding debts to achieve an improvement in the 2007/08 percentage of outstanding rates.
	Value and report on current assets at fair value in conjunction with the financial reporting requirements.	Roads, drainage and other assets by 30 June 2009.
	Maximise and secure Council's Investment Portfolio through a variety of investment institutions, types and terms.	Invest in accordance with legislation and Council's Policy.
	Manage Council's loan portfolio.	Compliance with Council resolutions.
	Assist in the external audit of Council's financial records.	Full audit during 1st and 2nd quarters and interim audit during 3rd quarter and an unqualified audit result achieved.
	Review the 10 year financial plan and include strategies to improve Council's current financial ratios.	Review completed by 30 June 2009.
	Prepare applications and administer grant funding.	Number of applications submitted and grants acquitted.

## Principal Activities

<b>Information Technology</b>		
To ensure high service levels of Council's information and communications network.	Manage and maintain the communications networks.	Networks operational and accessible greater than 98% per year.
	Manage the leases for copiers, personal computers and printers.	Machines operational and accessible greater than 98% per year.
To comply with current licensing requirements.	Renew software licenses.	All software licensing is current.
To enhance Council's geographical information system.	Maintain and continue development of the geographical information system to ensure integrity with Council's property system.	98% match of properties.
<b>Insurance</b>		
To provide insurance coverage of Council's activities and assets.	Secure adequate and cost effective insurance coverage.	Insurance coverage is current at all times.
	Liaise with the insurance company regarding claims.	Process of claims within 14 days of receipt.
<b>Internal Auditing</b>		
To implement internal auditing programs.	Undertake activities identified in the Internal Audit Plan.	Activities completed by due date.
<b>Legislation</b>		
To understand and manage Council's statutory responsibilities.	Monitor and pursue legislative changes.	Staff aware of legislative change.
	Perform Council's legal responsibilities under applicable acts and regulations.	Compliance with legislation.
<b>Local Government Week</b>		
To celebrate Local Government Week.	Undertake activities focusing on Council in the community.	Program of activities completed.
<b>Organisational Planning and Reporting</b>		
To plan and report on activities of Council.	Report the outcome of a quarterly performance review of the management plan and provide a budget review statement.	Reports to Council prior to 31 August 2008, 30 November 2008, 29 February 2009 and 31 May 2009.
	Prepare management plan for 2009/10 to 2011/12 in accordance with the requirements of Local Government Act and Regulations.	Plan adopted by 30 June 2009.
	Prepare operational plans for all Divisions.	Plans approved prior to 30 June 2008 by the General Manager.
	Prepare the annual report for 2007/08 including the state of the environment report.	Report(s) submitted to the Department of Local Government by 30 November 2008.
	<i>The reporting of Social Plan actions in the annual report is an activity of the Social Plan 2006-2011.</i>	
	Commence a review of the Strategic Plan with the preparation of a Local Profile.	Local Profile completed.
	Prepare asset management plans for: <ul style="list-style-type: none"> <li>• Buildings, operational land and other assets</li> <li>• Roads, drainage, kerb and gutter and footpaths.</li> </ul>	<p>Asset management plans for buildings, operational land and other assets completed by 31 December 2008.</p> <p>Asset management plans for roads, drainage, kerb and gutter and footpath is commenced by 30 June 2009.</p>

## Principal Activities

<b>Policies</b>		
To develop modern and legislatively compliant policies.	Develop, review and implement policies.	Develop new policies as required in accordance with the procedure and review all policies by 31 October 2008.
<b>Employees</b>		
To implement procedures and practices which foster a desirable place of work.	Attract and recruit staff on merit.	Staff recruited in accordance with relevant legislation, procedures and the principles of equal employment opportunity.
	Provide salary, benefits and favourable working conditions in accordance with the relevant industrial legislation.	Compliance with relevant legislation and procedures.
	Conduct annual performance appraisals of staff.	Appraisals completed by 31 October 2008.
	Provide a staff newsletter.	12 newsletters per year.
	Recognise long serving employees through the recognition of service procedure.	Annual presentation held.
To provide a workplace that promotes the principles of equal employment opportunity and is free of discrimination.	Implement the equal employment opportunity management plan through: <ul style="list-style-type: none"> <li>• communication of policies and programs</li> <li>• collection and recording of appropriate information</li> <li>• review of personnel practices</li> <li>• evaluate and review.</li> </ul>	Actions listed in the Equal Employment Opportunity Management Plan are completed and reviewed as part of the 2008/09 Annual Report.
To provide a safe and healthy workplace.	To implement, monitor and review the Occupational Health and Safety, Rehabilitation and Environment Management System.	Internal audits undertaken at the end of September 2008, December 2008, March 2009 and June 2009.
	Provide access to external support and counselling service.	Maintain access to an employee assistance program.
	Provide relevant immunisations to appropriate staff.	Relevant staff immunised against Hepatitis A and B and the flu.
	Provide a rehabilitation program for injured employees.	Return to work plans implemented.
	The Occupational Health and Safety Committee meet and undertake activities.	8 meetings per year.
To enhance the skills and knowledge of the workforce.	Implement the training plan.	Identified training is completed by 30 June 2009.
	Prepare the draft training plan for 2009/10.	Training objectives identified in the annual performance appraisals of staff for inclusion in draft training plan which is to be completed by 30 November 2008.
	Purchase training programs and materials.	Programs and materials purchased and within budget.
<b>Risk Management</b>		
To manage Council's risk.	Develop and implement risk management strategies.	Improve the annual score from 2007/08.
<b>Stores</b>		
To maintain an adequate level of stock for internal supply to operational programs.	Order and issue stock items as required.	Stocktakes at the end of December 2008 and June 2009.

## Principal Activities

### 2008/09 – 2010/11 Capital Works and New Initiatives – Governance and Administration Services

The following note should be considered when reading the Capital Works or Initiatives table:

NOTE 1: Any projects listed in the years 2009/10 and 2010/11 are only indicative and will be subject to further refinement and Council's consideration when preparing the Management Plans for 2009/10 – 2011/12 and 2010/11 – 2012/13.

Capital Work or Initiatives	Year
<b>Building Improvements</b>	
Continued refurbishment of the Administration Centre	2008/09 – 2010/11
<b>Depot</b>	
Undertake improvements to the Lithgow Depot	2008/09 – 2009/10
<i>This initiative is part of an asset upgrade/replacement program.</i>	
<b>Information Technology</b>	
Purchase deposited plan updates for the Geographical Information System	2008/09
Purchase equipment:	
Audio visual sound system for the Council Chambers	2009/10
Geographical positioning system for asset data collection	2008/09
Library microfilm printer	2008/09
Tourism internet kiosk	2008/09
Touchscreens for Eskbank House and Museum	2009/10
Relocate the server room	2008/09
Replace the telephone line for the Clarence Transfer System/Lithgow Water Treatment Plant	2008/09
Review the following networks:	
Learning Centre	2010/11
Library Branch	2010/11
Remote access	2010/11
Mobile	2010/11
Upgrade software for:	
Eskbank House and Museum collection	2008/09
Finance and payroll	2008/09
Proclaim	2009/10
Library	2008/09
Telephones	2008/09
Upgrade:	
Telephone network to voice over ip	2010/11
<b>Personnel</b>	
Commence design of a new salary system.	2008/09

## Revenue Policy

### 12. Estimate of Council's Income & Expenditure

The following table provides a detailed estimate of Council's income and expenditure for 2008/09, 2009/10 and 2010/11:

Estimated Income & Expenditure			
	2008/09	2009/10	2010/11
Employee Costs			
Ordinary Time	9,136,619.54	9,263,682.86	9,545,171.88
Time and a Half	21,000.00	21,735.00	22,495.73
Annual Leave Taken	762,961.72	789,665.39	817,303.68
Sick Leave Taken	214,728.95	222,244.47	230,023.03
Long Service Leave Taken	142,042.90	147,014.40	152,159.91
Travel	0.00	0.00	0.00
Training (Exc Salaries)	156,150.00	161,615.25	167,271.79
Superannuation	1,002,417.54	1,037,502.17	1,073,814.71
Workers Compensation	930,000.00	962,550.00	996,239.26
Other Employee Costs	0.00	0.00	0.00
Emp Reimb. Subject to FBT	15,000.00	15,525.00	16,068.38
FBT Contributions	52,100.00	53,923.50	55,810.84
Payroll Tax	32,000.00	33,120.00	34,279.21
Employee On-Costs	9,544,974.14	11,225,114.77	11,728,886.60
Employee On-Costs	-9,544,974.14	-11,225,114.74	-11,728,886.59
CWGA Trainees	38,075.90	39,408.56	40,787.86
	<b>12,503,096.55</b>	<b>12,747,986.63</b>	<b>13,151,426.29</b>
Materials Used			
Plant	3,402,117.68	2,823,864.53	2,922,376.29
Stores and Materials Ex Store	120,749.00	124,975.22	129,349.37
Materials and Creditors	23,513,589.83	19,008,614.98	19,738,272.65
Fuel and Oil	420,049.00	434,750.72	449,966.99
Registration	55,953.00	57,911.36	59,938.25
Fish River Water	1,047,948.00	1,084,626.18	1,122,588.10
	<b>28,560,406.51</b>	<b>23,534,742.99</b>	<b>24,422,491.65</b>
Contractual Services			
Garbage Contracts	1,255,000.00	1,298,925.00	1,344,387.38
	<b>1,255,000.00</b>	<b>1,298,925.00</b>	<b>1,344,387.38</b>

## Revenue Policy

Other Expenses			
Interest Expense	598,774.95	619,732.07	641,422.72
Interest on Overdraft	2,500.00	2,587.50	2,678.06
Lease Payments: External	96,322.00	90,067.77	93,220.14
Statutory Expenses	46,000.00	47,610.00	49,276.35
Audit Fees - Audit Services	40,500.00	41,917.50	43,384.62
Bad Debts	0.00	0.00	0.00
Legal Expenses	148,500.00	153,697.50	159,076.93
Consultants	0.00	0.00	0.00
Mayoral Allowance	18,000.00	18,630.00	19,282.05
Members Fees & Allowances	88,500.00	91,597.50	94,803.41
Members Expenses	6,500.00	6,727.50	6,962.96
Insurance (Ex Compensation)	920,093.00	952,296.26	985,626.65
Street Lighting	319,300.00	330,475.50	342,042.14
Electricity	209,100.00	216,418.50	223,993.16
Gas	35,000.00	36,225.00	37,492.88
Water	15,000.00	15,525.00	16,068.38
Rates	284,050.26	293,992.02	304,281.76
Telephone	238,920.00	247,282.20	255,937.10
Advertising	41,500.00	42,952.50	44,455.84
Printing & Stationery	45,000.00	46,575.00	48,205.13
Postages	51,399.50	53,198.48	55,060.47
Subscription	34,975.50	36,199.64	37,466.64
Office Expenses	220,051.44	227,753.24	235,724.64
Bank & Govt Charges	85,000.00	87,975.00	91,054.13
Commissions	0.00	0.00	0.00
Contributions	599,162.00	508,785.30	526,592.81
Other	6,000.00	6,210.00	6,427.35
	<b>4,150,148.65</b>	<b>4,174,430.98</b>	<b>4,320,536.32</b>
Depreciation			
Dist Exp - Water	1,385.85	28,249.70	29,238.44
Dist Exp - Sewerage	5,385.85	28,249.70	29,238.44
Dist Exp - Waste	57,135.85	28,249.70	29,238.44
Dist Exp - Operations	-27,563.20	-28,527.91	-29,526.39
Generated Depn - Plant & Equip	407,056.00	421,302.96	436,048.56
Generated Depn - Off Equip Com	85,200.00	88,182.00	91,268.37
Generated Depn - Furn & Fitt	10,700.00	11,074.50	11,462.11
Generated Depn - Buildings	642,720.00	665,215.20	688,497.73

## Revenue Policy

Generated Depn - Oth Struct	214,200.00	221,697.00	229,456.40
Generated Depn - Roads/Bridges	936,080.00	968,842.80	1,002,752.30
Generated Depn - Drainage	85,000.00	87,975.00	91,054.13
Generated Depn - Water Supply	583,804.00	604,237.14	625,385.44
Generated Depn - Sewerage System	605,228.00	626,410.98	648,335.36
Generated Depn - Tip Remediation	175,000.00	181,125.00	187,464.38
ESP Office Rental	370,993.01	383,977.77	397,416.99
ESP External Service Provider	641,126.72	663,566.17	686,791.01
ISP Internal Service Provider	7,478,254.87	5,270,483.79	5,454,950.75
GOV Governance Charge	920,982.03	953,216.40	986,578.98
SDA Service Delivery Agreement	2,113,542.96	2,187,516.98	2,264,080.03
Dist Exp - Loan Repayments	782,597.23	432,678.88	447,822.63
Cap Exp - Tfrs to Reserves	330,000.00	367,425.00	380,284.88
Contra - Tfrs from Reserves	0.00	0.00	0.00
	<b>16,418,829.17</b>	<b>14,191,148.76</b>	<b>14,687,838.98</b>
<b>Rates and Annual Charges</b>			
General Rates - Residential	-4,377,856.88	-5,212,549.79	-5,394,989.03
General Rates - Business	-1,373,274.16	-1,536,342.60	-1,590,114.60
General Rates - Farmland	-1,289,494.38	-1,449,164.09	-1,499,884.83
General Rates - Mining	-1,472,466.30	-1,689,103.51	-1,748,222.14
Special Rates - Sewerage	-2,865,660.91	-2,965,959.04	-3,069,767.60
Special Rates - Parking	-206,184.25	-213,400.70	-220,869.72
Sewerage Usage Charge	-285,000.00	-294,975.00	-305,299.13
Stormwater Levy	-205,000.00	-212,175.00	-219,601.13
Annual Chgs - Water	-1,797,160.00	-1,860,060.60	-1,925,162.72
Annual Chgs - Gas Mains	-14,000.00	-14,490.00	-14,997.15
	<b>-13,886,096.88</b>	<b>-15,448,220.33</b>	<b>-15,988,908.05</b>
<b>User Charges, Fees, Interest, Other</b>			
Waste Management Charges	-2,581,795.39	-2,672,158.23	-2,765,683.77
User Chgs - Water Charges	-2,065,000.00	-2,137,275.00	-2,212,079.63
User Chgs – Sewerage Trade Waste Charges	-90,000.00	-93,150.00	-96,410.25
User Chgs - Property Rental	-339,300.00	-351,175.50	-363,466.66
User Chgs - Swimming Pool Chgs	-149,028.00	-154,243.98	-159,642.52
User Chgs - Vehicle Lease	-85,000.00	-87,975.00	-91,054.13
Fees - Regulatory/Statutory	-740,200.00	-766,107.00	-792,920.77
Fees - Private Works	-76,854.00	-79,543.89	-82,327.93
Fees - Discretionary (Other)	-30,000.00	-31,050.00	-32,136.75

## Revenue Policy

RTA Charges State Roads	-84,000.00	-86,940.00	-89,982.90
Interest - Investments	-788,728.34	-816,334.17	-844,905.87
Interest - Accrued on Investments	0.00	0.00	0.00
Interest - O/Due Rates & Chgs	-119,500.00	-123,682.50	-128,011.39
Interest - Advances	-500.00	-517.50	-535.61
Proceeds Sale Property	0.00	0.00	0.00
Gain Disposal P & E	0.00	0.00	0.00
Proceeds Sale P & E	0.00	0.00	0.00
Other Op Revenue - Other	-1,384,785.50	-1,466,073.40	-1,552,355.22
	<b>-8,534,691.23</b>	<b>-8,866,226.17</b>	<b>-9,211,513.40</b>
<b>Operating Grants &amp; Contributions</b>			
Op Grants - General Fin Assist	-3,670,700.00	-3,799,174.50	-3,932,145.61
Op Grants - General Pens Subs	-485,000.00	-501,975.00	-519,544.13
Spec Op Grant - Lib per Capita	-50,264.00	-52,023.24	-53,844.05
Spec Op Grant - St Lighting	-46,000.00	-47,610.00	-49,276.35
Spec Op Grant - Other Operatin	-321,087.72	-92,220.50	-97,597.53
Op Contrib - RTA Reg Rds	-168,891.82	-167,670.00	-173,538.46
Op Contrib - Reimbursements	-354,595.93	-449,806.79	-465,550.03
	<b>-5,096,539.47</b>	<b>-5,110,480.03</b>	<b>-5,291,496.16</b>
<b>Capital Grants &amp; Contributions</b>			
Cap Grants - Sewerage Assets	-2,394,000.00	-3,108,680.00	-3,354,760.00
Cap Grants - Community Ctrs	-16,000.00	0.00	-57,426.00
Cap Grants - Roads & Bridges	-1,093,000.00	-893,000.00	-893,000.00
Cap Grants - Flood Mitigation	-600,000.00	0.00	0.00
Cap Grants - Water	-520,000.00	0.00	0.00
Cap Cont - Water	0.00	-175,000.00	-20,000.00
Cap Cont - Sewerage	0.00	-1,585,000.00	-200,000.00
Cap Cont - Other	-80,000.00	0.00	0.00
	<b>-4,703,000.00</b>	<b>-5,761,680.00</b>	<b>-4,525,186.00</b>
<b>Internal Income</b>			
Plant Hire Income	-2,540,656.50	-2,629,579.48	-2,721,614.76
Dist Inc - Water	-27,294.40	-28,249.70	-29,238.44
Dist Inc - Sewerage	-27,294.40	-28,249.70	-29,238.44
Dist Inc - Waste	-27,294.40	-28,249.70	-29,238.44
Dist Inc - Other	27,563.20	-85,717.08	-118,545.97
ESP Office rental	-360,243.01	-372,851.52	-385,901.32
ESP External Service Provider	-641,126.72	-663,566.15	-686,790.98
ISP Internal Service Provider	-7,478,254.87	-5,270,483.81	-5,454,950.76

## Revenue Policy

GOV Governance Charge	-920,982.03	-953,216.40	-986,578.98
SDA Service Delivery Agreement	-2,113,542.96	-2,187,516.96	-2,264,080.04
Contra - Tfrs to Reserves	-120,000.00	0.00	0.00
Cap Inc - Princ Loans Raised	-3,920,000.00	-5,034,370.00	-5,032,140.00
Cap Inc - Tfrs from Reserves	-11,297,198.07	-3,648,274.02	-5,206,468.11
Budget Surplus / Deficit	0.37	0.00	0.00
	<b>-29,446,323.79</b>	<b>-20,930,324.52</b>	<b>-22,944,786.24</b>
<b>Consolidated Result</b>	<b>0</b>	<b>-169,696.69</b>	<b>-35,209.23</b>

### 13. Ordinary Rates

Council has 4 categories of ordinary rate, being residential, farmland, business and mining. These categories are further divided into subcategories for residential, farmland and business. Council has created new rating subcategories for residential and business in Portland and Wallerawang to minimise the impact (i.e. rate increase) as a result of the Valuer General's latest round of valuations in the Local Government Area. An ordinary rate will be applied to each parcel of rateable land within the Local Government Area in 2008/09.

The Minister for Local Government has announced that the rate peg limit for 2008/09 is 3.2% and subsequently this amount has been incorporated into the rate model. It should also be noted that the special variation to the ordinary rate for the provision of fire services in the Local Government Area which was approved and adopted in 2006/07 is proposed to continue in 2008/09.

#### 2008/09 Ordinary Rate

The ordinary rate involves a \$10 increase to the 2007/08 base rate and an estimated increase in the rate peg ad valorem rate of 3.2% and is illustrated in the following:

Residential			
	Base Amount (\$)	Ad Valorem Amount (\$)	Estimated Yield (\$)
Lithgow	225.00	0.00467000	2,755,493.76
Wallerawang	225.00	0.00257500	346,425.04
Portland	225.00	0.00257500	340,511.84
Strathlone/Littleton	225.00	0.00467000	323,998.17
Lidsdale	225.00	0.00467000	68,504.53
Marrangaroo	225.00	0.00467000	84,602.42
General	155.00	0.00259449	1,176,519.85
Farmland			
Intense Use	295.00	0.00225500	168,416.36
Farmland	295.00	0.00225500	1,121,078.02
Business			
Lithgow	320.00	0.01900000	1,131,091.78

## Revenue Policy

Wallerawang	320.00	0.01115000	90,265.85
Portland	320.00	0.01115000	28,762.27
Lidsdale	215.00	0.01900000	4,722.40
General	215.00	0.00380000	118,431.86
<b>Mining</b>			
Coal Mines	8,045.00	0.10011774	1,502,465.47
Total Estimated Yield			9,261,289.62

The base amount will produce 27.2% of the total estimated yield.

This rating model is presented in Appendix 3.

## 14. Special Rates

### Parking

The special rate for parking is proposed to be continued for 153 properties within the designated area of Lithgow. This rate is to fund the maintenance of parking facilities within the designated area. The details of the special rate are provided below.

Parking		
	Ad Valorem Amount (\$)	Estimated Yield (\$)
Designated area of Lithgow	0.00818	206,184

## 15. Charges

Council proposes to make the following annual charges:

### Sewerage Charges

The following residential or business sewerage access charge will be levied on all rateable and non rateable properties which are connected to or within 50 metres of Council's reticulated sewerage system:

Sewerage Access Charges		
Type	Charge (\$)	Estimated Yield (\$)
Residential	285.00	2,007,255
Business (main size):		
200mm	1,560.00	1,560
100mm	787.50	16,852
50mm	695.00	41,039
20mm	525.00	182,148
Total Estimated Yield		2,248,854

## Revenue Policy

The following sewerage usage charges will be levied to all properties using Council's reticulated sewerage system:

Sewerage Usage Charges	
Type	Charge (\$)
Residential	113.50
Business (95% of water usage)	0.98 per kilolitre

### Stormwater Charges

The following stormwater charges will be levied to all residential and business properties except those which are vacant land. This levy will be used to partly fund the maintenance and improvements to urban drainage (\$197,843) and the flood mitigation works at Farmers Creek, Lithgow (\$900,000). These projects will also require additional funding through Council expenditure and in relation to the Farmers Creek flood mitigation works, two thirds of the contribution are sourced from the State and Federal Governments.

Stormwater Charges		
Type	Charge (\$)	Estimated Yield (\$)
Residential	25.00 per property	146,625
Strata Unit (Residential)	12.50 per unit	912
Business	25.00 per 350sqm (capped at maximum 350.00)	46,675
Total Estimated Yield		194,212

The Hawkesbury-Nepean Catchment Action Plan has been reviewed in the preparation of this Management Plan.

### Waste Charges

The following waste charges will be levied on all rateable and non rateable properties:

Waste Charges		
Type of Service	Charge (\$)	Estimated Yield (\$)
Residential	273.00	2,131,857
Second Bin Medical Waste/Large Family	273.00	1,911
Business	287.00	178,227
Non Rateable	263.00	58,149
Unoccupied Urban	102.50	74,490
Rural	66.50	135,661
Total Estimated Yield		2,580,295

## Revenue Policy

### Water Charges

The following residential or business water availability charge will be levied on all rateable and non rateable properties which are connected to or within 50 metres of Council's reticulated water supply system:

Water Availability Charges		
Type	Charge (\$)	Estimated Yield (\$)
Residential	221.00	1,681,147
Business (main size):		
200mm	1,560.00	1,560
100mm	787.50	21,262
50mm	695.00	54,905
20mm	525.00	213,150
Total Estimated Yield		1,972,024

The following water usage charges will be levied to all properties using Council's reticulated water supply system:

Water Usage Charges	
Kilolitres Used	Charge (\$)
0 – 500	0.88
500+	1.76

## 16. Proposed Borrowings

Council intends to borrow monies to support the projects listed below in 2008/09.

Proposed Borrowings	
Projects	2008/09 (\$)
Complete detailed design, tender and construct the stage 2 augmentation of the Lithgow Sewerage Treatment Plant	2,500,000
Design and construct an upgrade to the South Littleton Pumping Station	400,000
Extend the South Littleton sewer main	370,000
South Littleton Reservoir	650,000
TOTAL BORROWINGS	3,920,000

The borrowings will be sought from lending authorities approved by the Department of Local Government. Security for borrowings includes Council's assets and consolidated funds.

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## Revenue Policy

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### 17. Pricing Methodology for Goods and Services Provided by Council

The pricing methodology for goods and services provided by Council is based on the concept of user pays and full cost recovery.

### 18. Fees

The proposed fees to be levied are detailed in the following schedule of fees.

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Animals

### Dog Registration

Non-desexed dog	Per dog	150.00	0.00	<b>150.00</b>
Desexed dog	Per dog	40.00	0.00	<b>40.00</b>
Non-desexed dog owned by registered breeder	Per dog	40.00	0.00	<b>40.00</b>
Desexed dog owned by an eligible pensioner	Per dog	15.00	0.00	<b>15.00</b>

### Cat Traps

Daily hire		16.82	1.68	<b>18.50</b>
3 Day hire		20.91	2.09	<b>23.00</b>
Weekly hire		31.82	3.18	<b>35.00</b>
Refundable deposit		110.00	11.00	<b>121.00</b>

### Dog Traps

Daily hire		20.91	2.09	<b>23.00</b>
3 day hire		31.82	3.18	<b>35.00</b>
Weekly hire		52.73	5.27	<b>58.00</b>
Refundable deposit		143.18	14.32	<b>157.50</b>

### Citronella Collar

Daily hire		10.91	1.09	<b>12.00</b>
3 day hire		32.73	3.27	<b>36.00</b>
Refundable deposit		110.00	11.00	<b>121.00</b>

### Impounding

Surrender & disposal	Per animal	38.18	3.82	<b>42.00</b>
Maintenance weekdays	Per day	10.91	1.09	<b>12.00</b>
Maintenance weekends	Per day	16.82	1.68	<b>18.50</b>
Release of animal	Per animal	31.82	3.18	<b>35.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
Holding charge	Per day	10.45	1.05	<b>11.50</b>
<b>Sale of Animal</b>				
Animal	Per animal	41.82	4.18	<b>46.00</b>
<b>Stock Impounding</b>				
Maintenance - sheep	Per day weekdays	10.91	1.09	<b>12.00</b>
Maintenance - sheep	Per day weekends/public holidays	16.82	1.68	<b>18.50</b>
Maintenance - horse, cow, pig, goat	Per day weekdays	22.27	2.23	<b>24.50</b>
Maintenance - horse, cow, pig, goat	Per day weekends/public holidays	33.64	3.36	<b>37.00</b>
Notification	Per notice	33.64	3.36	<b>37.00</b>
<b>Stock Transport to Pound</b>				
Transport	Per animal	<b>Actual Cost of Transporter</b>		
<b>Microchipping of Animal</b>				
Microchipping	Per animal	38.18	3.82	<b>42.00</b>
Microchipping of animal owned by pensioner/health card holder	Per animal	28.64	2.86	<b>31.50</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Buildings & Grounds

### Administration Centre

#### Council Chambers

Commercial/Government usage	Per hour	55.45	5.55	<b>61.00</b>
Commercial/Government usage	Per day	330.91	33.09	<b>364.00</b>

#### Committee Room

Commercial/Government usage	Per hour	32.73	3.27	<b>36.00</b>
Commercial/Government usage	Per day	167.27	16.73	<b>184.00</b>

#### Training Room

Commercial/Government usage	Per day (min 2 hours)	110.00	11.00	<b>121.00</b>
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### Eskbank House & Grounds

#### Entry

Non Lithgow LGA Resident	Adult (over 17 years)	4.09	0.41	<b>4.50</b>
	Pensioner	3.18	0.32	<b>3.50</b>
	Child (5-17 years)	3.18	0.32	<b>3.50</b>
	Child (under 5 years)	0.00	0.00	<b>0.00</b>
Lithgow LGA Resident	Adult (over 17 years)	2.27	0.23	<b>2.50</b>
	Pensioner	1.82	0.18	<b>2.00</b>
	Child (5-17 years)	1.36	0.14	<b>1.50</b>
	Child (under 5 years)	0.00	0.00	<b>0.00</b>
School Groups	Child (5-17 years)	2.27	0.23	<b>2.50</b>
Pensioner Groups	Pensioner	3.18	0.32	<b>3.50</b>
Adult Groups	Adult (over 17 years)	4.09	0.41	<b>4.50</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Public Programs</b>				
Artist/performer run workshop	Child/youth per 2 to 2.5 hours	13.64	1.36	<b>15.00</b>
Artist/performer run workshop	Adult per day	40.91	4.09	<b>45.00</b>
Artist/performer run workshop	Child/youth per day	18.18	1.82	<b>20.00</b>
Volunteer/in house workshop	Child (3-6 years)	4.55	0.45	<b>5.00</b>
Volunteer/in house workshop	Child/youth (7-12 years)	6.82	0.68	<b>7.50</b>
Artists talk	Per person	13.64	1.36	<b>15.00</b>
Childrens events	Per child	4.55	0.45	<b>5.00</b>
Childrens events	Per adult	6.82	0.68	<b>7.50</b>
<b>Market Stalls</b>				
Hobbyist vendor	2.4m <sup>2</sup> site with own stall/van/tables	10.00	1.00	<b>11.00</b>
Hobbyist vendor	2.4m <sup>2</sup> powered site with own stall/van/tables	20.00	2.00	<b>22.00</b>
Not for profit organisations	2.4m <sup>2</sup> site with own stall/van/tables	0.00	0.00	<b>0.00</b>
Commercial vendor	2.4m <sup>2</sup> site with own stall/van/tables	300.00	30.00	<b>330.00</b>
Commercial vendor	2.4m <sup>2</sup> powered site with own stall/van/tables	350.00	35.00	<b>385.00</b>
<b>Function Hire</b>				
Wedding ceremony booking fee	Per booking	24.55	2.45	<b>27.00</b>
Wedding Ceremony	Between 9am and 5pm	252.73	25.27	<b>278.00</b>
Commercial photography in garden	Between 9am and 5pm	47.73	4.77	<b>52.50</b>
Major event non refundable deposit	Per 2 days	45.45	4.55	<b>50.00</b>
Major event ground hire	Per 2 days	409.09	40.91	<b>450.00</b>
Major event ground hire for returning events	Per 2 days	368.18	36.82	<b>405.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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#### Administration

Photocopy	Per A4 page	0.45	0.05	<b>0.50</b>
Photocopy	Per A3 page	0.55	0.05	<b>0.60</b>
Copy of photograph out of copyright	Per postcard photo	10.50	1.05	<b>11.55</b>
Copy of photograph out of copyright	Per A4 photo	15.91	1.59	<b>17.50</b>
Family/local history searches	Per hour	31.50	3.15	<b>34.65</b>

### Hall Hire

#### Civic Ballroom

Refundable deposit	Bond GST only if bond used	286.36	28.64	<b>315.00</b>
Charity	Per event			<b>60% of commercial hire</b>
Major function includes use of all facilities	Per event	778.18	77.82	<b>856.00</b>
Minor function includes use of only ballroom	Per event	110.00	11.00	<b>121.00</b>
Preparation/rehearsal for major or minor functions	Per day	167.27	16.73	<b>184.00</b>
Preparation/rehearsal for major or minor functions	Per hour (if less than 6 hours)	30.00	3.00	<b>33.00</b>
Major function and 10 rehearsals	Per event	1181.82	118.18	<b>1300</b>
Major function and a week's setup	Per event	1181.82	118.18	<b>1300</b>

#### Supper Room

Refundable deposit	Bond GST only if bond used	286.36	28.64	<b>315.00</b>
Minor function includes use of only supper room	Per hour	55.45	5.55	<b>61.00</b>
Kitchen	Per event	175.45	17.55	<b>193.00</b>

#### Microphone

Microphone Deposit	Per event	122.73	12.27	<b>135.00</b>
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Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Stage Hire</b>				
Portable stage	Per event	210.00	21.00	<b>231.00</b>
Delivery, installation & removal of stage	Per event	461.82	46.18	<b>508.00</b>
<b>Chair &amp; Table Hire</b>				
Chairs & tables	Per event	210.00	21.00	<b>231.00</b>
Delivery, installation & removal of chairs & tables	Per event	199.55	19.95	<b>219.50</b>
<b>Union Theatre</b>				
Upstairs room – community groups	Per booking per hour	18.18	1.82	<b>20.00</b>
Upstairs Room - commercial	Per booking per hour	28.64	2.86	<b>31.50</b>
Refundable deposit	Per booking	286.36	28.64	<b>315.00</b>
Hall – community groups	Up to 4 hours	54.55	5.45	<b>60.00</b>
Hall – commercial	Up to 4 hours	167.27	16.73	<b>184.00</b>
Hall – community groups	Per four hour sessions	54.55	5.45	<b>60.00</b>
Hall – commercial	Per four hour sessions	167.27	16.73	<b>184.00</b>
Hall – community groups	Per event up to 3 days	290.91	29.09	<b>320.00</b>
Hall - commercial	Per event up to 3 days	1,431.82	143.18	<b>1,575.00</b>
Grand piano	Per session (GST if cleaned)	167.27	16.73	<b>184.00</b>
Grand piano refundable deposit	GST applicable if retained	500.91	50.09	<b>551.00</b>
Lighting system	Per session (GST if cleaned)	330.91	33.09	<b>364.00</b>
Lighting system refundable deposit	GST applicable if retained	500.91	50.09	<b>551.00</b>
Sound system	Per session (GST if cleaned)	330.91	33.09	<b>364.00</b>
Sound system bond	GST applicable if retained	500.91	50.09	<b>551.00</b>
<b>Hoskins Building</b>				
Gym	Per year	1,160.00	116.00	<b>1,276.00</b>
Refundable deposit	GST only if bond used	286.36	28.64	<b>315.00</b>
Senior Citizens	Per year	611.82	61.18	<b>673.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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Theatre Group	Per year	1,160.00	116.00	<b>1,276.00</b>
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#### Memorial Hall

Refundable deposit	GST only if bond used	286.36	28.64	<b>315.00</b>
Day	9am - 6pm	167.27	16.73	<b>184.00</b>
Night	6pm - midnight	167.27	16.73	<b>184.00</b>
Session	Per hour	38.18	3.82	<b>42.00</b>

#### Kremer Park

##### Portland Show

Show	Per event	635.45	63.55	<b>699.00</b>
Special Event	Per event	346.36	34.64	<b>381.00</b>

##### Trots

Portland training	Per season	1,270.45	127.05	<b>1,397.50</b>
Lighting	Per hour	6.36	0.64	<b>7.00</b>

##### Rugby League (2) Mid West/Union

Ground Rental	Per season	825.45	82.55	<b>908.00</b>
Lighting	Per hour	6.36	0.64	<b>7.00</b>
Training	Per season	825.45	82.55	<b>908.00</b>

##### Special Event

Bond	Per event	209.10	20.90	<b>230.00</b>
Hire	Per day	167.27	16.73	<b>184.00</b>
Bump in/bump out	Per day	83.63	8.37	<b>92.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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### Lake Wallace

#### Special Events

Event Hire	Per day	167.27	16.73	184.00
Bond	Per event	209.10	20.90	230.00
Bump in/bump out	Per day	83.63	8.37	92.00

### Saville Park

#### Special Events

Event Hire	Per day	167.27	16.73	184.00
Bond	Per event	209.10	20.90	230.00
Bump in/bump out	Per day	83.63	8.37	92.00

### Blast Furnace

#### Special Events

Event Hire	Per day	167.27	16.73	184.00
Bond	Per event	209.10	20.90	230.00
Bump in/bump out	Per day	83.63	8.37	92.00

### Watsford Oval

#### Special Events

Event Hire	Per day	167.27	16.73	184.00
Bond	Per event	209.10	20.90	230.00
Bump in/bump out	Per day	83.63	8.37	92.00

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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**Marjorie Jackson**

**Special Events**

Event Hire	Per day	167.27	16.73	<b>184.00</b>
Bond	Per event	209.10	20.90	<b>230.00</b>
Bump in/bump out	Per day	83.63	8.37	<b>92.00</b>
Lighting	Per hour	6.36	0.64	<b>7.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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### Parks

#### Advertising

Prime	Per square metre	330.91	33.09	<b>364.00</b>
Shoulder	Per square metre	167.27	16.73	<b>184.00</b>

#### Functions

Hire of rotunda	Per booking	95.45	9.55	<b>105.00</b>
Hire of nursery stock	Per event	82.73	8.27	<b>91.00</b>
Refundable deposit	GST applies if held	218.18	21.82	<b>240.00</b>

### Swimming Pool

#### Entry

Child (Learn to swim)	Per child	1.00	0.10	<b>1.10</b>
Child sports days/carnival	Per child	2.00	0.20	<b>2.20</b>
Admission child (5-16)	Per child	2.00	0.20	<b>2.20</b>
Admission adult	Per adult	4.00	0.40	<b>4.40</b>
Non Swimming parent/carers accompanying learn to swim	Per person	0.91	0.09	<b>1.00</b>
Spectator fee	Per person	2.00	0.20	<b>2.20</b>
Pension concession	Per pensioner	2.00	0.20	<b>2.20</b>
Single monthly - child/pensioner	Per month	33.64	3.36	<b>37.00</b>
Single monthly - adult	Per month	42.73	4.27	<b>47.00</b>
Family monthly	Per family	66.36	6.64	<b>73.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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### Season

Single yearly - child/pensioner	Per person	66.36	6.64	<b>73.00</b>
Single yearly - adult	Per person	88.18	8.82	<b>97.00</b>
Family yearly	Per family	195.45	19.55	<b>215.00</b>
Single yearly (early bird first month)	Per person	62.73	6.27	<b>69.00</b>
Family yearly (early bird first month)	Per family	167.27	16.73	<b>184.00</b>
Senior/pensioners yearly (early bird first month)	Per person	62.73	6.27	<b>69.00</b>

### Carnivals

School carnival	Per school	62.73	6.27	<b>69.00</b>
Swimming club/regional carnivals	Per carnival	104.55	10.45	<b>115.00</b>

### Ground Hire

Disco/Dance	Per event	275.45	27.55	<b>303.00</b>
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### Locker

Key deposit	GST applies if bond used	2.36	0.24	<b>2.60</b>
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## Tony Luchetti Showground

### Parties/Special Events

All facilities	Per day	346.36	34.64	<b>381.00</b>
Part facility (not oval)	Per event	167.27	16.73	<b>184.00</b>
Bump in/bump out	Per day	167.27	16.73	<b>184.00</b>
Bar	Per day	173.18	17.32	<b>190.50</b>
Kiosk	Per day	69.09	6.91	<b>76.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Camping on Grounds (Groups)</b>				
Electricity, toilets, supper room	Per night	173.18	17.32	<b>190.50</b>
<b>Sporting fields</b>				
Refundable bond	GST applies if bond used	299.09	29.91	<b>329.00</b>
<b>Circus</b>				
Refundable bond	GST applies if bond used	299.09	29.91	<b>329.00</b>
Site hire	Per day	346.36	34.64	<b>381.00</b>
<b>Ground Marking</b>				
Use of Council materials			<b>Full cost</b>	
<b>Lithgow Show</b>				
Show	Per show	2,887.27	288.73	<b>3,176.00</b>
<b>Membership</b>				
Non-reciprocal or visitor members	Per member	29.09	2.91	<b>32.00</b>
<b>Other users</b>				
Lighting	Per hour	34.55	3.45	<b>38.00</b>
Part lighting	Per hour	6.36	0.64	7.00
<b>Rugby League (1) Group 10</b>				
Ground Rental	Per season	1,737.73	173.77	<b>1,911.50</b>
Lighting	Per hour	34.55	3.45	<b>38.00</b>
Training	Per season	1,270.45	127.05	<b>1,397.50</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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### Rugby League (2) Mid West/Union

Ground Rental	Per season	730.91	73.09	<b>804.00</b>
Lighting	Per hour	34.55	3.45	<b>38.00</b>
Training	Per season	825.45	82.55	<b>908.00</b>

### Trots

Ground Rental	Per event	173.18	17.32	<b>190.50</b>
Lighting	Per hour	34.55	3.45	<b>38.00</b>
Water Usage : Plant Hire	Per hour	80.91	8.09	<b>89.00</b>
Operators wages - ordinary time	Per hour	34.55	3.45	<b>38.00</b>
Operators wages – time and a half	Per hour	51.82	5.18	<b>57.00</b>
Operators wages – double time	Per hour	69.55	6.95	<b>76.50</b>
Lithgow Training	Per meeting	635.45	63.55	<b>699.00</b>

### Grandstand Rooms

Refundable bond	GST only if bond used	286.36	28.64	<b>315.00</b>
Hire	Per year	1,160.00	116.00	<b>1,276.00</b>
Shower Block	Per day	22.73	2.27	<b>25.00</b>

## Wallerawang Oval

### Rugby League/Union

Ground Rental	Per season	825.45	82.55	<b>908.00</b>
Lighting	Per hour	5.45	0.55	<b>6.00</b>
Training	Per season	825.45	82.55	<b>908.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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### Other Sports Fields

Senior cricket	Per season	681.82	68.18	<b>750.00</b>
Senior soccer	Per season	681.82	68.18	<b>750.00</b>
Senior hockey	Per season	681.82	68.18	<b>750.00</b>
Touch football - Tony Luchetti Showground	Per season	318.18	31.82	<b>350.00</b>
Touch football - Saville Park	Per season	227.27	22.73	<b>250.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Cemetery Services

### Burial/Grave Rights

Adult	Per site	740.00	74.00	<b>814.00</b>
Children 0-7 years	Per site	405.00	40.50	<b>445.50</b>
Destitute	Per site	405.00	40.50	<b>445.50</b>

### Interment

Adult double depth	Per site	700.00	70.00	<b>770.00</b>
Adult single depth	Per site	470.00	47.00	<b>517.00</b>
Children 0-7 years - Single	Per site	350.00	35.00	<b>385.00</b>
Children 0-7 years - Double	Per site	660.00	66.00	<b>726.00</b>
Destitute	Per hour	350.00	35.00	<b>385.00</b>
Outside Working Hours (3.30pm)	Per hour	<b>Full cost</b>		
Outside Working Hours (3.30pm)	Saturday per hour	<b>Full cost</b>		
Stillborn/premature baby - single	Per site	230.00	23.00	<b>253.00</b>
Stillborn/premature baby - double	Per site	660.00	66.00	<b>726.00</b>

### Columbarium Walls (Niches)

Lithgow/Portland/Wallerawang/Cullen	Per niche	485.00	48.50	<b>533.50</b>
Lithgow North & West Garden Wall	Per niche	410.00	41.00	<b>451.00</b>

### Memorial Garden (Ashes)

Lithgow/Portland/Wallerawang/Cullen	Per position	660.00	66.00	<b>726.00</b>
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### Interment/Ashes

Cremains	Per interment	290.00	29.00	<b>319.00</b>
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Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Ashes Removal</b>				
Removal	Per removal	270.00	27.00	<b>297.00</b>
<b>Columbarium Plaques</b>				
Bronze plaque 275x255mm	Per plaque	492.27	49.23	<b>541.50</b>
Bronze plaque 190x190mm	Per plaque	401.36	40.14	<b>441.50</b>
Plaque Only Satin Chrome 135x95mm	Per plaque	398.64	39.86	<b>438.50</b>
Plaque Only Satin Chrome 270x250mm	Per plaque	468.64	46.86	<b>515.50</b>
<b>Beam at Wallerawang/Portland/Lithgow</b>				
Bronze plaque 381x216mm	Per plaque	492.27	49.23	<b>541.50</b>
Plaque (Dual) 1st detachable plate	Per plaque	593.64	59.36	<b>653.00</b>
Plaque (Dual) 2nd detachable plate	Per plaque	313.64	31.36	<b>345.00</b>
<b>Private Plaque Install</b>				
Plaque installation	Per installation	80.00	8.00	<b>88.00</b>
<b>Exhumations</b>				
Less than 7 years	Per site	940.00	94.00	<b>1,034.00</b>
More than 7 years	Per site	600.00	60.00	<b>660.00</b>
<b>Monumental Permit</b>				
Single/double	Per monument	70.00	7.00	<b>77.00</b>
<b>Cemetery Records</b>				
Enquiries	Per hour	80.00	8.00	<b>88.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Certificates

### Building Certificates

Additional Inspections	Per inspection	80.00	0.00	<b>80.00</b>
Class 1 or Class X Building	Per dwelling	210.00	0.00	<b>210.00</b>
Floor area < 200 sqm	Per application	210.00	0.00	<b>210.00</b>
Floor area > 200 sqm < 2000 sqm		210.00	0.00	<b>210.00 plus 0.42c per sqm over 200 sqm</b>
Floor area > 2000 sqm		966.00	0.00	<b>966.00 plus 6.3c per sqm over 2000sqm</b>
Part Building - external wall/nil floor area	Per application	210.00	0.00	<b>210.00</b>
Copy	Per copy	10.00	0.00	<b>10.00</b>

### Essential Service Compliance

Compliance	Per year	75.00	0.00	<b>75.00</b>
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### Section 603 Certificate

Property debt information	Per certificate	60.00	0.00	<b>60.00</b>
Urgent 603	Per certificate	170.00	0.00	<b>170.00</b>

### Section 602 Certificate LGA

Property information non financial	Per request	30.00	3.00	<b>33.00</b>
Property information non financial (Valuers)	Annual	148.50	16.50	<b>165.00</b>
Property information non financial (Valuers)	Issued monthly	200.00	20.00	<b>220.00</b>
Property information non financial (Valuers)	Issued quarterly	222.75	24.75	<b>247.50</b>
Historical information print for Valuers	Per print	40.00	4.00	<b>44.00</b>

### Compliance Certificate for Swimming Pool

Swimming Pool Fence	Per certificate	100.00	0.00	<b>100.00</b>
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Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Section 735(A) Certificate (Local Government Act)</b>				
Orders	Per certificate	85.00	0.00	<b>85.00</b>
<b>Section 121ZP Certificate (Environmental Planning and Assessment Act)</b>				
Orders	Per certificate	85.00	0.00	<b>85.00</b>
<b>Land Classification Certificate</b>				
Section 54 Local Government Act	Per certificate	27.50	0.00	<b>27.50</b>
<b>Planning Certificates (149)</b>				
Section 149(2) Standard Planning/Zoning/Land	Per certificate	40.00	0.00	<b>40.00</b>
Section 149 within 24 hours	Additional to ordinary fee	100.00	0.00	<b>100.00</b>
Section 149(5) + 149(2) Additional Information	Per certificate	100.00	0.00	<b>100.00</b>
Section 149(5) within 24 hours	Additional to ordinary fee	100.00	0.00	<b>100.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Development

### Complying Development

Compliance Certificate - Footing/Slab/Frame	First 3 inspections	124.55	12.45	<b>137.00</b>
Compliance Certificate - Additional inspection	Per inspection	80.91	8.09	<b>89.00</b>
Private Certifier – Holding fee	Per certificate	27.27	2.73	<b>30.00</b>
Complying Development Certificate A) - Minimum		76.36	7.64	<b>84.00</b>
Complying Development Certificate B) - +0-\$100,000		76.36	7.64	<b>84.00</b>
			GST is applicable	<b>plus \$3.00 per \$1000</b>
Complying Development Certificate C) - +\$100,001-\$250,000		362.73	36.27	<b>399.00</b>
			GST is applicable	<b>plus \$2.00 per \$1,000</b>
Complying Development Certificate D) - +\$250,001+		649.09	64.91	<b>714.00</b>
			GST is applicable	<b>plus \$1.00 per \$1,000</b>

### Construction Certificates

Application Fee - A) (first 3 inspections)	Work up to \$5,000		GST is applicable	<b>\$58.00 plus 0.5% of the building contract price</b>
Application Fee - B)	\$5,000 - \$100,000		GST is applicable	<b>\$81.00 plus 0.35% of the building contract price</b>
Application Fee - C)	\$100,000 - \$250,000		GST is applicable	<b>\$439.00 plus 0.20% of the building contract price</b>
Application Fee - D)	\$250,000 +		GST is applicable	<b>\$751.00 plus 0.10% of the building contract price</b>
Advertising	Per construction certificate	286.36	28.64	<b>315.00</b>
Compliance Certificate - Footing/Slab/Frame	First 3 inspections	124.55	12.45	<b>137.00</b>
Compliance Certificate - Additional Inspections	Per inspection	80.91	8.09	<b>89.00</b>
Private Certifier Holding Fee	Per certificate	27.27	2.73	<b>30.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Damage Default</b>				
Deposit (\$30.00 retained)	Residential	572.73	57.27	<b>630.00</b>
	Commercial	1,145.45	114.55	<b>1,260.00</b>
	Minor < 20,000	162.73	16.27	<b>179.00</b>
Re-inspection	Per inspection	95.45	9.55	<b>105.00</b>
<b>Retention</b>				
Structural Engineer Certificate	Unchecked	29.09	2.91	<b>32.00</b>
Within 12 months of Disapproval/Lapse	% fee			<b>63.00</b> <b>(26.25 min)</b>
<b>Building Specifications</b>				
Brick, veneer, timber dwellings	Per specification	9.55	0.95	<b>10.50</b>
<b>Structural Certificate</b>				
As required & appointed by Council	Per certificate	220.00	22.00	<b>242.00</b>
<b>Demolition Applications</b>				
Commercial demolition application			<b>As per DA Fee</b>	
Commercial security deposit	GST only if bond used	1,145.45	114.55	<b>1,260.00</b>
Residential demolition application			<b>As per DA Fee</b>	
Residential security deposit	GST only if bond used	1,145.45	114.55	<b>1,260.00</b>
<b>Relocatable Home</b>				
Outside LCC area (max 120km then add 1)	Per inspection	572.73	57.27	<b>630.00</b>
Within LCC area	Per inspection	381.82	38.18	<b>420.00</b>
Bond	GST applies if bond used	21,000.00	2,100.00	<b>23,100.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Same Day Inspection</b>				
Same Day Inspection	Per inspection	118.18	11.82	130.00
<b>Signs</b>				
Signs				\$226.00 plus \$73.50 for any more than 1 sign or as per DA scale fees which ever is the greater.
<b>Advertising/Notification Fee</b>				
Newspaper (Except Designated Development)		286.36	28.64	315.00
Designated Development		1,513.44	151.56	1,665.00
Other development requiring notice		286.36	28.64	315.00
Neighbours and/or nearby residents		124.09	12.41	136.50
<b>Assessment under Part V of EP&amp;A Act</b>				
Assessment	Per hour	81.14	8.11	89.25
<b>Application</b>				
Proposal with estimated cost up to \$5,000		110.00	0.00	110.00
Proposal with estimated cost between \$5,001 - \$50,000		170.00	0.00	170.00 plus \$3.00 for each \$1,000 of estimated cost or part thereof in addition to the base fee
Proposal with estimated cost between \$50,001K-\$250,000		352.00	0.00	352.00 plus \$3.64 for each \$1,000 in excess of \$50K or part thereof in addition to the base fee

Type of Fee/Charge	Comments	Fee	GST	Total Payable
Proposal with estimated cost between \$250,001 - \$500,000		1,160.00	0.00	<b>1,160.00</b>
				<b>plus \$2.34 for each \$1,000 in excess of \$250k or part thereof in addition to the base fee</b>
Proposal with estimated cost between \$501,000 - \$1M		1,745.00	0.00	<b>1,745.00</b>
				<b>plus \$1.64 for each \$1,000 in excess of \$500,000 or part thereof in addition to the base fee</b>
Proposal with estimated cost between \$1,000,001- \$10M		2,615.00	0.00	<b>2,615.00</b>
				<b>plus \$1.44 for each \$1,000 in excess of \$1,000,000 or part thereof in addition to the base fee</b>
Proposal with estimated cost more than \$10,000,000		15,875.00	0.00	<b>15,875.00</b>
				<b>plus \$1.19 for each \$1,000 in excess of \$10,000,000 or part thereof in addition to the base fee</b>

### Dwelling

House rural		<b>As per scale maximum of \$364.00</b>		
Residential		<b>As per scale maximum of \$364.00</b>		
Minor non-exempt (garages, pools, etc)	No Construction Certificate	<b>As per scale maximum of \$364.00</b>		
Pre Application Inspection		89.00	0.00	<b>89.00</b>
Dual Occupancy	For relative only	150.00	0.00	<b>150.00</b>
Dual Occupancy (other)		<b>As per DA scale</b>		
DA Not Involving building, subdivision	Per application	220.00	0.00	<b>220.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
DA Change of Use	Per application	220.00	0.00	220.00
Application not involving building, subdivision, change of use	Per application	220.00	0.00	220.00
Compliance Certificate	Per certificate	58.00	0.00	58.00
<b>Construction Certificates (Subdivisions)</b>				
Copy of certificate	Per certificate	119.09	11.91	131.00
Certified copy (cl 262 EP&A Reg)	Per certificate	40.00	0.00	40.00
<b>Designated Development</b>				
Designated development	Per application	As per DA scale		
<b>Archive Fee</b>				
Fee	Per application/Certificate Archive Fee	45.45	4.55	50.00
<b>Environmental Impact Statement</b>				
Copy	Per EIS	25.91	2.59	28.50
<b>Integrated/Concurrence</b>				
Application		100.00	10.00	110.00
				plus \$250 to Integrated/Concurrence Authority in addition to sliding scale DA fee
<b>Rezoning Applications</b>				
LEP minor rezoning			Full cost	
LEP major rezoning			Full cost	
Local Environmental Study Required			Full cost	

Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Development Control Plan Amendments</b>				
Development Control Plan Amendment (not requested by Council)		<b>Full cost</b>		
<b>Subdivision Certificate/Linen Release</b>				
Administration costs	Per linen plan	136.36	13.64	<b>150.00</b>
Administration costs additional with seal	Per linen plan	53.64	5.36	<b>59.00</b>
Linen Re-release/Surveyor Error	Per linen plan	53.64	5.36	<b>59.00</b>
Linen Re-release/LPI Requisition	Per linen plan	53.64	5.36	<b>59.00</b>
<b>Modification of Consent</b>				
Modification application	Per application	<b>As per the maximum fees set out in the EP&amp;A Regulation</b>		
<b>Review of Determination</b>				
Review of determination	Per review	<b>50% of original fee</b>		
<b>Occupation Certificate</b>				
Certificate	Per certificate	73.64	7.36	<b>81.00</b>
<b>Developer Contributions</b>				
Section 64 Developer Servicing Plan - Sewer		<b>Refer to Developer Servicing Plans for details of payments schedule.</b>		
Section 64 Developer Servicing Plan - Water		<b>Refer to Developer Servicing Plans for details of payments schedule.</b>		
Section 94 Contribution Plans		<b>Refer to Development Contribution Plans for details of payments schedule.</b>		
<b>SEPP 1</b>				
No concurrence required	Per application	215.45	21.55	<b>237.00</b>
Concurrence required	Per application	540.00	54.00	<b>594.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>SEPP 4</b>				
Change of usage	Per application	65.00	6.50	<b>71.50</b>
<b>Subdivisions</b>				
No new road		250.00	0.00	<b>250.00 plus 40.00 for each lot</b>
Strata		250.00	0.00	<b>250.00 plus 50.00 for each lot</b>
With new road		500.00	0.00	<b>500.00 plus 50.00 for each lot</b>
<b>Withdrawn Application</b>				
If written notice is received before assessment commenced	Per application refund	90.00%	0.00	<b>90%</b>
If initial correspondence referrals sent etc	Per application refund	80.00%	0.00	<b>80%</b>
If assessment commenced	Per application refund	50.00%	0.00	<b>50%</b>
If assessment substantially completed	Per application refund	25.00%	0.00	<b>25%</b>
If assessment fully completed	Per application refund	10.00%	0.00	<b>10%</b>
<b>Enquiry</b>				
Written response - minor enquiry	Per enquiry	65.00	6.50	<b>71.50</b>
Written response - major enquiry	Per enquiry	<b>Full cost</b>		
<b>Section 68 Approvals</b>				
Water application	Per application	88.18	8.82	<b>97.00</b>
Sewer application	Per application	88.18	8.82	<b>97.00</b>
Stormwater application	Per application	88.18	8.82	<b>97.00</b>
Other solid fuel	Per application	84.09	8.41	<b>92.50</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Entertainment</b>				
Up to 200 persons	Per year	181.82	18.18	<b>200.00</b>
201-250 persons	Per year	227.27	22.73	<b>250.00</b>
251-500 persons	Per year	272.73	27.27	<b>300.00</b>
501-750 persons	Per year	318.18	31.82	<b>350.00</b>
751-2,000 persons	Per year	409.09	40.91	<b>450.00</b>
Community Halls	Per year	52.50	5.25	<b>57.75</b>
New Applications for authorisation	Per application	318.18	31.82	<b>350.00</b>
<b>Council Officer</b>				
For extra DA/CC consent requirements	Per inspection	95.45	9.55	<b>105.00</b>
<b>Signs: Swimming Safety</b>				
Private pool signs	Per sign	20.00	2.00	<b>22.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Documents

### Purchase of Documents

Council Minutes	Per year	120.91	12.09	<b>133.00</b>
Corporate Documents (not listed below)				
Small B&W (1-20 pages)		9.55	0.95	<b>10.50</b>
Small Colour (1-20 pages)		19.09	1.91	<b>21.00</b>
Medium B&W (21-50 pages)		19.09	1.91	<b>21.00</b>
Medium Colour (21-50 pages)		28.64	2.86	<b>31.50</b>
Large B&W (51+ pages)		28.64	2.86	<b>31.50</b>
Large Colour (51+ pages)		38.18	3.82	<b>42.00</b>
Documents on CD		4.77	0.48	<b>5.25</b>
Development Control Plans		38.18	3.82	<b>42.00</b>
Lithgow City LEP 1994 (including written statement & maps)		52.50	5.25	<b>57.75</b>
Lithgow City LEP 1994 written statement		26.36	2.64	<b>29.00</b>
Lithgow City LEP 1994 individual map		7.27	0.73	<b>8.00</b>
Rylstone LEP 1996 written statement		26.36	2.64	<b>29.00</b>
Certified Zoning Extract Map	s150 EP&A Act & cl262 EP&A Reg	36.36	3.64	<b>40.00</b>
Marrangaroo Local Environmental Study		42.00	4.20	<b>46.20</b>
Marrangaroo Structure Plan		31.36	3.14	<b>34.50</b>
Strategic Plan		31.36	3.14	<b>34.50</b>
Strategic Plan CD		4.77	0.48	<b>5.25</b>
Engineering Codes and Specifications	Per code/specification	66.36	6.64	<b>73.00</b>
Subdivision Code	Per code	23.86	2.39	<b>26.25</b>
Maps – Copies of DP's	Per sheet	2.41	0.24	<b>2.65</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Freedom of Information</b>				
Original	Per application	27.27	2.73	30.00
Review	Per review	27.27	2.73	30.00
<b>Photocopying (Max 50 copies)</b>				
A4	Per page	0.45	0.05	0.50
A3	Per page	0.55	0.05	0.60
Plan	Per page	5.45	0.55	6.00
<b>Plan Printing</b>				
A0	Per sheet	10.91	1.09	12.00
A1	Per sheet	7.27	0.73	8.00
A2	Per sheet	5.45	0.55	6.00
<b>Subpoena Research</b>				
Research	Per hour	65.00	6.50	71.50

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Filming

### Commercial Stills Photography (Public Liability Insurance required for \$20M - to prove)

Daily Location - up to 4hrs/day		50.00	5.00	55.00
Daily Location - over 4hrs/day		70.00	7.00	77.00
Daily Location - daily rate thereafter		50.00	5.00	55.00
Late Fees - Less than 10 days notice		50.00	5.00	55.00
Late Fees - Less than 3 days notice		70.00	7.00	77.00
Major Road - Up to 4 hrs/day		250.00	25.00	275.00
Major Road - over 4 hrs/day		345.45	34.55	380.00
Inspection - Per day		50.00	5.00	55.00

### Documentaries & Short Films

Application fee		50.00	5.00	55.00
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### Childrens productions (Public Liability Insurance required for \$20M - to prove)

Cash Bond		500.00	50.00	550.00
Daily Location - up to 4hrs/day		70.00	7.00	77.00
Daily Location - over 4hrs/day		100.00	10.00	110.00
Daily Location - daily rate thereafter		70.00	7.00	77.00
Late Fees - Less than 10 days notice		100.00	10.00	110.00
Late Fees - Less than 3 days notice		200.00	20.00	220.00
Major Road - Up to 4 hrs/day		250.00	25.00	275.00
Major Road - over 4 hrs/day		345.45	34.55	380.00
Inspection - Per day		50.00	5.00	55.00

### TV Dramas and Mini Series (Public Liability Insurance required for \$20M - to prove)

Application fee		70.00	7.00	77.00
Cash Bond		1,000.00	100.00	1,100.00

Type of Fee/Charge	Comments	Fee	GST	Total Payable
Daily Location - up to 4hrs/day		200.00	20.00	220.00
Daily Location - over 4hrs/day		300.00	30.00	330.00
Daily Location - daily rate thereafter		200.00	20.00	220.00
Late Fees - Less than 10 days notice		150.00	15.00	165.00
Late Fees - Less than 3 days notice		250.00	25.00	275.00
Major Road - Up to 4 hrs/day		300.00	30.00	330.00
Major Road - over 4 hrs/day		400.00	40.00	440.00
Inspection - Per day		50.00	5.00	55.00

**Television commercials (Public Liability Insurance required for \$20M - to prove)**

Application fee		100.00	10.00	110.00
Cash Bond		500.00	50.00	550.00
Daily Location - up to 4hrs/day		200.00	20.00	220.00
Daily Location - over 4hrs/day		300.00	30.00	330.00
Daily Location - daily rate thereafter		200.00	20.00	220.00
Late Fees - Less than 10 days notice		200.00	20.00	220.00
Late Fees - Less than 3 days notice		300.00	30.00	330.00
Major Road - Up to 4 hrs/day		400.00	40.00	440.00
Major Road - over 4 hrs/day		500.00	50.00	550.00
Inspection - Per day		100.00	10.00	110.00

**Films < \$10M Budget (Public Liability Insurance required for \$20M - to prove)**

Application fee		150.00	15.00	165.00
Cash Bond		1,000.00	100.00	1,100.00
Daily Location - up to 4hrs/day		200.00	20.00	220.00
Daily Location - over 4hrs/day		300.00	30.00	330.00
Daily Location - daily rate thereafter		200.00	20.00	220.00
Late Fees - Less than 10 days notice		250.00	25.00	275.00
Late Fees - Less than 3 days notice		345.45	34.55	380.00

Type of Fee/Charge	Comments	Fee	GST	Total Payable
Major Road - Up to 4 hrs/day		400.00	40.00	<b>440.00</b>
Major Road - over 4 hrs/day		500.00	50.00	<b>550.00</b>
Inspection - Per day		100.00	10.00	<b>110.00</b>
<b>Films \$10M + Budget (Public Liability Insurance required for \$20M - to prove)</b>				
Application fee		250.00	25.00	<b>275.00</b>
Cash Bond		2,000.00	200.00	<b>2,200.00</b>
Daily Location - up to 4hrs/day		300.00	30.00	<b>330.00</b>
Daily Location - over 4hrs/day		345.45	34.55	<b>380.00</b>
Daily Location - daily rate thereafter		300.00	30.00	<b>330.00</b>
Late Fees - Less than 10 days notice		300.00	30.00	<b>330.00</b>
Late Fees - Less than 3 days notice		400.00	40.00	<b>440.00</b>
Major Road - Up to 4 hrs/day		500.00	50.00	<b>550.00</b>
Major Road - over 4 hrs/day		800.00	80.00	<b>880.00</b>
Inspection - Per day		100.00	10.00	<b>110.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Finance

### Debt Recovery

As per actual court charge or recovery agent. Charged to property/debtor.

### Receipting Fee for Returned Funds

Charge to process refund	Per receipt	10.91	1.09	12.00
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### Returned Cheques

Charge for processing dishonoured cheques	Per cheque	36.36	3.64	40.00
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### Rates

Interest	Section 566(3) LGA 1993	<b>10% pa calculated or rate specified by the Minister for Local Government in the Government Gazette</b>		
Rating inspection		77.27	7.73	85.00

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Footpaths & Roads

### Articles Impounding

Abandoned Article	Release fee - per article	110.00	11.00	<b>121.00</b>
Conveying an article to pound		<b>Full cost</b>		
Storage at Pound	Per day	10.00	1.00	<b>11.00</b>
Servicing of notice of impounded article	Per notice	60.00	6.00	<b>66.00</b>

### Shopping Trolleys

Impounding and Release Fee		35.00	3.50	<b>38.50</b>
Penalty after 14 days	Per article/per day	1.00	0.10	<b>1.10</b>

### Skateboards/Bicycles etc.

Confiscation/impounding/release	Per article	30.00	3.00	<b>33.00</b>
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### Restoration Footways

Concrete Industrial	Per square metre	330.91	33.09	<b>364.00</b>
Concrete Residential	Per square metre	132.27	13.23	<b>145.50</b>
Formed & Grassed	Per square metre	89.09	8.91	<b>98.00</b>
Hotmix	Per square metre	167.27	16.73	<b>184.00</b>
Paved	Per square metre	380.91	38.09	<b>419.00</b>

### Kerb & Gutter

Dish	Per square metre	220.45	22.05	<b>242.50</b>
Gutter only	Per lineal metre	167.27	16.73	<b>184.00</b>
Kerb inlet lintels	Per 1.8 metre	330.91	33.09	<b>364.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
Kerb only	Per lineal metre	167.27	16.73	<b>184.00</b>
Minimum		167.27	16.73	<b>184.00</b>
Roof water outlets	Per outlet	76.82	7.68	<b>84.50</b>
Standard	Per lineal metre	132.27	13.23	<b>145.50</b>
<b>Road</b>				
Concrete	Per square metre	330.91	33.09	<b>364.00</b>
Flush Seal	Per square metre	132.27	13.23	<b>145.50</b>
Formed earth	Per square metre	66.82	6.68	<b>73.50</b>
Gravel	Per square metre	66.82	6.68	<b>73.50</b>
Hotmix	Per square metre	330.91	33.09	<b>364.00</b>
<b>Driveway Construction</b>				
Concrete	Per square metre	88.18	8.82	<b>97.00</b>
<b>Footpath Construction</b>				
Concrete	Per square metre	88.18	8.82	<b>97.00</b>
<b>Road/Footpath Closure</b>				
Application			GST is applicable	<b>231.00 plus costs</b>
Temporary			GST is applicable	<b>849.00 plus costs</b>
<b>Road/Footpath Lease</b>				
Lease investigation	Per investigation	220.45	22.05	<b>242.50 plus costs</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Road/Footpath Opening</b>				
Opening permit	Per permit	66.82	6.68	<b>73.50</b>
Default fee	No previous permission	157.27	15.73	<b>173.00</b>
Pavement opening	Per opening	105.00	10.50	<b>115.50</b>
<b>Road/Footpath Drainage</b>				
Drainage connection inspection	Per inspection	100.00	10.00	<b>110.00</b>
<b>Road/Footpath Bond</b>				
Restoration bond	GST applicable only if bond retained per square metre	315.00	31.50	<b>346.50</b>
<b>Road/Footpath Purchase</b>				
Purchase investigation	Per investigation	220.45	22.05	<b>242.50 plus costs</b>
<b>Road/Footpath Closing</b>				
Closing application	Plus costs	1,102.73	110.27	<b>1,213.00</b>
<b>Hoarding Approvals</b>				
<b>Hoarding Approval - Footway</b>				
Per lineal metre per month (min 1 month)	Per lineal metre	20.00	2.00	<b>22.00</b>
Application Fee	Per application	100.00	10.00	<b>110.00</b>
<b>Hoarding Approval - Roadway</b>				
Per lineal metre per month (Min 1 month)	Per lineal metre	30.00	3.00	<b>33.00</b>
Application Fee	Per application	100.00	10.00	<b>110.00</b>
<b>Stalls/Markets</b>				
Street Stall - charge for community group	Per stall	21.00	2.10	<b>23.10</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
Street Stall - charge for commercial users	Per stall	45.45	4.55	<b>50.00</b>
Street Stall - commercial	Per inspection	66.82	6.68	<b>73.50</b>
Temporary stall/premise	Per year	100.00	10.00	<b>110.00</b>
Community stall/market	Per inspection	55.45	5.55	<b>61.00</b>
Country stall/market	Per inspection	55.45	5.55	<b>61.00</b>
<b>Busking</b>				
Approval for Cook Street Plaza	Per year	22.73	2.27	<b>25.00</b>
<b>On Street Dining</b>				
Application fee	Per application	110.00	11.00	<b>121.00</b>
Table	Per table	28.64	2.86	<b>31.50</b>
Chair	Per chair	5.45	0.55	<b>6.00</b>
<b>Footpath Trading</b>				
Articles on footpaths (including sandwich boards)	Per article	76.82	7.68	<b>84.50</b>
<b>Parking</b>				
Application for parking during construction	Per vehicle per event	45.45	4.55	<b>50.00</b>
Associated activities (change in signage and advertising etc)		<b>Full cost</b>		

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Health Inspections

### Food Premises

P4 low risk	Per inspection	47.73	4.77	<b>52.50</b>
P3 medium risk	Per inspection	76.36	7.64	<b>84.00</b>
P1 & 2 high risk	Per inspection	143.18	14.32	<b>157.50</b>
P1 to 4 reinspection	Per reinspection	47.73	4.77	<b>52.50</b>
S3-4 temporary food stall low to medium risk	Per inspection	47.73	4.77	<b>52.50</b>
S1-3 temporary food stall high risk	Per inspection	76.36	7.64	<b>84.00</b>
Commercial water supply	Per inspection	143.18	14.32	<b>157.50</b>

### Premises

First Inspection	Per inspection	66.82	6.68	<b>73.50</b>
Reinspection	Per reinspection	47.73	4.77	<b>52.50</b>
Skin penetration premises inspection	Per inspection	33.64	3.36	<b>37.00</b>

### Mortuary

Public Health Act	Per year	243.64	24.36	<b>268.00</b>
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### Water Truck

Sample for carter	Per sample	63.18	6.32	<b>69.50</b>
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Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Library Services

### Inter Library Loans

Non NSW Libraries	Per item	12.00	1.20	<b>13.20</b>
Inter Library loans for LGA customers	Per item	6.36	0.64	<b>7.00</b>

### Lost/Damages Items

Books			GST is applicable	<b>30.00 minimum or replacement costs</b>
Audio cassettes			GST is applicable	<b>18.50</b>
Video cassettes			GST is applicable	<b>37.00 minimum or replacement cost</b>
Magazines		10.91	1.09	<b>12.00</b>
Kits	Replacement copy per item	33.64	3.36	<b>37.00</b>
CD ROMs	Replacement copy per item	55.45	5.55	<b>61.00</b>
Lost Cards		2.41	0.24	<b>2.65</b>
LOEB Collection	Refundable	55.45	5.55	<b>61.00</b>

### Membership

Residents and Ratepayers		0.00	0.00	<b>0.00</b>
Reciprocal Borrowers		0.00	0.00	<b>0.00</b>
Non-residents who are not reciprocal borrowers	Per annum	21.82	2.18	<b>24.00</b>
Visitors who are not reciprocal borrowers	Fee refundable when leaving the area	21.82	2.18	<b>24.00</b>

### Photocopies (limit of 25 in a row)

A4/foolscap	Per copy	0.45	0.05	<b>0.50</b>
A3	Per copy	0.55	0.05	<b>0.60</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Photographic Sales</b>				
Prints (postcard size)	Per print	10.91	1.09	<b>12.00</b>
Prints (A4 size)	Per print	16.82	1.68	<b>18.50</b>
Prints (postcard size) (corporate cost)	Per print	10.91	1.09	<b>12.00</b>
Prints (A4 size) (corporate cost)	Per print	16.82	1.68	<b>18.50</b>
<b>Public Fax Charges</b>				
Local	First 3 pages	2.73	0.27	<b>3.00</b>
STD	First 3 Pages	3.64	0.36	<b>4.00</b>
International	First 3 Pages	10.00	1.00	<b>11.00</b>
Additional pages	Per page	0.91	0.09	<b>1.00</b>
Receiving a fax	First 3 pages	2.36	0.24	<b>2.60</b>
Receiving a fax	Each following page after 3 pages	1.09	0.11	<b>1.20</b>
<b>Miscellaneous</b>				
Family history/local history searches written requests	Per hour	64.55	6.45	<b>71.00</b>
CD purchase		2.36	0.24	<b>2.60</b>
Library bags	Per bag	3.36	0.34	<b>3.70</b>
Document preparation/computer use commercial	Per hour	76.82	7.68	<b>84.50</b>
Document preparation/computer use	Per hour	28.64	2.86	<b>31.50</b>
Scanning local history	Per photo	2.36	0.24	<b>2.60</b>
<b>Internet Charges</b>				
First hour	Per hour	2.36	0.24	<b>2.60</b>
Second hour	Maximum two hours	2.36	0.24	<b>2.60</b>
Email/chat	For 30 minutes	1.36	0.14	<b>1.50</b>
Email/chat	Maximum an hour	2.36	0.24	<b>2.60</b>
Scanning of photographs	Flat rate	1.18	0.12	<b>1.30</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
Laminating	Per page	2.36	0.24	<b>2.60</b>
Internet printing	Per page	0.64	0.06	<b>0.70</b>
Laser printing	Per page	1.18	0.12	<b>1.30</b>
Laser printing - gloss paper	Per page	2.09	0.21	<b>2.30</b>
CD burning including CD		5.45	0.55	<b>6.00</b>
CD burning excluding CD		3.00	0.30	<b>3.30</b>
<b>Meeting Room Hire – Business Hours</b>				
Business	Per hour	55.09	5.51	<b>60.60</b>
Business	Per day	167.27	16.73	<b>184.00</b>
Community groups non profit	Per hour	5.91	0.59	<b>6.50</b>
Training	Per member per group	2.36	0.24	<b>2.60</b>
Training	Per hour per individual	71.82	7.18	<b>79.00</b>
<b>Video Conferencing</b>				
128K call out from Centre	Per hour depending on distance	129.09	12.91	<b>142.00</b>
128K call into Centre	Standard CTC Charges	55.45	5.55	<b>61.00</b>
384K call out from Centre		286.36	28.64	<b>315.00</b>
384K call into Centre		55.45	5.55	<b>61.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Plant Hire

### Plant

Backhoe	Per hour (or part)	54.70	5.47	<b>60.17</b>
Tar Truck	Per hour (or part)	87.92	8.79	<b>96.71</b>
Tipper 12T	Per hour (or part)	42.95	4.30	<b>47.25</b>
Tipper 8T	Per hour (or part)	29.35	2.94	<b>32.29</b>
Tipper 5T	Per hour (or part)	31.50	3.15	<b>34.65</b>
Tipper 3T	Per hour (or part)	24.46	2.45	<b>26.91</b>
Tipper 2T	Per hour (or part)	17.90	1.79	<b>19.69</b>
Tipper 1T 4X4	Per hour (or part)	20.53	2.05	<b>22.58</b>
Tipper 1T 2WD	Per hour (or part)	16.95	1.69	<b>18.64</b>
Loader	Per hour (or part)	82.33	8.23	<b>90.56</b>
Skidster	Per hour (or part)	54.70	5.47	<b>60.17</b>
Grader (Cat or Volvo)	Per hour (or part)	88.05	8.81	<b>96.86</b>
Small Grader	Per hour (or part)	58.71	5.87	<b>64.58</b>
Ford Tractor/Reach Mower	Per hour (or part)	68.73	6.87	<b>75.60</b>
Ride On Mower	Per hour (or part)	29.35	2.94	<b>32.29</b>
Tractor	Per hour (or part)	35.08	3.51	<b>38.59</b>
Out Front Mower	Per hour (or part)	35.08	3.51	<b>38.59</b>
Kembla M&S Dog Trailer	Per hour (or part)	47.73	4.77	<b>52.50</b>
Small Excavator	Per hour (or part)	35.08	3.51	<b>38.59</b>
Massey 4x4 Tractor	Per hour (or part)	35.08	3.51	<b>38.59</b>
Tractor with Loader	Per hour (or part)	29.35	2.94	<b>32.29</b>
Roller 15T	Per hour (or part)	68.73	6.87	<b>75.60</b>
Roller 3T	Per hour (or part)	50.83	5.08	<b>55.91</b>
Macdonald Johnston Sweeper	Per hour (or part)	88.05	8.81	<b>96.86</b>
Sweeper Scrubber/American Lincoln	Per hour (or part)	39.37	3.94	<b>43.31</b>
Water Tanker	Per hour (or part)	47.25	4.73	<b>51.98</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
Dove Tail	Per hour (or part)	35.08	3.51	<b>38.59</b>
Hiab Tilt Tray	Per hour (or part)	78.04	7.80	<b>85.84</b>
Toyota Dyna	Per hour (or part)	19.33	1.93	<b>21.26</b>
Workshop Truck	Per hour (or part)	39.37	3.94	<b>43.31</b>
Table Top Ute 1T 2WD	Per hour (or part)	15.75	1.58	<b>17.33</b>
Table Top Ute 1T 4x4	Per hour (or part)	19.33	1.93	<b>21.26</b>
Slide on Water Tank	Per hour (or part)	19.33	1.93	<b>21.26</b>
Water Tank Trailer	Per hour (or part)	19.33	1.93	<b>21.26</b>
Eel Trailer	Per hour (or part)	19.33	1.93	<b>21.26</b>
Boat & Trailer	Per hour (or part)	19.33	1.93	<b>21.26</b>
Traffic Lights Maste	Per hour (or part)	25.42	2.54	<b>27.96</b>
Motor Bike	Per hour (or part)	19.55	1.95	<b>21.50</b>
Falcon Utility	Per hour (or part)	15.75	1.58	<b>17.33</b>
Falcon S/W	Per hour (or part)	15.75	1.58	<b>17.33</b>
Subaru Forester	Per hour (or part)	15.75	1.58	<b>17.33</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Tourism

Linking Tourism Website	Annually	44.55	4.45	<b>49.00</b>
Membership	Annually	88.18	8.82	<b>97.00</b>
Trade Show	Brochures Only	110.00	11.00	<b>121.00</b>
Trade Show	Attendance	210.00	21.00	<b>231.00</b>
Souvenirs - Postage	Per package	7.73	0.77	<b>8.50</b>
Planners Conference/School - Operators	Per person	7.73	0.77	<b>8.50</b>
Lithgow Booklet - Full Page	Annually	7.73	0.77	<b>8.50</b>
Lithgow Booklet - Half Page	Annually	7.73	0.77	<b>8.50</b>
Lithgow Booklet - Quarter Page	Annually	7.73	0.77	<b>8.50</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Waste

### Disposal Charge

Greenwaste/Building Waste	Per cubic metre	18.18	1.82	<b>20.00</b>
Compacted	Per cubic metre	10.91	1.09	<b>12.00</b>
Under supervision	Minimum	77.27	7.73	<b>85.00</b>
Commercial waste	Per cubic metre	19.09	1.91	<b>21.00</b>

### Replacement

MGB Bin replacement	Per bin	88.18	8.82	<b>97.00</b>
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### Compost Bin/Worm Farm

Compost bin	Per unit	30.00	3.00	<b>33.00</b>
Worm farm	Per unit	60.00	6.00	<b>66.00</b>

### Tip Access Charge

Commercial	Per annum	2,505.45	250.55	<b>2,756.00</b>
Commercial	Per access	200.45	20.05	<b>220.50</b>

### Transfer Station

Key	Per key	21.82	2.18	<b>24.00</b>
Replacement Key	Per key	21.82	2.18	<b>24.00</b>

### Transportation Fee

Transportation Fee - Commercial	Per annum	2,505.45	250.55	<b>2,756.00</b>
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### Delivery and Pick Up of Garbage Bins

Delivery and pick up of garbage bins	Per event	<b>Full cost</b>		
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Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Recycling Crate Replacement</b>				
Recycle Crate Replacement	Per crate	14.32	1.43	<b>15.75</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Wastewater

### Liquid Waste Liquid Waste Service

Council contractor ordinary time	2500 litres	120.45	12.05	<b>132.50</b>
Council contractor ordinary time	3000 litres	135.45	13.55	<b>149.00</b>
Council contractor ordinary time	7000 litres	167.27	16.73	<b>184.00</b>
Council contractor weekends & public holidays	2500 litres	180.45	18.05	<b>198.50</b>
Council contractor weekends & public holidays	3000 litres	210.00	21.00	<b>231.00</b>
Council contractor weekends & public holidays	7000 litres	235.45	23.55	<b>259.00</b>

### Septic Tank-Discharge to STP

Septic Tank	Annual fee	687.27	68.73	<b>756.00</b>
Septic Tank	Per 1000 litres	27.27	2.73	<b>30.00</b>

### Trade Waste Application Fees

Category 1	Per application	33.64	3.36	<b>37.00</b>
Category 1A	Per application	50.00	5.00	<b>55.00</b>
Category 2	Per application	50.00	5.00	<b>55.00</b>
Category 3	Per application	100.91	10.09	<b>111.00</b>

### Annual Fees

Category 1 (including commercial premises not preparing hot food)	Per premises	116.36	11.64	<b>128.00</b>
Category 1A	Per premises	172.73	17.27	<b>190.00</b>
Category 2 (including commercial premises preparing hot food)	Per premises	172.73	17.27	<b>190.00</b>
Category 3		316.36	31.64	<b>348.00</b>
Category 3		316.36	31.64	<b>348.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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#### Reinspection Fees

Reinspection	Per reinspection	50.00	5.00	<b>55.00</b>
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#### Usage Charge

Category 1A: Non-compliance		<b>As per schedule 3.5 in the Liquid Trade Waste Policy.</b>		
Category 2: With Approved Treatment Facility	Per kilolitre	1.09	0.11	<b>1.20</b>
Category 2: Without Approved Treatment Facility	Per kilolitre and refer to schedule 3.5 in the Liquid Trade Waste Policy	10.00	1.00	<b>11.00</b>

#### Excess Mass Charge

<b>As per schedule 3.5 in the Liquid Trade Waste Policy.</b>				
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#### Food Waste Disposal Charge

<b>As per schedule 3.5 in the Liquid Trade Waste Policy.</b>				
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#### Non Compliance Excess Mass Charge

<b>As per schedule 3.5 in the Liquid Trade Waste Policy.</b>				
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#### Discharge of Stormwater to the Sewerage System

<b>As per schedule 3.5 in the Liquid Trade Waste Policy.</b>				
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#### Sewerage Connection

Connection - Outside sewer rate area		<b>Full cost</b>		
Connection - Subdivision/development		<b>Full cost</b>		

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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### Drainage Plan

Alteration to (covers 1 Inspection)	Per alteration	66.82	6.68	<b>73.50</b>
Amended (covers 1 inspection)	Per amendment	66.82	6.68	<b>73.50</b>
Copy Of	Per copy	33.18	3.32	<b>36.50</b>
Draft & Prepare	Per preparation	66.82	6.68	<b>73.50</b>

### Inspection Plan

Dwelling/Drainage (Covers 2 Inspections)	Per plan	88.18	8.82	<b>97.00</b>
Other (Covers 2 Inspections)	1st closet/urinal	88.18	8.82	<b>97.00</b>
	Add closets	10.91	1.09	<b>12.00</b>
Additional/Amended Drainage		55.00	5.50	<b>60.50</b>

### Septic Septic Tank

On Site Disposal Application	Per application	220.91	22.09	<b>243.00</b>
Receipt of Pump Out - Application	Per application	55.00	5.50	<b>60.50</b>
Receipt of Pump Out - Original		44.55	4.45	<b>49.00</b>
Absorptivity Test	Per hour	88.18	8.82	<b>97.00</b>
Pump Out	Per litre	0.15	0.01	<b>0.16</b>
Disposal of septic/grease-trap waste at STP	Per kilolitre	27.27	2.73	<b>30.00</b>
Pump out of septic/grease-trap at STP	Per pump out	<b>External plant hire rate</b>		

### Septic Safe Program

1 year approval to operate		30.00	0.00	<b>30.00</b>
3 year approval to operate		90.00	0.00	<b>90.00</b>
5 year approval to operate		150.00	0.00	<b>150.00</b>
Inspection	Per approval conditions	70.00	0.00	<b>70.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
Reinspection for non compliance	Per reinspection	55.00	0.00	<b>55.00</b>
Aerated wastewater treatment systems - 2+ reminder letters	Per reminder letter	44.00	0.00	<b>44.00</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Water

### Analysis

Sample analysis	Per analysis	85.91	8.59	<b>94.50</b>
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### Consumption Charge

Inaccessible Meter: Read Previously		<b>Averaged from last read</b>		
Inaccessible Meter: Not Read Previously	Per half year	42.73	4.27	<b>47.00</b>

### Delivery

Truck/Operator & Water	Per hour or part thereof (min 1 hour)	164.55	16.45	<b>181.00</b>
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### Interest

Sec 566(3) LGA 1993		<b>10% pa calculated or rate specified by the Minister for Local Government in the Government Gazette</b>		
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### Meter Reading

Change of owner	Per change	44.09	4.41	<b>48.50</b>
Meter test	Per test	44.09	4.41	<b>48.50</b>

### Reconnection

Outside working hours	Per reconnection	186.36	18.64	<b>205.00</b>
Working hours	Per reconnection	55.45	5.55	<b>61.00</b>

### Repair meter

WOC Actual Cost		<b>Full cost</b>		
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Type of Fee/Charge	Comments	Fee	GST	Total Payable
<b>Standpipe</b>				
Commercial carter	Per year	3,150.00	315.00	<b>3,465.00</b>
Commercial carter	Per quarter	811.36	81.14	<b>892.50</b>
Water usage plus access charge	Per kilolitre	1.36	0.14	<b>1.50</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Works at Owners Cost/Private Works

### Works at Owners Cost

Design for K&G, Footpath, Drain, Mains extension				<b>Full cost + 20%</b>
Footpath				<b>Full cost + 20%</b>
Kerb & Gutter				<b>Full cost + 20%</b>
All private works are charged at a minimum of 1 hour hire unless for a callout which will be 4 hours minimum.				
Hire of plant must be operated by a licensed Council operator.				
Plant hire charged at external hire rates as determined in 'Plant' Hire within these Fees.				
<b>Plant</b>				<b>As shown in 'Fees Plant'</b>
<b>Wages</b>				
Labour - ordinary	Per hour	33.41	3.34	<b>36.75</b>
Labour - time & half	Per hour	48.18	4.82	<b>53.00</b>
Labour - double time	Per hour	65.00	6.50	<b>71.50</b>
<b>Materials</b>				
Item	Per item			<b>Full cost</b>
<b>Contractors - other Creditors</b>				
Contractor	Per invoice			<b>Full cost</b>
<b>Stores</b>				
Handling Fee	Per account	33.64	3.36	<b>37.00</b>
Items	Per item			<b>Full cost</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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## Other

### Amusement Devices

Inspection & Approval	Small device	32.73	3.27	<b>36.00</b>
Inspection & Approval	Large device	44.55	4.45	<b>49.00</b>
Late Application on day	Per application	88.18	8.82	<b>97.00</b>

### Computer Hire

Hire	Per hour	121.36	12.14	<b>133.50</b>
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### Facsimile

ISD	First 3 pages	10.00	1.00	<b>11.00</b>
Local	First 3 pages	2.73	0.27	<b>3.00</b>
STD	First 3 pages	3.64	0.36	<b>4.00</b>
Additional pages	Per page	0.91	0.09	<b>1.00</b>

### Moveable Dwelling

Caravan Park	Per site	10.91	1.09	<b>12.00</b>
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### Rural Address Numbering

Application	Per application	47.73	4.77	<b>52.50</b>
Number	Per number	5.00	0.50	<b>5.50</b>

### Traffic Control Course

Full course	Maximum 16 people	1,470.00	147.00	<b>1,617.00</b>
Individuals filling a course	Per participant	136.50	13.65	<b>150.15</b>
Photo licence/log book/administration	Per participant	35.00	3.50	<b>38.50</b>
Catering costs	Per participant	10.50	1.05	<b>11.55</b>

Type of Fee/Charge	Comments	Fee	GST	Total Payable
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**OHS General Induction for Construction (Whitecard)**

Course	Per participant	115.50	11.55	<b>127.05</b>
Issue of whitecard	Per participant	20.00	2.00	<b>22.00</b>
Catering costs	Per participant	5.00	0.50	<b>5.50</b>

**Officers Response**

Verbal or written response	Per hour	76.36	7.64	<b>84.00</b>
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## Appendix 1 – Social Plan Actions

Social Plan Actions		
Action	Action Plan Reference from the Social Plan	Management Plan Reference
Provision of information to the community	153-154	12
Participate in community groups	153, 158, 167 and 170	12
Consider Social Plan actions in the draft management plans	153	12
Consider financial support of community groups and organisations	153	16, 23, 36 & 37
Reporting of Social Plan actions in the annual report	153	42
Provide financial support to family fun days and white ribbon day	155 and 160	16 & 37
Resourcing of the Lithgow Library Learning Centre	156	25 & 26
Participate in the Police Community Action Team	156	13
Continue program of footpath and road maintenance	156	18
Participate in the transport working group	156	18
Hold activities for International Womens Day	160	15
Coordinate and provide support to the Youth Council	161	37
Investigate ways to remediate the slipperiness of Main Street pavers	162	18

## Appendix 2 – State of the Environment Actions

State of the Environment Actions		
Action	State of the Environment Report Reference	Management Plan Reference
Provide Council's Alternate Fuel Rebate	2003/04, 2004/05, 2005/06 & 2006/07	30
Design and construct Blackmans Flat Waste Management Facility	2003/04, 2004/05, 2005/06 & 2006/07	33
Construct stage 2 augmentation of the Lithgow Sewerage Treatment Plant	2003/04, 2004/05, 2005/06 & 2006/07	33
Upgrade sewerage infrastructure at South Bowenfels	2003/04 & 2004/05	33
Upgrade Portland/Wallerawang Sewerage Treatment Plants	2005/06	33
Review and implement the Drought Management Plan	2006/07	27
Provide a heritage advisor program	2006/07	24
Present the John Wellings Heritage Award	2006/07	24

## Appendix 3 – Rating Models for 2008/09

Rating Model – 2008/09 Ordinary Rate											
	No. of Property	Base 2007/08	Base Inc \$10 \$	New Valuations + Supplementary \$	08/09Rate in \$ Cents	Estimated Yield	% Yield	Base \$	Base % of Yield	Total Yield 07/08	% Yield Variation
<b>Residential</b>											
Lithgow	4796.70	215.00	225.00	358,937,100.00	0.00467000	2,755,493.76		1,079,257.50		2,739,468.85	0.58%
Wallerawang	823.39	215.00	225.00	62,587,299.00	0.00257500	346,425.04		185,262.75		364,373.56	-4.93%
Portland	910.91	215.00	225.00	52,643,532.00	0.00257500	340,511.84		204,954.75		299,024.50	13.87%
Strathlone/Littleton	436.00	215.00	225.00	48,372,200.00	0.00467000	323,998.17		98,100.00		315,511.76	2.69%
Lidsdale	126.00	215.00	225.00	8,598,400.00	0.00467000	68,504.53		28,350.00		80,541.47	-14.95%
Marrangaroo	87.00	215.00	225.00	13,924,500.00	0.00467000	84,602.42		19,575.00		91,049.66	-7.08%
General	2054.07	145.00	155.00	330,754,405.00	0.00259449	1,176,519.85		318,380.85		1,178,930.59	-0.20%
				875,817,436.00		5,096,055.61	55.0%	1,933,880.85	20.9%	5,068,900.39	0.54%
<b>Farmland</b>											
Intense Use	115.00	285.00	295.00	59,641,400.00	0.00225500	168,416.36		33,925.00		173,247.22	-2.79%
Farmland	1064.00	285.00	295.00	357,959,210.00	0.00225500	1,121,078.02		313,880.00		1,101,222.74	1.80%
				417,600,610.00		1,289,494.38	13.9%	347,805.00	3.8%	1,274,469.96	1.18%
<b>Business</b>											
Lithgow	282.30	310.00	320.00	54,776,620.00	0.01900000	1,131,091.78		90,336.00		1,112,511.42	1.67%
Wallerawang	35.61	310.00	320.00	7,073,601.00	0.01115000	90,265.85		11,395.20		79,197.83	13.98%
Portland	33.09	310.00	320.00	1,629,908.00	0.01115000	28,762.27		10,588.80		32,222.30	-10.74%
Lidsdale	3.00	205.00	215.00	214,600.00	0.01900000	4,722.40		645.00		5,861.89	-19.44%
General	109.93	205.00	215.00	24,946,555.00	0.00380000	118,431.86		23,634.95		116,869.36	1.34%
				88,641,284.00		1,373,274.16	14.8%	136,599.95	1.5%	1,346,662.80	1.98%
<b>Mining</b>											
Coal Mines	14.00	8,035.00	8,045.00	13,882,010.00	0.10011774	1,502,465.47		112,630.00		1,483,875.85	1.25%
				13,882,010.00		1,502,465.47	16.2%	112,630.00	1.2%	1,483,875.85	1.25%
	10,891.00			1,395,941,340.00		9,261,289.62	100.0%	2,530,915.80	27.3%	9,173,909.00	0.95%